



*Queensland*  
**Corporate  
Games®**

# Corporate Team Handbook 2020



[corporategames.net.au](http://corporategames.net.au)



## Corporate Team Handbook

The *Queensland Corporate Games* is an effective and fun way to build team spirit, pride and fitness in the workplace.

This Corporate Team Handbook may be used to:

- Create interest or increase participants on your team
- Generate company support for the team
- Provide a reference for important details on the events and procedures of the Games
- Provide the basic information needed to build a successful, cohesive and happy team

Always remember the Games staff is ready to help.



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## Table of Contents

<b>Features of the Games</b>	<b>1</b>
<b>Games History</b>	<b>1</b>
<b>Corporate Team Leader</b>	<b>2</b>
<b>Spread the Workload</b>	<b>2</b>
<b>Gaining Managerial Support</b>	<b>3</b>
<b>Who can be on your Team</b>	<b>3</b>
Participation	
Eligibility	<b>4</b>
<b>Creating Interest in Your Organisation</b>	<b>4</b>
<b>Funding the Team</b>	<b>5</b>
<b>Create a Funding Policy</b>	<b>5</b>
Indirect Support	
Approaching Management for Funding	<b>6</b>
<b>Corporate Accounts</b>	<b>6</b>
<b>Insurance Coverage &amp; Weather</b>	<b>7</b>
<b>Entry Process</b>	<b>8</b>
<b>Games Online Entry System (GOES)</b>	<b>9</b>
<b>Entry Responsibilities of the Team Leader</b>	<b>9</b>
<b>Entry Responsibilities of the Athlete</b>	<b>9</b>
<b>Entry Notes</b>	<b>10</b>
<b>Dates and Deadlines</b>	<b>10</b>
<b>Entry Amendments and Refunds</b>	<b>10</b>
<b>Accreditation Process</b>	<b>11</b>
<b>Developing Games Related Activities</b>	<b>12</b>
<b>Check List for the Corporate Team Leader</b>	<b>13</b>
<b>Games Rules and Regulations</b>	<b>14</b>
<b>Games Scoring System</b>	<b>15</b>
<b>Games Awards</b>	<b>17</b>
<b>Games Awards Party</b>	<b>18</b>
<b>Games Charity</b>	<b>19</b>
<b>Games Official Uniform Apparel Partner</b>	<b>20</b>

### **Appendices**

Sports Programme	<b>21</b>
Games History	<b>23</b>
Organisations of the Games	<b>24</b>
Letter of Consent & Waiver	<b>25</b>
Waiver	



**Marks Key Information**



## Features of the Games

The Games has been founded to encourage companies to support their employees' pursuit of fitness and a more active lifestyle and enjoy the accompanying health and team building benefits.

- Australia's largest annual multisport championship
- **You don't have to be an employee to be on a team**
- There is no limit (minimum or maximum) to the number of persons representing an organisation
- Open to all businesses and organisations – large and small
- Open to all ages and ability levels
- Participants are encouraged to wear the uniforms of their organisation

## Games History

The first *World Corporate Games* held in San Francisco in 1986 was organised by Australian Dr Maureen Johnston. Sydney hosted the first *Australian Corporate Games* in 1993 where 1200 participants competed. The Games expanded in 1997, first to Melbourne, then in 2000 to Brisbane. Corporate Games are now held in Sydney, Melbourne, Brisbane.

## Games in Australia

- Nearly 15,000 participants compete across all Games annually
- Over 170,000 overall representing 3000 organisations have entered
- 21st **Queensland Corporate Games**, Brisbane May 15-17 2020
- 28th **Australian Corporate Games**, Melbourne Nov 15-18 2020
- 17th **NSW Corporate Games** Sydney Oct 9-11 2020
- Largest team to date is Queensland Government with 1886 athletes
- Charities have raised over \$700,000 through the Games
- All the above Games are affiliated with the Worldwide Corporate Games Community





The Corporate Team Leader is the person who ultimately organises the various elements of getting a team into the Games. This handbook contains many ideas on achieving this goal.

## Spread the Workload

## Appoint Sport Team Leaders

Natural sport leaders will emerge when they learn their sport is on the Games Programme. These leaders encourage others in their sport to become involved and help in the planning.

- Sport Leaders can be responsible for compiling entries and handling sport specific enquires.
- Determine who the keen sports enthusiasts are and consider appointing them Sport Leaders for each sport.
- Sport Leaders may be allocated in each department or division.
- Have your Sport Leaders contact the Games Office on specific sport questions.

## Other Support

Social and/or Sport Clubs are a source of support (some companies have gym or fitness centres with coordinators).

