



Corporate Team Handbook 2011



Corporate Team Handbook

The 19th **Australian Corporate Games** is an effective and fun way to build team spirit, pride and fitness in the workplace.

This Corporate Team Handbook may be used to:

- Create interest or increase participants on your team
- Generate company support for the team
- Provide a reference for important details on the events and procedures of the Games
- Provide the basic information needed to build a successful, cohesive and happy team

Always remember the Games staff is ready to help.



Team Table of Contents

| | |
|--|----|
| Features of the Games | 1 |
| Games History | 1 |
| Corporate Team Leader | 2 |
| Spread the Workload | 2 |
| Gaining Managerial Support | 3 |
| Who can be on your Team | 3 |
| Participation | |
| Eligibility | 4 |
| Creating Interest in Your Organisation | 4 |
| Funding the Team | 5 |
| Create a Funding Policy | 5 |
| Indirect Support | |
| Approaching Management for Funding | 6 |
| Corporate Accounts | 6 |
| Insurance Coverage & Weather | 7 |
| Entry Process | 8 |
| Entry Do's and Don'ts | 9 |
| Dates and Details to Remember | 9 |
| Entry Responsibilities of the Team Leader | 10 |
| Entry Responsibilities of the Individual | 10 |
| Registration SuperCentres | 11 |
| Developing Games Related Activities | 12 |
| Check List for the Corporate Team Leader | 13 |
| Games Rules and Regulations | 14 |
| Games Scoring System | 15 |
| Games Awards | 17 |
| Socialising & Celebrations | 18 |
| Travelling to the Games | 19 |
| Games Charity for 2011 | 20 |
| Scody Team Clothing | 21 |
| Appendices | |
| Games Schedule | 24 |
| Sports Programme | 25 |
| Games History | 27 |
| Organisations of the Games | 28 |
| Games Supporters Contact List | 29 |
| Games Forms | 30 |
| Special Request Form | |
| Letter of Consent & Waiver | |
| Waiver | |
| Replacement & Withdrawal Form | |
| Additional Form | |
| All Games Forms are ALSO available from www.corporategames.net.au/aus/organisingateam.shtml | |





Features of the Games

The Games has been founded to encourage companies to support their employees' pursuit of fitness and a more active lifestyle and enjoy the accompanying health and team building benefits.

- Australia's largest annual multisport championship
- **You don't have to be an employee to be on a team**
- There is no limit (minimum or maximum) to the number of persons representing an organisation
- Open to all businesses and organisations – large and small
- Open to all ages and ability levels
- Participants are encouraged to wear the uniforms of their organisation



Games History

The first *World Corporate Games* held in San Francisco in 1986 was organised by Australian Dr Maureen Johnston. Sydney hosted the first *Australian Corporate Games* in 1993 where 1200 participants played. The Games expanded in 1997, first to Melbourne then in 2000 to Brisbane. Corporate Games are now held each year in Sydney, Melbourne, Brisbane and Thredbo.

Games in Australia

- Over 20,000 participants compete across all Games annually
- Over 170,000 overall representing 3000 organisations have entered
- 19th **Australian Corporate Games**, Melbourne Nov 25-27 2011
- 16th **Winter Australian Corporate Games**, Thredbo July 30-31 2011
- 10th **NSW Corporate Games** Sydney March 15-18 2012
- 13th **Queensland Corporate Games**, Brisbane May 18-20 2012
- Largest team to date is Queensland Government with 1742 athletes
- The Games has raised over \$750,000 for charity
- All the above Games are affiliated with the Worldwide Corporate Games Community



Corporate Team Leader

The Corporate Team Leader is the person who ultimately organises the various elements of getting a team into the Games. This handbook contains many ideas on achieving this goal.

Spread the Workload



Appoint Sport Team Leaders



Natural sport leaders will emerge when they learn their sport is on the Games programme. These leaders encourage others in their sport to become involved and help in the planning.

- Sport Leaders can be responsible for compiling entries and handling sport specific enquires.
- Determine who the keen sports enthusiasts are and consider appointing them Sport Leaders for each sport.
- Sport Leaders may be allocated in each department or division.
- Have your Sport Leaders contact the Games Office on specific sport questions.

Other Support

Social and/or Sport Clubs are a source of support (some companies have gym or fitness centres with coordinators).

Ask non-sporting employees to be part of the team to help:

- Organise uniforms
- Collate Entries
- Arrange social functions

Point of Contact

Regularly publicise your Sport Leaders names so interested participants can make contact easily. See "Spread the News".



Gaining Managerial Support

Managerial support is very important

Your strongest allies in the organisation should be those with the responsibility for the welfare of employees.

The most likely supporters come from the heads of Human Resources, OH&S, and Corporate Affairs, or from your Wellness Program director.

Your Managing Director may also be a great ally in creating team spirit.



Benefits of Participation

The organisation must see direct benefits. These include:

- Creation of employee confidence, loyalty and team spirit (“esprit de corps”)
- Improved staff relations
- Improved internal and intra-staff communication
- Integration of staff from every level in an organisation from senior management to trainees
- Increased staff fitness and enhancement of existing employee health and fitness programs
- Growth of pride and unity in participating divisions, departments and sections
- Increased productivity and enthusiasm for work
- Reduced absenteeism
- Increased public awareness of the organisation’s people, products and services
- Opportunities for new contacts and expanded business
- Opportunity to win one of the Games awards
- Opportunity to institute incentive programmes
- Opportunity for Public Relations and Marketing departments to capitalise on staff and client participation in the Games

The enthusiasm the Games creates is substantial and leads to an experience that is both memorable and rewarding for the organisation.

Who can be on Your Team

Participation

- From junior employee to CEO the *Corporate Games* is open to all.
- No minimum performance standard is required.
- A team may be of any size.
One person in a single sport may constitute a team or a team may have many participants in several sports.
- An organisation may enter more than one team in an event.
- It is open equally to both sexes.
- Age Competition Classes cater for people from under 30 to over 60 years.



Who can be on Your Team (continued) Eligibility

- A participant is not required to be an employee but should be approved by the organisation. Colleagues, clients, retirees, spouses, friends, relatives, full or part-time staff, associates or partners are all eligible.
- A participant may represent only one organisation throughout the Games.
- In doubles, relay or team competition all members must represent the same organisation.
- In “Team Sports” a participant may only enter one Event and play on one team per sport **(ie you can’t play on both the men’s and mixed team in a sport)**.
- There are no monetary prizes for winning and no distinction is made between professional and amateur participants.

Creating Interest in Your Organisation

Enthusiastic “everyday athletes” exist at every level in the workforce.

Spread the News

- Your Communications or Human Resources department can help inform all areas of your organisation.
- Use bulletin boards in the cafeteria, the Fitness Centre or staff rooms. Ask the Games for Entry Forms or Brochures for distribution.
- E-mail is great for initial indications of interest and information updates.
- Sports Clubs will find the Games a great way to increase enthusiasm and offer challenges.
- Consider setting up your own Games web site
An Intranet is a fast and efficient way to distribute information. The Games Office can supply a CD containing this handbook, Brochures, Entry Forms, Posters and other helpful information.
- Newsletters or in-house publications can also encourage participation.
- Or simply refer interested workmates to the Games website where all these materials are available at www.corporategames.net.au



Your team contact name and number should be on all distributed information.



Funding the Team

Setting the Costs

Costs may include the following

- Sport Entry Fee
- Tickets to the Games Awards Dinner where the Corporate Awards are presented
- Uniforms, sport clothing and equipment
- Corporate Marquee at the Games
- Travel or transport
- Team activities and training
- Personal Insurance which can be purchased from the Games
- Donation to the Games Charity
- All fees quoted on Games materials include GST



Create a Funding Policy

- The Games suggest your funding policy stipulate that participants pay some portion of the Sport Entry Fees
Note: This is to assure a commitment from participants
- Funds should be equitably distributed
- Set your deadline for entry and payment of fees at a date before Games deadlines
- Everyone should be aware of the policy

Indirect support

An Organisation may choose to support the team in ways other than financial. This might include:

- Assistance in participant led fund raising activities to cover team costs.
- Management of shifts, vacation periods and work loads to enable employees to compete
- Use of existing corporate signage, t-shirts, jackets and flags to increase corporate recognition
- Development of an incentive program from which either financial or other support can be provided on the basis of increased sales or work performance



Approaching Management for funding

When approaching management for financial assistance you will have the best chance of success if you:

1. Consider asking for the sharing of costs
Successful teams are those in which costs are shared by management, the social club and employees, based on an agreed formula. Suggestions for sharing of costs:
 - The organisation pays 50% of the Entry Fee, or a set amount per person
 - The organisation supplies the team's uniform (a very effective form of corporate promotion) while the participant covers the Sport Entry Fee
 - The organisation pays the Sport Entry Fee, the participant pays travel or accommodation costs
2. Show what you are doing to generate the balance of funds
 - Participant contributions
 - Social or Sports Club support
 - Fundraising
3. Emphasize the benefits of entering a team (see Gaining Managerial Support)



Corporate Accounts

A Corporate Account is an advance payment of Games Fees. This enables prompt processing at the Games Office. No entries are accepted without payment.



