



Sydney • October 9–11 • 2020

# COVID-19 SAFETY PLAN

## NSW Corporate Games

<b>Organisation</b>	NSW Corporate Games
<b>Ground / Facility Locations</b>	Bankstown Basketball Centre (Basketball) SOPA Sports Halls (Accreditation, Badminton, Netball, Table Tennis, Volleyball) Powell's Creek Reserve, Concord West (Cricket) Club Five Dock RSL (Games Quiz) Oatlands Golf Course, Oatlands (Golf) SOPA Holker Bus Interchange (Running) Blacktown International Sports Park (Soccer 6's) Valentine Sports Park, Glenwood (Soccer 11's) Stanhope Park Reserve (Softball) Eastwood-Thornleigh Tennis Association (Tennis) Tenpin City, Auburn (Tenpin) Bressington Park, Homebush (Touch)
<b>Accreditation Centre Location</b>	Mezzanine Level, SOPA Sports Halls Barrier St, Sydney Olympic Park
<b>Event Managers</b>	Ben Mildren Kylie Mildren
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<b>Version</b>	Version 1
<b>Ben Mildren is responsible for this document</b>	

# Table of Contents

<b>1. Introduction</b> .....	<b>3</b>
<b>2. Key Principles</b> .....	<b>3</b>
<b>3. Responsibilities under this Plan</b> .....	<b>4</b>
<b>4. Return to Sport Arrangements</b> .....	<b>4</b>
4.1 AIS Framework Arrangements	4
4.2 Roadmap to a COVIDSafe Australia	5
<b>5. Recovery</b> .....	<b>5</b>
<b>Appendix: Outline of Return to Sport Arrangements</b> .....	<b>6</b>
Part 1 – Sport Operations	6
Part 2 – Facility Operations	7
Part 3 – COVID-19 Actions by Facility	9

# 1. Introduction

The purpose of this COVID-19 Safety Plan (**Plan**) is to provide an overarching plan for the implementation and management of procedures by the NSW Corporate Games to support staff and participants in the execution of the Games in October 2020.

The arrangements set out in this Plan are intended to prevent the transmission of COVID-19 among participants, officials, administrators/volunteers, visitors, families and the broader community. The Plan provides the framework to govern the general operation of the NSW Corporate Games, any facilities it hires, the playing/training behaviour of all participants and the monitoring and reporting of the health of attendees at Game's facilities.

This Plan includes, but is not limited to, the conduct of:

- a. competition activities (sport operations); and
- b. facility management and supporting operations (facility operations).

At all times the Plan is subject to all regulations, guidelines and directions of government and public health authorities.

Most NSW Corporate Games venues are either owned or administered by state government or local council organisations. Accordingly, any COVID-19 actions will be in consultation with those organisations.

Where the venue is owned by a private operator, NSW Corporate Games will coordinate with the facility owner to ensure a level of consistency across all games' venues.

That level of consistency is outlined in this document.

## 2. Key Principles

This Plan is based on, and accepts, the AIS [Framework for Rebooting Sport in a COVID-19 Environment](#) (**AIS Framework**) and the [National Principles for the Resumption of Sport and Recreation Activities](#) (**National Principles**).

The Plan also accepts as key principles that:

- The health and safety of participants, coaches, officials, administrators/volunteers, visitors, families and the broader community is the number one priority;
- Participants, coaches, officials, administrators/volunteers, families and the broader community need to be engaged and briefed on the upcoming NSW Corporate Games;
- Facilities are assessed and appropriate plans are developed to accommodate upgraded hygiene protocols, physical distancing and other measures to mitigate the risk of transmission of COVID-19;
- At every stage of the return to sport process the NSW Corporate Games must consider and apply all applicable State Government and local restrictions and regulations. The NSW Corporate Games needs to be prepared for any localised outbreak at its facilities, in the local community leading up to or during competition.

