



Melbourne • November 15–18 • 2018



SPORT ENTRY INFORMATION

Please read below and Games Information if entering Touch

Dates

FRIDAY November 16 • **START 5:00pm** • evening if needed
SATURDAY November 17 • **START 9:00am** • day
Schedule may change

Sport Coordinator

Colin Paul

Sport Venue

Albert Park Aughtie Dr **ALBERT PARK**
Sport Venue Control Location – Touch Desk at Pits Building 3
Limited parking at a fee – public transport suggested
Drinks, food and all facilities available
Map available from corporategames.net.au/aus/Sport/venue-map
Venue and field locations may change

Events

MEN Open
MIXED Open

Entry Fee

\$65 per participant including GST.
NO part payments accepted for this team entry.
This fee includes Online Accreditation ordered at time of entry.
Entry fee doesn't include Personal Accident Insurance see Games Information

Entry Deadlines

Guaranteed Entry Deadline October 4
Only complete Entries with payment are guaranteed
Final Entry Deadline October 18
Entries received after the Guaranteed Entry Deadline are taken on a 'first come' basis

Format

Competition is pool play followed by elimination tournament
Winner of each pool advances
In pool play teams are scheduled for a minimum 3 matches where possible. Last entries may play 2, or 4 pool matches
Competition is **not** graded
Each pool may contain teams from all 4 'Levels of Play' as selected at Entry
Competition is 6 a side
Matches are as follows:
25 minutes. Turnaround after touchdown. No half-time.
Central timing will operate.
Pool Play – ties stand
Squad size **Minimum 8 Maximum 12** required on Entry Form
Team size 6 players on field
Mixed team maximum 3 per gender on field
A team forfeits if it cannot field 5 players

Regulations

Play to the referee's whistle.
Team must take the field 1 minute before start time.
An Individual may enter on only ONE Touch Team and represent only ONE Organisation in the Games. Entry is NOT limited to employees

Rules

Touch Rules as adapted for the Corporate Games

Equipment

Competition balls supplied by Games
Footwear must be worn. Shoes with moulded sprigs permitted. NO studded boots permitted. Footwear will be inspected.

Uniform

Must be of like kind and colour. Numbers required on shirt sleeve or back. Players with no numbers will have them drawn on their arms/legs.

Fee Payments

When entering via Games Online Entry System (GOES) payment is via Credit Card or PoliPay (transaction fee applies to credit card payments we don't accept Diners). Payment must be in full NO part payments.

Start Times & Draws

Before Final Deadline a preferred start time may be requested at Entry but is not guaranteed. For other requests a **Special Request Form** may be lodged online at corporategames.net.au/aus/forms/special-request-form.
Draws with start times are available from the Games website ONE week before the Games. Changes to the Draws & Start Times will ONLY be made in the event of a Team withdrawal. The affected Team Captains will be contacted if a Draw is altered.

Results

Captains must check and sign the completed Match Card immediately after each match.

GAMES INFORMATION

Please read if entering the Games

Eligibility

Entrants may represent only ONE organisation in the Games. Entry is NOT limited to employees. An Individual can not enter two events in Team Sports eg you can't enter both Mixed and Women's Netball

Age Classes

The Official Games Age of an entrant is their age on December 31 of the Games year. You can not enter more than one Age Class in an event.

Limited Entries

The Games reserves the right to place entrants into another Age Class to ensure play. Only medals and points from the original class entered will be awarded.

Insurance

Entry fee does not include Personal Accident Insurance. It is up to each participant to have their own insurance that covers them in the event of an injury. To purchase Personal Accident Insurance call 1300 301 418 or go to corporategames.net.au/aus/Organising-your-Team

If an entrant is responsible for the breakage of equipment at a Games Venue they will be required to pay for the repair or replacement of the equipment. The Games holds third party public liability insurance only.