The advantages of this are:

- No entries need to be held up while an internal cheque is being processed
- The saving of time may avoid disappointment if a sport becomes full
- The Games can quickly confirm entry and get information back to the participant

It works as follows:

- Deposit an agreed amount with the Games Office
- Send entries as soon as they are completed
- Entry fees will be deducted from your account balance as entries are received
- Any unused balance in your Corporate Account is returned, or held to be applied to further Games.



Insurance Coverage

Personal Accident Insurance

Injuries do occur and are an inherent part of Sport and can occur during training as well as in competition.

Entry Fees do not include Personal Accident Insurance. To purchase Personal Accident Insurance go to www.corporategames.net.au/aus/organisingateam/shtml or call us on 1300 301 418.

The Games suggests you contact your insurer to discuss your insurance needs and requirements.

Games Insurance

The Games has Third Party Public Liability insurance coverage only. This does not cover injuries sustained by participants during the Games or travelling to or from Games events.

If an entrant is responsible for breakage or damage at any of the Games Venues they will be required to pay for the repair or replacement.

The Games requires all participants to sign a waiver stating that they understand this policy. See Waiver at the back of this book.

Questions to be asked

Participants should be made aware of the Games policy and your organisation's policy. Team members should be made aware if they are covered, or not.

- Does your company's Workers Comp or other insurance cover an employee taking part in, and travelling to or from, company social or sports activities?
- What does it cover? (eg physio, lost income, remedial care) What are its limits? What excess is payable?

Ask the person who coordinates insurance and Workers Comp matters for a copy of your organisation's policy in this regard, which can be relayed to anyone considering entering the Games.

Weather

Games Weather Policy

In the advent of wet weather the Games will make its best effort to provide as close to full and fair competition as possible. This may mean adjustment of schedules and length of matches. Funds are spent in advance on the cost of organising the Games, therefore there are no refunds even if the event is cancelled.

The Games operates a '1900 954 010' weather line to provide updates of postponements and cancellations however...

- The decision regarding play can only be made at the venue at the time, so everyone must be prepared to arrive on time regardless of the apparent weather.
- If an event is cancelled, play will not be re-scheduled.

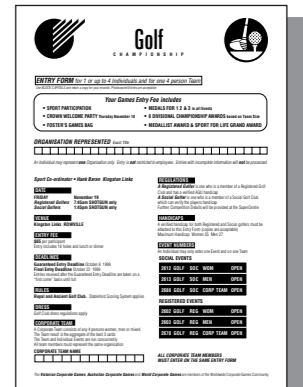
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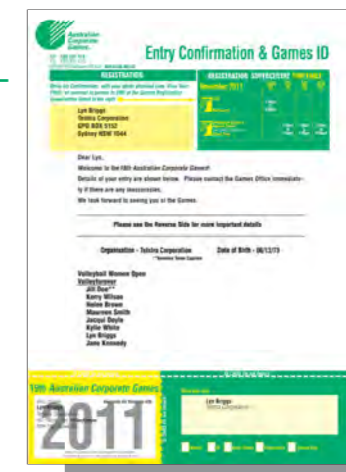
Entry Process

Each sport has its own Entry Form which contains important information about the Sport and the Games. Each person entering the Games should read the Sport Entry Form carefully.

- Correctly complete an Entry Form for each Sport you wish to enter. Critical information on the Entry Form includes:
 - Date of Birth
 - Reliable mailing address, email and phone
 - Handicap verification eg Golf Link # for Golf
- If payment is by Credit Card, available online via the Games website, or direct debit a copy of the transaction must accompany the entry.
- Send your entries to the Games Office with the Entry Fee. Faxed and emailed Entry Forms are NOT accepted.
- **Keep a copy of Entry Forms**, noting the date, payment and method of submission.
- Only **complete** Entry Forms with payment, received at the Games Office, are processed.
- After data entry is complete each person is sent an 'Entry Confirmation and Games ID'.
- Each entrant must bring this Entry Confirmation, with a photo attached, to a Registration SuperCentre, for validation. **Registering in person is compulsory** and can not be done at the Sport check-in desk. Times and locations of the Registration SuperCentres are on the Entry Confirmation.
- Incomplete Entry Forms will not be processed. A request will be made for missing details and until the appropriate data and payment has been received at the Games Office, the application will not be processed.



WARNING: Sports will fill quickly
Entry is on a "first come" basis with only completed Entry Forms with full payment considered



Special Requests

A preferred start time or day/venue/etc may be requested. The Games will do its best to fulfil the request but can not guarantee it.

This request can ONLY be made by completing a Games 'Special Request' Form available from this book or from the Games website. The form must be submitted with the Entry Form and before the final Games Entry Deadline.



Entry Do's and Don'ts

- Don't enter in two sports that are scheduled for the same day
- Don't enter a sport unless you can be available for the entire time the sport is scheduled
- Don't assume you will not make it past pool play
- Don't assume if you competed at a certain time and venue the previous year that it will be the same this year .
- Most Sports are limited to a set maximum number of entries due to venue restrictions
- Entry is on a "first come" basis with only completed Entry Forms with full payment considered
- In Sports where a handicap system is used no entry will be accepted without the handicap and some form of verification
- No "Team" Sport Entry will be accepted unless it contains the minimum number of members. Minimum and maximum numbers differ for each sport. They are indicated on each Entry Form.
- Team Sport Managers and Coaches must be included on the Entry Form if they wish to be eligible for Medals



Dates and Details to Remember

Entry Deadlines & Games Dates

| | | | |
|-----------------------------|----------------|-----------|-------------|
| Guaranteed Entry Deadline | OCTOBER | 6 | 2011 |
| Final Entry Deadline | OCTOBER | 26 | 2011 |
| Replacement Date | NOVEMBER | 10 | 2011 |
| The Games Period | NOVEMBER | 25-27 | 2011 |
| Games Awards Dinner | NOVEMBER | 28 | 2011 |

Entry Amendments

Amendments are replacements or changes to, or withdrawal from, a previously submitted Entry Form. Replacements and changes may only be in the identical Event and Age Class.

Replacements/Changes

- **Replacements and changes are FREE before November 10** and must be lodged at the Games Office on a Games 'Replacement or Withdrawal' Form (see the back of the handbook) by the Sport Team Leader/Captain, Corporate Team Leader or Individual (in the case of an Individual Entry).
- **Replacements and changes after November 10 are subject to a \$25 fee per change.** Replacements or changes after November 10 will be at the discretion of the Games and can only be made at the Registration SuperCentre "Computer Changes" Desk and before the person's sport starts.

Withdrawals

Withdrawals must be in writing and submitted on a Games 'Replacement or Withdrawal' Form (see the back of the handbook) to receive any applicable refund.

Refunds

Entry Fees paid are spent in advance on the cost of organising the Games and therefore are only refundable as follows

- Before the Final Entry Deadline the Games refunds all of the Entry Fee.
- After the Final Entry Deadline and before the Replacement Date the Games will refund the Entry Fee minus a \$25 fee per person. There is no part refund if withdrawing from 1 of the 2 events in Badminton, Tennis and Tenpin.
- After the Replacement Date there is no refund.
- No refunds are made as a result of wet weather or circumstances beyond control of the Games

All Games Forms are available from www.corporategames.net.au/aus/organisingateam.shtml



Entry Responsibilities of the Corporate Team Leader

- All your Team should be made aware they are entering a "multisport games" not a single sport event. This is so they can understand that procedures and policies are made for all sports not just one.
- Make all team members aware they must **Register in person at the Registration Supercentre.** No exceptions!!! Anyone who feels they cannot fulfill this requirement should not enter the Games.
- Inform all potential entrants of the information on the Entry Forms and what is required of them (see "Entry Responsibilities of the Individual").
- Ensure Entry Forms are correctly filled-in. Entry Forms with incomplete information or payment will not be processed until they are complete. Critical information includes:
 - Date of Birth
 - Reliable mailing address and phone/email
 - Copies of handicap verification or a GolfLink number for Registered Golf
- Get entries in before deadline, with the correct Entry Fee. Early complete entries get priority.
- Ensure all team members bring their Entry Confirmation with a Photo attached, to the Registration Supercentre for validation.
- Have entrants show-up on time for all scheduled matches. Don't lose Games points (see "Games Scoring System" in Table of Contents).