### 3. Responsibilities under this Plan

The NSW Corporate Games retains the overall responsibility for the effective management and implementation of the return to sport activities and operations outlined in this Plan.

The Event Managers of the NSW Corporate Games are responsible for:

- Approving the Plan and overseeing the implementation of the arrangements in the Plan; and
- Revising the Plan as required, ensuring it reflects up to date information from government and public health officials, and any additional reasonable requirements by corporations participating in the NSW Corporate Games.

The event managers have appointed the following person as the NSW Corporate Games COVID-19 Safety Coordinator to execute the delivery of the Plan and to act as a point of contact for information relating to this Plan:

<b>Name</b>	Ben Mildren
<b>Contact Email</b>	<a href="mailto:ben@mildrenevents.com.au">ben@mildrenevents.com.au</a>
<b>Contact Number</b>	0401 589 630

The NSW Corporate Games expects all participants, coaches, officials, administrative staff and volunteers to:

- Comply with the health directions of government and public health authorities as issued from time to time;
- Understand and act in accordance with this Plan as amended from time to time;
- Comply with any testing and precautionary measures implemented by the NSW Corporate Games;
- Act with honesty and integrity in regard to the state of their personal health and any potential symptoms; and
- Monitor their health and take a cautious approach to self-isolation and reporting of potential symptoms.

### 4. Return to Sport Arrangements

At the date of this Plan, the sporting community was operating at Level A of the AIS Framework. The NSW Corporate Games anticipates that by mid-October 2020, competition activities and facility use will reach and even surpass Step 3. restrictions outlined in Level C of the AIS Framework

The NSW Corporate Games will be prepared, as a worst-case scenario to operate at Level B of the AIS Framework.

#### 4.1 AIS Framework Arrangements

The protocols for conducting sport operations and facility operations under Level B and Level C of the AIS Framework are set out in the Appendix.

## 4.2 Roadmap to a COVIDSafe Australia

The NSW Corporate Games will also comply with the Australian government's [Roadmap to a COVIDSafe Australia](#), which places limits on the type of activity that can be conducted and the number of people who can gather at facilities, notwithstanding the activities permitted by the AIS Framework (see below).

<b>AIS Activities</b>	<b>Level A:</b> Training in no more than pairs. Physical distancing required.	<b>Level B:</b> Indoor/outdoor activity. Training in small groups up to 10. Physical distancing required.		<b>Level C:</b> Full sporting activity (training and competition) allowed. No restriction on numbers. Contact allowed.	
<b>Roadmap Activities</b>	N/A	<b>Step 1:</b> No indoor activity. Outdoor sport (up to 10 people) consistent with AIS Framework.	<b>Step 2:</b> Indoor/outdoor sport up to 20 people. Physical distancing (density 4m <sup>2</sup> ).	<b>Step 3:</b> Venues allowed to operate with up to 100 people with physical distancing. Community sport expansion to be considered consistent with AIS Framework.	<b>Further steps TBC</b>

## 5. Recovery

If, in the event that public health officials determine that the outbreak has ended in the local community by the time the Games commence, the NSW Corporate Games will consult with relevant authorities to identify criteria for scaling back its COVID-19 prevention actions. The NSW Corporate Games will also consider which protocols can remain to optimise good public and participant health.

At this time the event managers of the NSW Corporate Games will consult with key stakeholders and organisations with large participation numbers, to review the delivery of competition arrangements and use feedback to improve organisational plans and systems.