Entering the Games

Games Online Entry System (GOES)

When entering payment is via Credit Card or Poli Pay (transaction fee applies to credit card payments we don't accept Diners)- Go to <https://goes.corporategames.net.au/index.a5w?games=VIC> You can submit entries for any number of entrants in many sports but you must make one payment for the entire submission on completion.

Paper Entry has been eliminated. If you need help using the Games Online Entry System please contact us on 1300 301 418.

Entry Deadlines

Guaranteed Entry Deadline October 4

Only complete Entries with payment are guaranteed

Final Entry Deadline October 18

Entries received after the Guaranteed Entry Deadline are taken on a 'first come' basis

Entry Confirmation

Once an Entry with payment has been received and processed by the Games (this may take up to 7 days) entrant details are posted to the **Team Lists** on our website under **Entry**. This confirms the entrant is in the Games. If your name is not listed contact the Games on 1300 301 418.

Accreditation Process

Accreditation is the process by which you get your Games ID. No entrant may compete without a validated Games ID. Accreditation CANNOT be done at a Sport Venue Desk. Accreditation is via online when entering the Games at no extra cost. Entrants will be given 7 days from their Entry Submission date to complete this process. Status of this process is posted under Entry menu under Team Lists.

If not completed you must come to an Accreditation Centre in person. Bring a photo (face shot similar to drivers license - to go on the Games ID) and photo ID. This may be done on your day of competition but allow extra time before your start time. If you haven't received or have lost your Games ID the Games has a duplicate at the 'Collect' Desk at an Accreditation Centre. You may use a photocopy for the Games ID photo as long as you are recognizable.

Entry Amendments

Replacements or Changes are free before October 30. After October 30 they may be processed at a Games Accreditation Centre during the Games period, before YOUR event starts and will cost \$25 per change. Go to <http://www.corporategames.net.au/aus/forms/replacement-form> <http://www.corporategames.net.au/aus/forms/additional-form> **Withdrawals and Refunds**, after the Entry Deadline and before October 30 are minus \$25 per person, after October 30 no refund. Go to <http://www.corporategames.net.au/aus/forms/withdrawal-form>

Refunds

Refunds are only made as specified in 'Entry Amendments' above. If events are cancelled for reasons beyond the control of the Games (eg wet weather) there is no refund. See 'Terms & Conditions on Entry'

Start Times & Draws

Draws with start times are available from the Games website ONE week before the Games. Changes to the Draws & Start Times will ONLY be made in the event of a Team withdrawal. The affected Team Captains will be contacted if a Draw is altered.

Sport Venue Check-in

Entrants must be at the Sport Venue **45mins** before their **first** scheduled Official Start Time and must report to Sport Venue Control at least **30mins** prior. Failure to do so may result in a forfeit.

For information on accessing Games Venues by public transport Call 1800 800 007 6am - midnight daily or <http://ptv.vic.gov.au>

Health Services

If you require medical attention, contact the nearest Games Official. Drink water to avoid dehydration. Seek shelter from the sun and use sunscreen to reduce exposure. Warm up prior to activity and cool down following activity to minimize the risk of injury. A medical team which may include Red Cross, physiotherapists or sports trainers will be available at most sport venues.

Weather

Adverse weather conditions may cause modifications or cancellation of events. No refunds are made. If weather affects playing, information will be available on the website and www.facebook.com/CorpGames

Appeals

There is no appeal against the decision of a match official. Appeals relating to other aspects of play or Games rules are adjudicated by the Sport Coordinator. Appeals must be submitted in writing by the Team Captain, to the Sport Coordinator within 15 minutes of the end of the match in question.

Code of Conduct

Any team/entrant who displays unreasonable behaviour in the opinion of officials or the Sport Coordinator at the Games may be disqualified.

Awards Party & Results

The Games Awards Party is on Monday November 19. It will be a fun night celebrating the Games weekend featuring a special guest to present the Corporate Awards. Official Results will be available on November 20 after the Awards Party from the Games website at corporategames.net.au/aus

Contact Details

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