Suggestions

- Use the Guaranteed Entry Deadline to encourage the prompt submission of forms.
- Do not hold completed Entry Forms in house. This may cause disappointment if a sport becomes full.
- Set up a Corporate Account with the Games Office.

Entry Responsibilities of the Individual

Each participant, not the Team Leader, is responsible for the following:

- Reading and completing the Entry Form
- Notifying the Games Office if data on their Entry Confirmation is incorrect
- Bringing their Entry Confirmation with a Photo attached, to the Registration SuperCentre
- Taking their validated Games ID plus a personal photo ID to the Sport Venue

NEW GAMES RULE

- The Games now requires participants to have personal photo ID at their Sport

Confirmation of Entry is always made directly to the individual participant who should use their best mailing address to ensure no time is lost in communication.





Registration SuperCentres



The Registration SuperCentre will be located at:

- CBD Melbourne on Thursday November 24
- Melbourne Sports & Aquatic Centre Albert Park on Friday, Saturday and Sunday November 25–27.

The exact schedules and details of operation of the Registration SuperCentres will be provided on the Entry Confirmation which will be mailed to every participant. It is also available from the Games website.

Every participant must Register in person at a SuperCentre before competing. No exceptions!!!

Anyone who feels they cannot fulfill this requirement should not enter.

Each entrant must bring their Entry Confirmation & Games ID with a Photo attached, to the Registration SuperCentre.

What to expect at the SuperCentre

- You will pick up the Games Programme containing Sport Competition Details.
- Sign a Waiver of Liability. This is a strict requirement.
- Receive your Sports Draws and Start Times
- Have your Games Photo ID Card validated and laminated.



Note:

The Games is aware that for some people the Registration SuperCentre procedure is an inconvenience. However it is important that Corporate Team Leaders understand that this method for disseminating information is the only effective means to assure that each and every individual across all organisations and sports receives everything needed to participate in the Games.

The Games cannot rely on Team Captains or other representatives to pass on vital information and valuable merchandise.

Our system is set up to deal with each person individually face to face. Making exceptions to this policy adds time and cost to dealing with the many thousands of anticipated participants.

This system also reduces the amount of work each team organiser must do.

We hope you are understanding.



Developing Games Related Activities

Opportunities

Develop in-house group activities as part of the Games participation:

- Training nights
- Official team photographs
- Uniform distribution
- Fundraisers and social events

Publicise your Team

Features, photos and profiles of the team distributed internally adds greatly to the excitement. Your editor may even wish to create a Special Games Report.

Some organisations have hired photographers and video operators to cover the activities of their Teams. Send your photos to the Games Office. They may be used in future Games brochures and publicity.

Team Supporters

Involve non competing members of the company in social and supporting activities. These people can be a great help in organising your team.

Uniforms

Team uniforms are recommended. They help maximize the company's visibility and are an integral tool for the promotion of team unity, pride and spirit.

Team leaders should analyse their uniform needs very carefully. Company image as well as available budget are very important. A T-Shirt or Polo Shirt is the simplest uniform but you should consider the needs of each sport.

The Games preferred supplier of Team Clothing is SCODY see page 21. You can contact them at www.scody.com.

Consider both pre and post Games usage, costs, delivery, versatility, company image, quality and printing before committing the order.

Distribution of the uniform at a party or fundraiser is a great idea.

Corporate Games Logo's and Sports Symbols are provided upon request, but may not be used without permission.

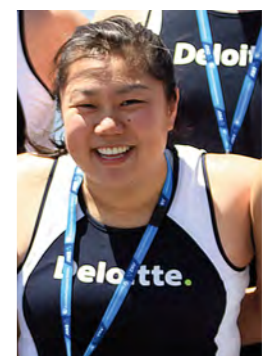
Please contact the Games Office for information in this regard on 1300 301 418

Team Marquee

A Hospitality Marquee would be an ideal central gathering place for your team and a great place for entertaining and relaxing while waiting for matches to start.

The Games Corporate Marquee site is the grass area opposite the Pits Building at Albert Park. This is central to most sports. There is a Marquee Site Fee and refundable bond payable to secure a site.

For further information go to www.corporategames.net.au/aus/celebrations.shtml.





Check List for the Corporate Team Leader

First...

- Spread the News!!! through your Intranet, Newsletter or Email etc.
- Assess corporate or management support to set finance policy.
- Evaluate participant interest (overall numbers and sport specific numbers).
- Develop a plan for the sharing and distribution of company support.
- Appoint Sport Team Leaders.

Pre Games to Deadlines...

- Set deadlines to take advantage of the Guaranteed Entry Deadline and assure entry.
- Check that your Sport Team Leaders have all the necessary Entry Forms and information.
- Review needs for uniforms. Confirm delivery and distribution arrangements.
- Advise your Communications Department and keep all management informed of developments.
- Establish a Corporate Account to facilitate speedy entry processing.
- Send Entry Forms and payment or evidence of payment to the Games Office. Keep a copy for your records.
- Notify your mailroom of the arrival of Games Entry Confirmations assuring all mail is delivered.
- Check on the availability of banners, flags, pennants, etc.
- Nominate a representative or a group to attend the Games Awards Dinner.
- Visit the Games website at corporategames.net.au/aus/teams/ to confirm your final team list

Games Period...

- Hold a pre Games get-together or training to distribute uniforms and information.
- Ensure each member registers at the SuperCentre.
- Ensure the Results are distributed to the team.

Post Games...

- Advise management of Team accomplishments both from a sport and business perspective.
- Write an article or produce an insert on the company's achievements for in-house distribution. Send a copy to the Games Office for publicity purposes.
- Hold a post Games get-together to congratulate the team and winners and thank the appropriate people for their assistance.



Games Rules and Regulations

Sport Rules

Most of the Sports are governed by the rules of the relevant International Sport Federation with some modifications to accommodate new events, duration of matches, distances or age classes. If you require rules to a sport contact the state sport association.



The Games supplies rules for those sports with significant or venue specific modifications. You can get these from the website at corporategames.net.au/aus/sportsevents.shtml

In the case of organisations fielding more than one team in a sport no exchanging of entrants from one team to another is permitted.

An entrant who has not registered at a SuperCentre will not be allowed to compete.

An entrant without their validated Games ID and personal photo ID will not be allowed to compete.

Sport Competition Details

Competition Details which include sport specific formats and regulations are provided with the Entry Forms (on the website) and in the Games Programme which is distributed at the Games SuperCentre. The Programme also contains general Sport information. Additional sport rules and maps are also distributed at the time.

Draws and Scheduling

Most sports competition is pool play followed by an elimination tournament (see Games Scoring System)

Before Final Deadline a **preferred start time may be requested** but is not guaranteed. The 'Special Request' Form is at the end of this book or may be downloaded from corporategames.net.au/aus/organisingateam.shtml. Official Draws and start times are determined well after the entry deadline and are available only from a Registration SuperCentre



Competition is not graded. Each pool may contain teams from **all** "Levels of Play" from "Below Average" to "High".

Note: Special scheduling for teams/individuals may not be possible when dealing with thousands of participants. Consequently

- Everyone must be prepared and available for all days their Sport is scheduled.
- **Don't assume schedules or Draws will be similar to previous years**

Official Sport Draws & Start Times are only available from a SuperCentre. **Unofficial Draws & Start Times** will be posted on the Games website a week before the Games.

Competition Age Classes

Sports may be divided into one or more Age Classes.

- These are: Open • -30 • 30-39 • 40-49 • 50-59 • 60+
- Games Age is determined by age as at December 31, 2011
- Only one Age Class may be entered in the same Event
- The youngest team member determines the Age Class of a Team Sport entry



Please read the Entry Forms for full details specific to each Sport.

In the case of limited entries the Games reserves the right to place entrants in a lower Age Class to ensure play. The appropriate medals and points are awarded for their original Age Class entered and not for their new Class.