# Appendix: Outline of Sport and Facility Arrangements

## Part 1 – Sport Operations

Area	Plan Requirements (for activities under AIS Framework Level C)
<b>Approvals</b>	<p>The NSW Corporate Games must obtain the following approvals to allow competition at Level C:</p> <ul style="list-style-type: none"> <li>• Relaxation of public gathering restrictions to mass participation competitions to occur.</li> <li>• Local government/venue owner approval to compete at the venue.</li> <li>• National/state sporting body/local association approval to return to competition for community sport.</li> <li>• Insurance arrangements confirmed to cover competition.</li> </ul>
<b>Personal health</b>	<ul style="list-style-type: none"> <li>• Advice to participants, sport coordinators and volunteers not to attend if unwell (including any signs/symptoms of cold, flu, COVID-19 or other illness).</li> <li>• Washing of hands before and after each match and use of hand sanitiser where available.</li> <li>• Avoid physical greetings (i.e. hand shaking, high fives etc.).</li> <li>• Avoid coughing, clearing nose, spitting etc. at all times.</li> <li>• Launder own uniform and wash personal equipment.</li> <li>• Ask all sport coordinators and volunteers to complete Department of Health <a href="#">COVID-19 infection control training</a> course prior to the Games.</li> </ul>
<b>Hygiene</b>	<ul style="list-style-type: none"> <li>• Any safe hygiene protocols outlined by national/state sporting body, local association or event stakeholder will be adopted by NSW Corporate Games.</li> <li>• Sanitise match balls and other communal equipment between matches.</li> <li>• Obtain guidelines for sanitisation and cleaning, including requirements for sanitisation stations, from all NSW Corporate Games venues.</li> </ul>
<b>Communications</b>	<ul style="list-style-type: none"> <li>• The NSW Corporate Games will brief participants, sport coordinators, volunteers on Level C protocols including hygiene protocols using social media and EDMs and will reinforce hand washing and general hygiene etiquette.</li> <li>• The NSW Corporate Games endorses the use of the government COVIDSafe app and encourages everyone involved with the NSW Corporate Games to download and use app.</li> </ul>

## Part 2 – Facility Operations

Area	Plan Requirements (for activities under AIS Framework Level C)
<b>Approvals</b>	<p>The club must obtain the following approvals to allow use of club facilities at Level C:</p> <ul style="list-style-type: none"> <li>• State/Territory Government approval of the resumption of facility operations.</li> <li>• Local government has given approval to use of facility, if required.</li> <li>• NSW Corporate Games event managers have approved plan for use of club facilities.</li> <li>• Insurance arrangements confirmed to cover facility usage.</li> </ul>
<b>Facilities</b>	<ul style="list-style-type: none"> <li>• Access to full use of Venue facilities.</li> <li>• Hygiene and cleaning protocols to be confirmed and compared to state requirements.</li> <li>• Provision of appropriate health and safety equipment, Personal Protective Equipment (PPE) and personal hygiene cleaning solutions as required.</li> </ul>
<b>Facility access</b>	<ul style="list-style-type: none"> <li>• For the 2020 NSW Corporate Games, non-participating family and friends will be discouraged from attending the Games venues. This is to ensure that our gathering numbers do not exceed government allowances COVIDSafe Roadmap.</li> <li>• All people entering a NSW Corporate Games venue will need to complete a three step process. Access will be denied to anyone who fails or refuses to complete the following: <ul style="list-style-type: none"> <li>– Infrared Body Temperature Check (must be less than 38°C)</li> <li>– Use hand sanitiser</li> <li>– <b>Answer three questions</b> <ul style="list-style-type: none"> <li>» <b>Do you have COVID-19 or come in contact with a known COVID-19 case in the previous 14 days?</b></li> <li>» <b>Do you have any flu like symptoms (cough, sore throat or shortness of breath)?</b></li> <li>» <b>Are you currently awaiting results of a COVID-19 swab test?</b></li> </ul> </li> </ul> </li> <li>• Any spectators (including participants, sport coordinators and volunteers) should observe physical distancing requirements (&gt;1.5 metres) and density requirements (one person per 4 square metres).</li> <li>• Where possible, draws will allow for staggered completion starts to avoid the full contingent of participants being at the venue at any one time.</li> <li>• Physical distancing protocols including use of zones within grandstands to be applied. The hiring of an extra court to allow participants and spectators to observe physical distancing requirements may be required.</li> <li>• ALL participants will be required to check in with sport staff prior to taking the field/court for their first match. There will be an attendance register for all people who have not downloaded the COVIDSafe app.</li> </ul>

Area	Plan Requirements (for activities under AIS Framework Level C)
<b>Hygiene</b>	<ul style="list-style-type: none"> <li>• Conduct a health, hygiene and facility audit of each NSW Corporate Games venue. Audit to include: <ul style="list-style-type: none"> <li>– Availability of hand sanitiser at entry/exit points to venue and at venue control.</li> <li>– Access to sanitising stations, sanitising shared equipment and uniforms.</li> <li>– Adequate soap in change rooms for washing hands</li> <li>– Cleaning standards – agreement to increase regular cleans with frequent wiping of high touch surfaces.</li> <li>– Displaying posters outlining: <ul style="list-style-type: none"> <li>» Relevant personal hygiene guidance.</li> <li>» Physical distancing requirements.</li> </ul> </li> <li>– Avoiding shared use of non-match equipment.</li> <li>– Provide suitable rubbish bins with regular waste disposal.</li> </ul> </li> <li>• Guidelines for sanitisation, cleaning and replenishing of hygiene equipment throughout the day of all NSW Corporate Games venues</li> </ul>
<b>Management of unwell participants</b>	<ul style="list-style-type: none"> <li>• Isolation/medical requirements for all participants, sport coordinators and volunteers at the onset of any symptoms.</li> <li>• Training of volunteers/club management on treatment of symptomatic participants and disinfecting of facilities used by such participants.</li> <li>• Notification protocols for notifying public health authorities and other attendees of symptomatic participants. Notifications to include contacting all registered players in registered in that venue as well as all people on the attendance register.</li> </ul>
<b>NSW Corporate Games responsibilities</b>	<ul style="list-style-type: none"> <li>• Provision of staff and equipment to conduct hygiene protocols as per the Plan.</li> <li>• Purchase and supply of 15 – 20 IR thermometers.</li> <li>• Venue approvals and subsequent health and hygiene audit.</li> <li>• Communicate all Plan requirements to participants, venue operators and necessary sporting associations.</li> <li>• Ensure that all government requirements are being respected for the duration of the NSW Corporate Games.</li> <li>• Event Managers to complete the <a href="#">COVID-19 infection control training</a> course</li> <li>• Encourage all Sport Coordinators and volunteers to complete the <a href="#">COVID-19 infection control training</a> course</li> </ul>



## Part 3 – COVID-19 Actions by Facility

Venue	Sport(s)	Actions
SOPA Sports Halls	Accreditation Centre Logistics Badminton Netball Table Tennis Volleyball	<ul style="list-style-type: none"> <li>• Venue entry temperature testing</li> <li>• Venue Entry Questionnaire (as outlined in Part 2 under Facility Access above)</li> <li>• Hand Sanitiser at entry and venue control</li> <li>• Compulsory participant check-in on arrival</li> <li>• Attendance Register for non-COVIDSafe App users</li> <li>• Venue Cleaning and Hygiene Audit</li> <li>• COVID Safe posters and signage</li> <li>• Physical distancing monitoring throughout the competition</li> <li>• Limit numbers in Accreditation Centre</li> <li>• 1.5m spaced seating outside Accreditation Centre to allow paperwork to be completed prior to entry</li> <li>• Disinfect Match balls between matches (Netball &amp; Volleyball)</li> </ul>
Bankstown Basketball Centre	Basketball	<ul style="list-style-type: none"> <li>• Venue entry temperature testing</li> <li>• Venue Entry Questionnaire (as outlined in Part 2 under Facility Access above)</li> <li>• Hand sanitiser at entry and venue control</li> <li>• Compulsory participant check-in on arrival</li> <li>• Attendance Register for non-COVIDSafe App users</li> <li>• Venue Cleaning and Hygiene Audit</li> <li>• COVID Safe posters and signage</li> <li>• Physical distancing monitoring throughout the competition</li> <li>• Disinfect match balls between matches</li> </ul>
Club Five Dock RSL	Games Quiz	<ul style="list-style-type: none"> <li>• Entry for all participants subject to current NSW Government Health Order as at 10 October 2020</li> <li>• Tables will allow 1.5m physical distancing for each team of five</li> </ul>