Results

Results will only be available after the Games Awards Dinner from the Games website at www.corporategames.net.au



Games Scoring System

Pool Play & Elimination Tournament

Does not apply to Dragon Boat Racing, Golf, Karting, Poker, Running, Swimming and Tenpin Bowling

In most Sports competition is pool play followed by an elimination tournament.

Competition is not graded except for Squash. Each pool may contain teams from all "Levels of Play" as indicated on the Entry Form.

Pools consist of four teams/individuals where possible.

Pools are formulated based on the following:

- 1 Teams/individuals from the same organisation are in different pools
- 2 To include teams/individuals from all 'Levels of Play'

To provide the maximum amount of competition, pools may be reformulated by the Sport Coordinator at the venue due to 'No Shows'.

Determining Pool Results

Pool Points are awarded as follows:

| | |
|---------|----------|
| Win | 4 points |
| Tie | 2 points |
| Loss | 1 point |
| Forfeit | 0 points |

Winner of a pool is determined by:

- 1 Greatest total # of Pool Points. If tied then,
- 2* Points for, minus points against. If still tied then,
- 3* Points for

First place only in each pool advances to the elimination tournament.

If there is a forfeit in any of the following Sports, the winner receives a pre-determined score for the purpose of countbacks:

| | |
|----------------------------------|--------------------------|
| AFL Recreational Football | 30-0 |
| Badminton | 21-7 (game score) |
| Basketball | 20-0 |
| Beach Volleyball | 20-0 |
| Cricket 8's | 60-0 |
| Netball | 15-0 |
| Soccer | 2-0 |
| Soccer 6's | 3-0 |
| Softball | 5-0 |
| Squash | 15-5 (game score) |
| Table Tennis | 11-5 (game score) |
| Tennis | 8-0 (set score) |
| Touch | 5-0 |
| Volleyball | 20-0 |

In Badminton, Squash, Table Tennis & Tennis if all games of a set are not completed, the remaining games are counted as a 'walk-over' for the winner with the forfeit score awarded for seeding and countbacks.

Seeding for Elimination Tournament

All Pool winners are seeded into the 1st elimination round based on:

- 1 Greatest total of Pool Points divided by # of matches. If tied then,
- 2* Points for, minus points against, divided by # of matches. If tied then
- 3* Points for, divided by # of matches
- 4 If there is still a tie – for "**Seeding**", the Sport Coordinator will draw lots for "**Determining Event Results**" the tie will stand

Team/individual with the most Pool Points is the top seed.

***Note:** in Tennis read "games" instead of "points".



Uneven Draws

The higher seeded teams/individuals may be given a bye in the 1st elimination round in order to make an "even" draw for the 2nd elimination round.

Forfeits & Disqualifications

A match may be declared a forfeit if:

- 1 The team captain or individual fails to report to Venue Control at the scheduled time
- 2 A team plays a player not on the Games Team List
- 3 Player number requirements are not met
- 4 There is a 'No Show' ('0' players are present at the scheduled start time)

A Team or Individual will be disqualified if:

- 1 They are a 'No Show' in the Medal round
- 2 A team/individual has been found, by a Games Official, to breach the Sport or Games rules or Code of Conduct
- 3 A team plays a player not on the Games Team List without notifying the Sport Coordinator
- 4 Anyone competes without their validated Games ID Card

A disqualified team or individual may not be allowed to participate in further competition. The match is forfeited. Results from play prior to disqualification will stand. However all Games and Medal Points and any overall placing will be lost.

Games Points & Medal Score

Games Points are tallied to determine the winners of the 9 Championship Division A wards and 20 Sport Championship Awards.

Games Points are awarded to the top 8 in all events. In "Individual" sports, 8 points go to 1st place, 7 to 2nd and so on to 8th place which earns 1 point.

In "Team" sports Games Points are multiplied by the number of players allowed on the field/court during play.
eg A Basketball team scores 40 points for 1st place (8 points x 5 players).

A Medal score is used to determine the winner of the Medallist A ward.

Medals are scored in a similar fashion to Games Points but equal points are awarded for 1st, 2nd and 3rd. In "Individual" sports one point is scored for the top three places. In "Team" sports this is multiplied by the number of players allowed on the field/court during play.

eg Basketball teams score 5 points for 1st place, 5 points for 2nd, and 5 points for 3rd.
Tennis players score 1 point for 1st place, 1 point for 2nd, and 1 point for 3rd.

Note: Doubles, Relays and Corporate Teams in Individual Sports are regarded as an individual unit for point scoring.

eg A mixed doubles pair score a total 8 points for 1st place.
In the case of a tie the Games "Countback System" is used.

Sport Classifications:

Individual Sports

- Badminton
- Golf
- Indoor Karting
- Poker
- Running
- Squash
- Swimming Open Water
- Table Tennis
- Tennis
- Tenpin Bowling

Team Sports

- AFL Recreational Football
- Basketball
- Beach Volleyball
- Cricket 8's
- Dragon Boat Racing
- Netball
- Soccer
- Soccer 6's
- Softball
- Touch
- Volleyball



Games Awards

Individual Awards

Medals

Medals are won by 1st, 2nd and 3rd place in each event. These are presented at the sports venue immediately following the event.

If a winner is not present to receive their medal it is their responsibility to contact the Games Office to arrange receipt of the medal. The Games does not send unclaimed medals unless special arrangements have been made.



Corporate Awards

Sport Championship Awards

The winner of each of the 20 Sport Championships is the organisation accumulating the most Games Points in that Sport.

Championship Division Awards

An Award is presented to the winner of each of the Championship Divisions

The Games unique scoring system allows the smallest of teams a chance to win one of the Championship Divisions but still play with and against the giants of commerce and industry who may have teams of 400+.

The Championship Divisions are based on an organisation's overall team size entered in the Games.

| Entrants | Division |
|----------|----------|
| 1-5 | 1 |
| 6-10 | 2 |
| 11-20 | 3 |
| 21-50 | 4 |
| 51-100 | 5 |
| 101-150 | 6 |
| 151-200 | 7 |
| 201-400 | 8 |
| 400+ | 9 |

Games Points (refer to page 16) are tallied to determine the winner in each of the Championship Divisions.

Medallist Award

The Medallist Award is presented to the organisation with the highest Medal Score (refer to page 16).

Grand Award

The Sport for Life Grand Award is presented to the organisation entering the most participants in the Games.

It is an honorary award that recognises the effort and commitment it takes to organise a large team and the organisation's contribution to fitness, health, company spirit and morale.



Socialising and Celebrations

Games Awards Celebration

The *Games Awards Celebration* is part of our Games Celebrations. The Games Corporate Awards will be presented on Monday November 28.

Use the Awards Celebration:

- As a thank you to the key persons involved in the organisation of your Team.
- To invite senior management to see first hand the spirit and morale building effect of the Games
- To accept an award on behalf of the organisation.
- As a chance to network with other Corporate Team Leaders and promote your organisation

Having a representative attend assures your organisation is present if your team is a winner. To miss out on accepting an award would be a missed opportunity.

Join us in celebrating a great weekend of fun and sport.

For information on all the Games Celebrations contact the Games Office on 1300 301 418.



Travelling to the Games – See more of Victoria

Put “Melbourne in November” in your corporate diary for you, your friends and workmates.

Many teams from Brisbane, Sydney and all over Australia are now planning their trip to the national Games in Melbourne. This is your chance to get your team together and be part of this great weekend of sport, fun and socializing. Play at the best sporting facilities in Australia including the Melbourne Sports and Aquatic Centre and Melbourne Park.

While in Melbourne be sure to take the time for a bit of shopping and experience some of Melbourne’s renowned restaurants or maybe stay longer to visit Phillip Island, the Great Ocean Road or the Yarra Valley Wineries.

Go the “Travel” page on our website at corporategames.net.au/aus/travel.shtml where we have information about the Games Travel Packages or contact us on info@corporategames.net.au or call 1300 301 418 for info on what’s happening, where to stay and more things to do Melbourne.

Melbourne looks forward to welcoming all those traveling to the Games so start packing your sports shoes for November.



Melbourne Australian Corporate Games.

Games Travel Packages

Australian Corporate Games Melbourne Victoria November 25-27 2011

Corporate Games Travel Packages for the Australian Corporate Games November 25-27 in Melbourne

The Package

SYDNEY to Melbourne from **\$428** • 2 nights at the St Kilda Parkview Hotel and return flights.

BRISBANE to Melbourne from **\$641** • 2 nights at the St Kilda Parkview Hotel and return flights.