Venue	Sport(s)	Actions
Oatlands Golf Course	Golf	<ul style="list-style-type: none"> <li>• Outdoor sport</li> <li>• Compulsory temperature testing, questionnaire and hand sanitiser at venue control / check in</li> <li>• Physical distancing will be monitored for all indoor activities (Briefing, Lunch, Awards)</li> </ul>
SOPA Holker Bus Interchange	Running	<ul style="list-style-type: none"> <li>• Completely outdoor venue</li> <li>• Actions will be determined by SOPA and NSW Government Health Order as at 10 October 2020</li> </ul>
Blacktown International Sports Park	Soccer 6's	<ul style="list-style-type: none"> <li>• Outdoor sport at outdoor venue</li> <li>• Compulsory temperature testing, questionnaire and hand sanitiser at venue control / check in</li> <li>• Compulsory participant check-in on arrival (TBA – Temp Check &amp; Questionnaire)</li> <li>• Disinfect match balls between matches</li> <li>• Physical distancing between matches will be monitored</li> <li>• Spectators attendance will be discouraged</li> </ul>
Valentine Sports Park	Soccer 11's	<ul style="list-style-type: none"> <li>• Outdoor sport at outdoor venue</li> <li>• Compulsory temperature testing, questionnaire and hand sanitiser at venue control / check in</li> <li>• Compulsory participant check-in on arrival (TBA – Temp Check &amp; Questionnaire)</li> <li>• Disinfect match balls between matches</li> <li>• Physical distancing between matches will be monitored</li> <li>• Spectator attendance will be discouraged</li> </ul>
Stanhope Park Reserve	Softball	<ul style="list-style-type: none"> <li>• Outdoor sport at outdoor venue</li> <li>• Compulsory temperature testing, questionnaire and hand sanitiser at venue control / check in</li> <li>• Compulsory participant check-in on arrival</li> <li>• Disinfect match balls between matches</li> <li>• Physical distancing between matches will be monitored</li> <li>• Spectator attendance will be discouraged</li> </ul>
Eastwood-Thornleigh Tennis Association	Tennis	<ul style="list-style-type: none"> <li>• Outdoor sport at outdoor venue</li> <li>• Compulsory temperature testing, questionnaire and hand sanitiser at venue control / check in</li> </ul>

Venue	Sport(s)	Actions
		<ul style="list-style-type: none"> <li>• Compulsory participant check-in on arrival</li> <li>• New balls for each match</li> <li>• Physical distancing between matches will be monitored</li> <li>• Spectator attendance will be discouraged</li> </ul>
Tenpin City Auburn	Tenpin	<ul style="list-style-type: none"> <li>• Entry into Tenpin City will in accordance with the Tenpin National and State Sporting Association guidelines</li> <li>• Compulsory temperature testing, questionnaire and hand Sanitiser at venue control / check in</li> <li>• Compulsory participant check-in on arrival</li> <li>• Physical distancing between matches will be monitored</li> <li>• Spectator attendance will be discouraged</li> </ul>
Bressington Park Homebush	Touch	<ul style="list-style-type: none"> <li>• Outdoor sport at outdoor venue</li> <li>• Compulsory temperature testing, questionnaire and hand sanitiser at venue control / check in</li> <li>• Compulsory participant check-in on arrival</li> <li>• Disinfect match balls between matches</li> <li>• Physical distancing between matches will be monitored</li> <li>• Spectator attendance will be discouraged</li> </ul>