HOBART to Melbourne from **\$453** • 2 nights at the St Kilda Parkview Hotel and return flights.

ADELAIDE to Melbourne from **\$542** • 2 nights at the St Kilda Parkview Hotel and return flights.

PERTH to Melbourne from **\$544** • 2 nights at the St Kilda Parkview Hotel and return flights.

AUCKLAND to Melbourne from **\$731** • 2 nights at the St Kilda Parkview Hotel and return flights.

Please visit the Parkview Hotel website on www.viewhotels.com.au/hp_pv.asp

How to book

Contact **Craig Honeman** at Flight Centre on **07 3229 6600** and mention the **'Corporate Games Package'** or email craig.honeman@flightcentre.com.au

See you at the Games!

Disclaimer
Valid as at June 12 for travel 25-27 November 2011 and are subject to change.
Packages are per person twin share. Packages are limited and subject to availability. Full payment is required at time of booking and cancellation/amendment fees apply.

Airfares are inclusive of airfare related taxes and charges as at 12 July 2011, but do not cover any charges or taxes imposed directly by third parties. Package price is correct as at 12 July 2011. Prices are subject to change and availability. Airfare surcharges and credit card fee of 1.9% apply.

Flight Centre Myer CentreShop 83, Level E, Myer Centre, Brisbane 4000
A.C.N 003 377 188 A.B.N. 25 003 377 Travel Lic No: TAG262



Games Charity for 2011

Epilepsy Foundation of Victoria

Epilepsy Foundation of Victoria provides support for people living with epilepsy and their families to help them live better lives. It is estimated that up to 3 percent of Australians will have epilepsy during their lifetime (650,000).

Our services include information, advice and support, counselling and practical assistance, as well as advocacy on behalf of people with epilepsy, and research. We work to raise awareness of epilepsy in the community to reduce the stigma and create a more welcoming and inclusive society.

Just how much do you know about epilepsy? If someone had a seizure in your workplace or on the street, would you know what to do? Take our Epilepsy Smart Quiz www.epilepsysmart.org.au it takes just a couple of minutes!

If you would like help or have any questions, please call help line 1300 852 853 or visit www.epinet.org.au





Scody – Official Team Clothing Suppliers

Make your Team look good, feel good and perform at this best!

The Games is pleased to have SCODY as the Official Team Clothing Supplier.

You can rely on SCODY, the products they make, the designs they create and the service they provide.

SCODY have many years of experience in producing high performance garments for recreational and champion athletes and create designs that bring your ideas to life. SCODY produce clothes that you and your team will love to wear.

Go to the following page or the "Organising A Team" page on our website at corporategames.net.au/aus/organisingateam.shtml for more information or contact SCODY directly on 1300 SCODY1 (1300 726 391) or email sales@scody.com.au or go online at SCODY.com.au.



NOVEMBER 25-27 2011

AUSTRALIAN CORPORATE GAMES 2011 - OFFICIAL SUPPLIER

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Australian Corporate Games®

Corporate Team Handbook 2011



Appendices

Australian Corporate Games Games Schedule 2011

General Sport Start Times Each athlete must confirm their exact start time on the Draws available only from a SuperCentre from November 24

| Melbourne November | | T 24 | F 25 | S 26 | S 27 | M 28 |
|----------------------------|---|-------------|-------------------------------|-------------------------------|-------------------------|---------|
| SUPERCENTRE | TBC Melbourne MELBOURNE SPORTS & AQUATIC CENTRE | 8:30-6:00pm | 2:30pm-7:00pm | 7:00am-1:00pm | 7:00-10:00am | |
| AFL | ALBERT PARK Aughtie Dr Albert Park | | | 9:00am day | | |
| BADMINTON | MELBOURNE SPORTS & AQUATIC CENTRE Badminton Hall Aughtie Dr Albert Park | | | 9:00am day & evening | 9:00am day | |
| BASKETBALL | MELBOURNE SPORTS & AQUATIC CENTRE Basketball Hall Aughtie Dr Albert Park | | 6:00pm evening if needed | 9:00am day & evening | 9:00am day | |
| BEACH VOLLEYBALL | SOUTH MELBOURNE BEACH Beaconsfield Pde Albert Park | | | 9:00am | | |
| CRICKET 8's | FAWKNER PARK Punt Rd South Yarra ALBERT PARK Aughtie Dr Albert Park | | 4:00pm 4:00pm | | 8:00am | |
| DRAGON BOAT RACING | VICTORIA HARBOUR Victoria Promenade Docklands | | | 9:00am | | |
| GOLF | SPRING VALLEY Heatherton Rd Clayton South REG KINGSTON LINKS Corporate Ave Rowville SOCIAL | | Shotguns at 7:30 or 1:30 | | | |
| INDOOR KARTING | AUSCART RACING INDOOR CENTRE 50 Salmon St Port Melbourne | | 3:00pm afternoon & evening | 8:30am day & evening | 9:00am day if needed | |
| NETBALL | ALBERT PARK INDOOR SPORTS CENTRE Pits Building 3 Aughtie Drive Albert Park | | 6:00pm evening | 9:00am day & evening | 9:00am day | |
| POKER | THE CROWN POKER ROOM Clarendon St end Crown Casino Melbourne | | 4:00pm & 6:00pm | 4:00pm Final | | |
| RUNNING | ALBERT PARK Pits Building 3 Aughtie Drive Albert Park | | | Start 8:00am | | |
| SOCCER | DAREBIN SPORTS CENTRE THORNBURY SPRINGVALE WHITE EAGLES OTHER VENUES TO BE CONFIRMED | | | 9:00am 9:00am 9:00am | 9:00am | |
| SOCCER 6's | ALBERT PARK Outdoor Fields Albert Park | | | 9:00am | 9:00am | |
| SOFTBALL | FAWKNER PARK Cnr Punt & Commercial Rds South Yarra | | | 1:30pm afternoon if needed | 8:00am | |
| SQUASH | MELBOURNE SPORTS & AQUATIC CENTRE Squash Hall Aughtie Drive Albert Park | | | 9:00am day & evening | 9:00am day if needed | |
| SWIMMING OPEN WATER | SOUTH MELBOURNE BEACH Beaconsfield Pde Albert Park | | | Start 8:30am | | |
| TABLE TENNIS | MELBOURNE SPORTS & AQUATIC CENTRE Table Tennis Hall Aughtie Drive Albert Park | | 6:00pm evening if needed | 9:00am day & evening | | |
| TENNIS | MELBOURNE PARK Batman Ave Melbourne ALBERT RESERVE St Kilda Rd Melbourne | | 6:00pm | 9:00am 1:00pm | 9:00am 9:00am | |
| TENPIN BOWLING | AMF MOORABBIN BOWL 938 Nepean Hwy Moorabbin | | | 9:00am Teams | 9:00am Singles | |
| TOUCH | ALBERT PARK Pits Building Aughtie Drive Albert Park | | | 9:00am | | |
| VOLLEYBALL | MELBOURNE SPORTS & AQUATIC CENTRE Basketball Hall Aughtie Drive Albert Park | | | | 9:00am | |
| AWARDS CELEBRATION | TBC Melbourne | | | | | 6:30pm |

Times and venues subject to change

Australian Corporate Games Sports Programme 2011

Melbourne Victoria November 25-27 2011



AFL FOOTBALL

EVENTS Mixed Open
Men Open

DATE SATURDAY November 26

VENUE Albert Park ALBERT PARK

FORMAT Minimum 3 games scheduled in pool play followed by elimination tournament

SQUAD SIZE Minimum 10 Maximum 12
Competition is 8 a side

REGULATIONS Modified field & goal post size

FEE \$60 per person

BADMINTON

EVENTS Singles Women & Men Open
Doubles Open

DATES SATURDAY November 26 day & evening
SUNDAY November 27 day Doubles

VENUE Melbourne Sports & Aquatic Centre ALBERT PARK

FORMAT Minimum 3 matches scheduled in pool play followed by elimination tournament

FEE \$60 per person + \$25 for 2nd Event

BASKETBALL

EVENTS Women Open
Men Open
Mixed Open

DATES FRIDAY November 25 evening if needed
SATURDAY November 26 day & evening
SUNDAY November 27 day

VENUE Melbourne Sports & Aquatic Centre ALBERT PARK

FORMAT Minimum 3 games scheduled in pool play followed by elimination tournament

SQUAD SIZE Minimum 7 Maximum 10

REGULATIONS Mixed Team requires max 3 per sex on court

FEE \$60 per person

BEACH VOLLEYBALL 4's

EVENT Mixed Open

DATE SATURDAY November 26

VENUE South Melbourne Beach ALBERT PARK

FORMAT Minimum 3 games scheduled in pool play followed by elimination tournament

SQUAD SIZE Minimum 6 Maximum 8

REGULATIONS Competition is 4 a side.
Maximum 2 per sex on court

FEE \$60 per person

CRICKET 8's

EVENTS Women Open
Men Open

DATES FRIDAY November 25 Start 4:00pm
SUNDAY November 27 Start 8:00am

VENUES Fawkner Park SOUTH YARRA
Albert Park MELBOURNE Friday Only

FORMAT Limited overs • Timed matches 1 hour
Minimum 3 games scheduled in pool play followed by elimination tournament

SQUAD SIZE Minimum 10 Maximum 12

EQUIPMENT Team must supply protector, pads and bat

FEE \$60 per person

DRAGON BOAT RACING

EVENT Mixed Open

DATE SATURDAY November 26

VENUE Victoria Harbour, DOCKLANDS

FORMAT Short Course 200m
Minimum 3 races scheduled followed by elimination tournament

SQUAD SIZE Minimum 17 Maximum 23

REGULATIONS Team consists of a drummer +14 min to 20 max
Min 7 per sex in boat

EQUIPMENT Boats, paddles, life vests & steerers provided

FEE \$60 per person

GOLF

EVENTS Registered & Non Handicap
Women • Men • Corporate Team Open

DATE FRIDAY November 25
Registered Shotgun start 1:30pm
Non Handicap Shotgun start 7:30am or 1:30pm

VENUE Registered Spring Valley CLAYTON SOUTH
Non Handicap Kingston Links ROWVILLE

FORMAT Registered Stableford Scoring System
Non Handicap Scratch event

REGULATIONS Registered golfers must have an AGU handicap
Corporate Team consists of any 4 persons
Non cart competition

FEE \$125 per person includes lunch or dinner

INDOOR KARTING

EVENTS Women Open
Men Open

DATES FRIDAY November 25 3:00pm & evening
SATURDAY November 26 day & evening
Women 12:00 to 2:30pm Saturday ONLY
SUNDAY November 27 if needed

VENUE Auscart Racing Centre PORT MELBOURNE

FORMAT Grand Prix Practice/qualifying + 2 races
scheduled followed by semi finals and finals

REGULATIONS Safety briefing compulsory
Minimum height 152cm. Minimum age 13

EQUIPMENT Kart and helmet provided

FEE \$75 per person

NETBALL

EVENTS Women Open
Mixed Open

DATES FRIDAY November 25 from 5:00pm
SATURDAY November 26 day & evening
SUNDAY November 27 day

VENUE Albert Park Indoor Sports Centre ALBERT PARK

FORMAT Minimum 3 games scheduled in pool play followed by elimination tournament

SQUAD SIZE Minimum 9 Maximum 11

REGULATIONS Mixed Team requires 4 women 3 men

EQUIPMENT Teams must supply their own bibs

FEE \$60 per person

POKER

EVENT No Limit Texas Hold'em Open

DATES FRIDAY November 25 4:00pm or 6:00pm
SATURDAY November 26 Start 4:00pm Final

VENUE The Poker Room CROWN CASINO

FORMAT Multi-table "Freeze-out" tournament. Max heat
time 2 hrs (8x15min levels). Top 20% of players
qualify for Final.

FEE \$60 per person

RUNNING

EVENTS Women & Men
5K -30 • 30-39 • 40-49 • 50-59 • 60+
10K -30 • 30-39 • 40-49 • 50+

DATE SATURDAY November 26 Start 8:00am

VENUE Albert Park Lake ALBERT PARK

FORMAT Flat course around lake
10K 2 laps of course

FEE \$50 per person

SOCCER

EVENTS Women Open Soccer 6's
Men 30+ Soccer 6's
Men Open

DATES SATURDAY November 26 evening if needed
SUNDAY November 27

VENUES SOCCER Men Open
Darebin Sports Centre THORNBURY
Springvale White Eagles DANDENONG SOUTH
Other Venues TBC

SOCCER 6's Women & Men 30+
Outdoor fields ALBERT PARK

FORMAT Minimum 3 games scheduled in pool play
followed by elimination tournament

SQUAD SIZE Men Open Minimum 13 Maximum 15
Soccer 6's Minimum 8 Maximum 10

UNIFORM Numbered shirt & shin pads

FEE \$60 per person

SOFTBALL

EVENT Mixed Open Slow Pitch

DATES SATURDAY November 26 afternoon if needed
SUNDAY November 27 Start 8:00am

VENUE Fawkner Park SOUTH YARRA

FORMAT Minimum 3 games scheduled in pool play
followed by elimination tournament

SQUAD SIZE Minimum 12 Maximum 15

REGULATIONS Team requires 5 of each sex on the field

EQUIPMENT Team to provide softball kit

FEE \$60 per person

SQUASH

EVENTS Singles Women & Men
Grades State • A • B • C • D

DATES SATURDAY November 26 day & evening
SUNDAY November 27 day

VENUE Melbourne Sports & Aquatic Centre ALBERT PARK

FORMAT Minimum 3 matches scheduled in pool play
followed by elimination tournament

UNIFORM Non marking shoes & protective eyewear

FEE \$60 per person

SWIMMING OPEN WATER

EVENTS Individual Women & Men
-30 • 30-39 • 40+
Team Relay Open

DATE SATURDAY November 26 Start 8:30am

VENUE Port Phillip Bay South Melbourne Beach
ALBERT PARK

FORMAT Distance 1km - 4x 250m laps

REGULATIONS A Team consists of any 4 persons women, men or
both. Each Team Relay member can swim only
one lap of the relay. Competitors may enter both
individual and relay.

FEE \$50 per person and \$30 per person for Relay

TABLE TENNIS

EVENTS Singles Women & Men Open
Doubles Women, Men & Mixed Open

DATES FRIDAY November 25 evening if needed
SATURDAY November 26 day & evening

VENUE Melbourne Sports & Aquatic Centre ALBERT PARK

FORMAT Minimum 3 matches scheduled in pool play
followed by elimination tournament

FEE \$60 per person + \$25 for 2nd Event

TENNIS

EVENTS Singles Women & Men
Open -30 • 30-39 • 40+
Doubles Women Open
Men Open • 40+
Mixed Open

DATES FRIDAY November 25 evening
SATURDAY November 26 day & evening
SUNDAY November 27 day

VENUES Melbourne Park MELBOURNE
Albert Reserve ALBERT PARK

FORMAT Minimum 3 proset matches scheduled in
pool play followed by elimination tournament

FEE \$60 per person + \$25 for 2nd Event

TENPIN BOWLING

EVENTS Singles Women & Men Open
Corporate Team Open

DATES SATURDAY November 26 day & evening
SUNDAY November 27 day

VENUE AMF Moorabbin Bowl MOORABBIN

FORMAT Handicap competition. Each event a 3 game series
Final for Team squad winners

REGULATIONS Corporate Team consists of any 4 persons

EQUIPMENT Ball and shoes supplied by Games

FEE \$50 per person + \$25 for 2nd Event

TOUCH

EVENTS Men Open
Mixed Open

DATE SATURDAY November 26

VENUE Albert Park ALBERT PARK

FORMAT Minimum 3 games scheduled in pool play
followed by elimination tournament

SQUAD SIZE Minimum 8 Maximum 12

REGULATIONS Competition is 6 a side.
Mixed Team maximum 3 per sex on field

FEE \$60 per person

VOLLEYBALL

EVENTS Men Open
Mixed Open

DATE SUNDAY November 27

VENUE Melbourne Sports & Aquatic Centre ALBERT PARK

FORMAT Minimum 3 games scheduled in pool play
followed by elimination tournament

SQUAD SIZE Minimum 8 Maximum 10

REGULATIONS Mixed Team requires 3 per sex on court

FEE \$60 per person



Get Organised
Phone 1300 301 418
Email info@corporategames.net.au
Web corporategames.net.au



Games History

Australian Corporate Games

| Year | City | Sports | Organisations | Participants |
|------|-----------|-----------|---------------|--------------|
| 1993 | SYDNEY | 10 Sports | 61 | 1200 |
| 1994 | SYDNEY | 13 Sports | 122 | 2600 |
| 1995 | SYDNEY | 13 Sports | 167 | 4250 |
| 1996 | SYDNEY | 16 Sports | 199 | 5800 |
| 1997 | SYDNEY | 16 Sports | 240 | 7360 |
| 1998 | SYDNEY | 17 Sports | 245 | 9200 |
| 1999 | SYDNEY | 17 Sports | 270 | 9800 |
| 2000 | SYDNEY | 18 Sports | 277 | 11034 |
| 2001 | SYDNEY | 18 Sports | 294 | 11789 |
| 2002 | SYDNEY | 18 Sports | 299 | 11078 |
| 2003 | MELBOURNE | 17 Sports | 277 | 8547 |
| 2004 | MELBOURNE | 19 Sports | 301 | 8147 |
| 2005 | MELBOURNE | 20 Sports | 311 | 9109 |
| 2006 | MELBOURNE | 20 Sports | 311 | 10409 |
| 2007 | MELBOURNE | 20 Sports | 324 | 10677 |
| 2008 | MELBOURNE | 20 Sports | 353 | 11227 |
| 2009 | MELBOURNE | 20 Sports | 297 | 8170 |
| 2010 | MELBOURNE | 20 Sports | 330 | 9152 |

Victorian Corporate Games

| Year | City | Sports | Organisations | Participants |
|------|-----------|-----------|---------------|--------------|
| 1997 | MELBOURNE | 9 Sports | 73 | 2119 |
| 1998 | MELBOURNE | 13 Sports | 118 | 3410 |
| 1999 | MELBOURNE | 13 Sports | 130 | 4385 |
| 2000 | MELBOURNE | 17 Sports | 174 | 6680 |
| 2001 | MELBOURNE | 17 Sports | 191 | 7585 |
| 2002 | MELBOURNE | 17 Sports | 260 | 8814 |

NSW Corporate Games

| Year | City | Sports | Organisations | Participants |
|------|--------|-----------|---------------|--------------|
| 2003 | SYDNEY | 19 Sports | 315 | 10457 |
| 2004 | SYDNEY | 18 Sports | 301 | 9062 |
| 2005 | SYDNEY | 19 Sports | 279 | 8148 |
| 2006 | SYDNEY | 20 Sports | 304 | 8217 |
| 2007 | SYDNEY | 20 Sports | 297 | 8028 |
| 2008 | SYDNEY | 20 Sports | 292 | 8314 |
| 2009 | SYDNEY | 20 Sports | 301 | 7828 |
| 2010 | SYDNEY | 21 Sports | 258 | 6698 |
| 2011 | SYDNEY | 17 Sports | 258 | 6690 |

Queensland Corporate Games

| Year | City | Sports | Organisations | Participants |
|------|----------|-----------|---------------|--------------|
| 2000 | BRISBANE | 12 Sports | 82 | 1805 |
| 2001 | BRISBANE | 14 Sports | 88 | 2360 |
| 2002 | BRISBANE | 14 Sports | 72 | 2040 |
| 2003 | BRISBANE | 14 Sports | 78 | 2362 |
| 2004 | BRISBANE | 14 Sports | 107 | 3170 |
| 2005 | BRISBANE | 14 Sports | 102 | 3041 |
| 2006 | BRISBANE | 14 Sports | 111 | 3510 |
| 2007 | BRISBANE | 15 Sports | 102 | 3629 |
| 2008 | BRISBANE | 15 Sports | 121 | 4681 |
| 2009 | BRISBANE | 15 Sports | 121 | 4492 |
| 2010 | BRISBANE | 15 Sports | 107 | 4148 |
| 2011 | BRISBANE | 15 Sports | 123 | 4920 |

Winter Australian Corporate Games

1995-2011 THREDBO



Sample of Participating Organisations

| | | | |
|--|---|--|----------------------------------|
| ABIGROUP Contractors | Costin Roe Consulting | Malaysia Airlines | Reece Plumbing Centres |
| ABN AMRO Australia | Credit Union Services Corporation | Mallesons Stephen Jaques | Reserve Bank of Australia |
| AC Nielsen | Crown Ltd | Marsdens Law Group | Resmed Ltd |
| Accenture Australia Ltd | CSC | Mathews Timber Pty Ltd | Reuters Australia |
| Adecco Pty Ltd | Deacons Lawyers | Maunsell Australia | Ricoh Australia |
| adidas | Defence Topographic Agency | Mayne Group Ltd | Rio Tinto Ltd |
| ADP Employer Services | Deloitte Consulting | Mazda Australia | Royal Australian Navy |
| Albert Park Indoor Sports Centre | Deloitte Touche Tohmatsu | McDonald's Australia | Royal Auto Club of Victoria |
| Alcatel | Dept of Community Services | McInnes Wilson Lawyers | Salmat Letterbox Delivery |
| Allens Arthur Robinson | Dept of Corrections | Melbourne Cricket Club | Sealy of Australia |
| Allianz | Dept of Education & Training | Melbourne Fire & Emergency Services | Shell |
| Alphapharm | Dept of Natural Resources & Environment | Melbourne Fitness Club | Siemens Ltd |
| Amcor Fibre Packaging | Dept of State Development | Members Equity | Sinclair Knight Merz |
| American Express Intl Inc | Dept of Treasury & Finance | Mercantile & General Reinsurance | SMS Management & Technology |
| AMF Bowling Centres | Dept of Veterans Affairs | Mercedes-Benz | Snap Printing |
| AMP Limited | Deutsche Bank | Merck Sharp & Dohme | Sony |
| Amputee Assoc of Victoria | DHL Worldwide Express | Michael Page International | South East Water |
| ANZ | Dick Smith Electronics | Michelin Australia | Southcorp Wines |
| ADN Group | Domino's Pizza | Microsoft | Specialised Business Solutions |
| Arnotts Biscuits Ltd | EDS | Milperra Newsagency | Sport & Recreation Victoria |
| ASX Perpetual | Energex | Minter Ellison Lawyers | St George Bank |
| Aussie Home Loans | Energizer Australia | Mirvac Group | Standards Australia |
| Australia Post | Ergon Energy | Mitchell Sutton & Gallagher | Star City |
| Australian Consolidated Press | Ericsson Australia | MLC Ltd | State Street |
| Australian Defence Forces | Ernst & Young | Moore Stephens HF | Stuart Alexander & Co |
| Australian Federal Police | Fairfax Printers | Multiplex Constructions | Subway |
| Australian Lebanese Sports Club | Ford Credit | Murray Goulburn Co-Operative | Sugar Australia |
| Australian Prudential Regulation Authority | Ford Motor Company Australia | Museum Victoria | Sun Microsystems Australia |
| Australian Stock Exchange Ltd | Foster's Group | Myer Sport | Suncorp Metway |
| Australian Taxation Office | Franklins Ltd | National Australia Bank | Sydney Aquatic Centre |
| Australian Unity | Freehills | National Dairies | Sydney Futures Exchange |
| AXA Australia | Fuji Xerox | Nestle Australia Limited | TAB Ltd |
| Bankstown Council | Fujitsu Australia Ltd | New Childrens Hospital | Tabcorp |
| BAT | GE Commercial | News Limited | TeleTech International |
| Baulderstone Hornibrook P/L | GHD Pty Ltd | NIB Health Funds | Telstra |
| BBQ Galore | Gillette Australia | Nissan Motor Company Australia Pty Ltd | Tenix |
| BHP Billiton | GIO Australia | Nobby Kitchen Connection | Tennis NSW |
| Blackmores Ltd | GlaxoSmithKline | Nokia | The Age Company Ltd |
| Blacktown City Council | Golder Associates | Norman Disney & Young | The Flight Centre |
| Blake Dawson Waldron | Goodman Fielder Ltd | Nortel Networks Australia | Thiess Pty Ltd |
| Blue Circle Southern Cement | Grocon Pty Ltd | North Sydney Leagues Club | Tiffany & Co |
| BNP Equities Ltd | Hagemeyer Electrical Group | Norwich Union Australia | TMP Worldwide eResourcing |
| Boeing Australia Ltd | Harvey Norman | Novartis Pharmaceuticals | TNT Australia |
| Boise Office Solutions | Henry Davis York Lawyers | NSW Ambulance Service | Toll Logistics |
| Booz Allen Hamilton | Herald & Weekly Times | NSW Premiers Department | Toner Warehouse |
| Boral | Holden Ltd | Officeworks | Tower Australia |
| Bridges Financial Services | Honeywell Aust | Onga Pty Ltd | Toyota Australia |
| Brisbane City Council | HP | Onyx Software | Toyota Financial Services |
| Brisbane Institute of Tafe | HSBC Bank Australia Limited | Optus | Travelex |
| Brisbane Water | Hutchison Ericsson 3G | Oracle | Treasury Corporation of Victoria |
| BT Financial Group | Hyder Consulting | Orange | Trev's Trivia |
| Budget Rent A Car Australia | Hyundai Automotive Distributors | ORIX Australia Corp | Tyco Healthcare |
| Bundaberg Rum | IBM | OzEmail Ltd | UBS |
| Caltex | Independent Commission Against Corruption | P&O Cold Logistics | Ultimo Document Store |
| Cambridge Consulting | NG | P&O NedLloyd | Uncle Bens of Australia |
| Campbelltown City Council | Institute of Chartered Accountants in Australia | Pace Farm | Unifoods Australia |
| Canon Australia Pty Ltd | JB Were | Parks Victoria | Unilever Australia |
| Castlemaine Perkins | Jeans West Corp | Peak Health Management | Unisys Australia |
| Centrelink | Johnson & Johnson Pacific Pty Ltd | Peddle Thorp & Walker | United Energy |
| Chaos Baseball Club | JP Morgan | Penrith City Council | Universal Music Australia |
| CHEP Australia | Just Jeans Group | PeopleSoft Australia | Universal-PolyGram |
| Chubb Security | Kellogg Australia Ltd | Pepsi Cola Bottlers Australia | University of Sydney |
| Ciba Australia Limited | Kembla Joggers | Perpetual | Victoria Police |
| CIC Insurance Limited | Kemp Strang Lawyers | Peter MacCallum Cancer Institute | Victorian WorkCover Authority |
| Cisco Systems | Kenwalt Fine Stores | Pfizer Pty Ltd | Vinidex |
| Citigroup | Kilkenny Cleaning Service | Pharmacia | Virgin Mobile |
| City of Boroondara | KPMG | Pizza Hut | Vision Publishing |
| Civic Services Group | LaTrobe City Council | Planning NSW | Vodafone |
| Clayton Utz | LeasePlan Australia | Port of Brisbane Corporation | Volvo |
| Clipper Tours | Legal Aid Queensland | Powerlink Queensland | Walter & Eliza Hall Institute |
| Coca-Cola Amatil Limited | Lend Lease | PricewaterhouseCoopers | Walter Construction Group |
| Coles Myer Ltd | LexisNexis | PricewaterhouseCoopers Legal | Well Connected Travel |
| Colgate Palmolive | Lilyfield Printing Pty Ltd | Printing Industries Association | Westfield |
| Collex Waste Management Pty Ltd | Linfox | Progress Software | Westpac |
| COMindico | Link Chauffeured Cars | Qantas Airways Limited | Whitehorse Veterinary Hospital |
| Commonwealth Bank of Australia | Lion Nathan | QBE Insurance Ltd | William Angliss TAFE |
| Computer Associates | LJ Hooker | QLD Cricket Umpires Assn | Williams Hatchman & Kean |
| Connell Wagner Pty Ltd | Lonely Planet | Quintiles | Woolworths Ltd |
| Conrad Jupiters | Mack Trucks Australia | Rabobank Australia Group | Yellow Pages Australia |
| Corrs Chambers Westgarth | Macquarie Bank Limited | Raytheon Australia | Zurich Australian Insurance |

Supporters Contact List



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Games Official Charity

Our goal is to have at least one person in every household and office in Australia understand the appropriate first aid to give someone having a seizure. **You can be that person!**

Call 1300 852 853 for a first aid pack or go to www.epinet.org.au





Corporate Team Handbook 2011



Games Forms

Special Request Form



To • Corporate Games

FAX • 1 300 301 419

Date • _____

ALL details on this form must be complete

ORGANISATION Represented

SPORT

EVENT & AGE CLASS

TEAM NAME if applicable

IMPORTANT NOTE – REQUEST IS NOT GUARANTEED

The Games will do its best to fulfil this request but can not guarantee it.
This form must be submitted before the Games Entry Deadline

REQUEST eg START TIME OR VENUE

Authorised by (to be one of the following) Corporate Team Leader Team Captain Individual

Name _____

Contact Details _____
Address + Phone
and
Fax or Email _____

Signature _____ Date _____

Please return to the Games Office immediately via fax on 1300 301 419 or attach to your completed Entry Form

Return to Games Office via the following:

Tel 1300 301 418
Fax 1300 301 419
Email info@corporategames.net.au
Web corporategames.net.au
Mail GPO BOX 5152 Sydney NSW 2001
ABN 64 056 480 543

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Date Received _____

Information entered in database _____ by _____ date _____

Sheet transferred to Sport Book _____ by _____ date _____

Replacement or Withdrawal

Entrants must read and understand the information on the Games Entry Form

ORGANISATION

SPORT

EVENT & AGE CLASS

TEAM NAME if applicable

ENTRANT OUT **FIRST NAME**

LAST NAME

ENTRANT IN **To be completed if replacing Entrant above**

NAME First Name Last Name

BIRTHDAY (Required) Day Month Year **SEX**

MAILING ADDRESS Post Box or Street **Mobile Number**

Suburb or City State/Territory Postcode

GOLF HANDICAP if Registered Golfer Golf Club + Golf Link # (required for Registered Golfers)

Above Change Authorised by Corporate Team Leader Team Captain Withdrawn Entrant

Name Date

Signature Phone/Mobile#

| DEADLINES & FEES | | |
|---------------------------------|----------------------------------|-------------------------|
| | WITHDRAWAL Refunds | REPLACEMENT/CHANGES Fee |
| BEFORE October 26 | FULL REFUND | NO CHARGE |
| October 26 – November 10 | INDIVIDUAL ENTRY FEE MINUS \$25* | NO CHARGE |
| AFTER November 10 | NO REFUND | \$25 per change |

NOTE • Credit Card payments can be made online at corporategames.net.au or at a SuperCentre; a transaction fee applies • All Fees include GST
All changes after Nov 10 are at the discretion of the Games • No changes allowed after a sport has started • No swapping entrants between teams

SUBMITTING THIS FORM

- | | |
|---|--|
| <p>AFTER November 10</p> <ul style="list-style-type: none"> Take this completed Form to a Games SuperCentre Go to the 'Computer Changes' Desk Bring payment or proof of payment | <p>BEFORE November 10</p> <p>Send to the Games via the following options ONLY</p> <p>F 1300 301 419</p> <p>E info@corporategames.net.au</p> |
|---|--|

Telephone 1300 301 418 Office use CASH ACCT DD CC PDOX Date/by

Additional Entrant

Entrants must read and understand the information on the Games Entry Form

ORGANISATION

SPORT

EVENT & AGE CLASS

TEAM NAME if applicable

ENTRANT BEING ADDED

NAME First Name Last Name

BIRTHDAY (Required) Day Month Year **SEX**

MAILING ADDRESS Post Box or Street **Mobile Number**

Suburb or City State/Territory Postcode

GOLF HANDICAP if Registered Golfer Golf Club + Golf Link # (required for Registered Golfers)

Above Change Authorised by Corporate Team Leader Team Captain

Name Date

Signature Phone/Mobile#

DEADLINES & FEES

| | FEES | |
|--|-----------------------------|-------------|
| After Entry Form submitted and BEFORE November 10 | SPORT ENTRY FEE | \$ |
| AFTER November 10 | SPORT ENTRY FEE LATE FEE | \$ +\$25 |
| | TOTAL = | |

NOTE • EFT payments to be paid to 012141 852793733 • Cheques to be made to Corporate Games P/L • No EFT payment for additions after Nov 10
• Credit Card payments can be made online at corporategames.net.au or at a SuperCentre; a transaction fee applies • All changes after Nov 10 are at the discretion of the Games • No changes allowed after a sport has started • No swapping entrants allowed between teams • All Fees include GST

SUBMITTING THIS FORM

- | | |
|---|--|
| <p>AFTER November 10</p> <ul style="list-style-type: none"> Take this completed Form to a Games SuperCentre Go to the 'Computer Changes' Desk Bring payment or proof of payment | <p>BEFORE November 10</p> <p>Send to the Games, with evidence of payment via fax 1300 301 419 or info@corporategames.net.au If paying by cheque post both to GPO BOX 5152 Sydney NSW 2001</p> |
|---|--|

Telephone 1300 301 418 Office use CASH ACCT DD CC PDOX Date/by