Ask non-sporting employees to be part of the team to help:

- Organise uniforms
- Collate Entries
- Arrange social functions

## Point of Contact

Regularly publicise your Sport Leaders names so interested participants can make contact easily. See 'Spread the News'.





## Gaining Managerial Support

### Managerial support is very important

Your strongest allies in the organisation should be those with the responsibility for the welfare of employees.

The most likely supporters come from the heads of Human Resources, OH&S, and Corporate Affairs, or from your Wellness Program director.

Your Managing Director may also be a great ally in creating team spirit.



### Benefits of Participation

The enthusiasm the Games creates is substantial and leads to an experience that is both memorable and rewarding for the organisation.

The organisation must see direct benefits. These include:

- Creation of employee confidence, loyalty and team spirit ('esprit de corps')
- Improved staff relations
- Improved internal and intra-staff communication
- Integration of staff from every level in an organisation from senior management to trainees
- Increased staff fitness and enhancement of existing employee health and fitness programs
- Growth of pride and unity in participating divisions, departments and sections
- Increased productivity and enthusiasm for work
- Reduced absenteeism
- Increased public awareness of the organisation's people, products and services
- Opportunities for new contacts and expanded business
- Opportunity to win one of the Games Awards
- Opportunity to institute incentive programmes
- Opportunity for Public Relations and Marketing departments to capitalise on staff and client participation in the Games

## Who can be on Your Team

### Participation

- From junior employee to CEO the *Corporate Games* is open to all.
- No minimum performance standard is required.
- A team may be of any size.  
One person in a single Sport may constitute a 'team' or your team may have many participants in several Sports.
- An organisation may enter more than one team in an event.
- Age Competition Classes cater for people from under 30 to over 60 years.





## Who can be on Your Team (continued) Eligibility

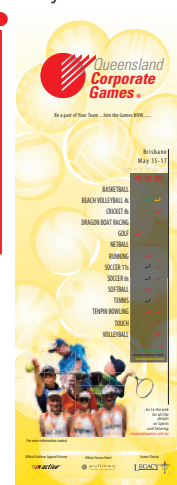
- A participant is not required to be an employee but should be approved by the organisation. Colleagues, clients, retirees, spouses, friends, relatives, full or part-time staff, associates or partners are all eligible.
- A participant may represent only one organisation throughout the Games.
- In doubles, relay or team competition all members must represent the same organisation.
- In 'Team Sports' a participant may only enter one Event and play on one team per sport **(ie you can't play on both the men's and mixed team in a sport)**.
- There are no monetary prizes for winning and no distinction is made between professional and amateur participants.

### Creating Interest in Your Organisation

Enthusiastic 'everyday athletes' exist at every level in the workforce.

## Spread the News

- Your Communications or Human Resources department can help inform all areas of your organisation.
- Use bulletin boards in the cafeteria, the Fitness Centre or staff rooms. Ask the Games for Posters or Brochures for distribution.
- E-mail is great for initial indications of interest and information updates.
- Sports Clubs will find the Games a great way to increase enthusiasm and offer challenges.
- Consider setting up your own Games web site  
An Intranet is a fast and efficient way to distribute information. The Games Office can supply a Games Posters/Brochure and other helpful information or send you the links to all these materials as well as your own unique link to the Online Entry System.
- Newsletters or in-house publications can also encourage participation.
- Or simply refer interested workmates to the Games website where all these materials are available at **[www.corporategames.net.au](http://www.corporategames.net.au)**



Your team contact name and number should be on all distributed information.



## Funding the Team

### Setting the Costs

Costs may include the following

- Sport Entry Fee
- Tickets to the Games Awards Party where the Corporate Awards are presented
- Uniforms, sport clothing and equipment
- Corporate Marquee at the Games
- Travel or transport
- Team activities and training
- Personal Insurance which can be purchased from the Games
- Donation to the Games Charities
- All fees quoted on Games materials include GST



## Create a Funding Policy

- The Games suggest your funding policy stipulate that participants pay some portion of the Sport Entry Fees  
Note: This is to assure a commitment from participants
- Funds should be equitably distributed
- Set your deadline for entry and payment of fees at a date before Games deadlines
- Everyone should be aware of the policy

### Indirect support

An Organisation may choose to support the team in ways other than financial. This might include:

- Assistance in participant led fund raising activities to cover team costs.
- Management of shifts, vacation periods and work loads to enable employees to compete
- Use of existing corporate signage, t-shirts, jackets and flags to increase corporate recognition
- Development of an incentive program from which either financial or other support can be provided on the basis of increased sales or work performance







## Approaching Management for funding

When approaching management for financial assistance you will have the best chance of success if you:

1. Consider asking for the sharing of costs  
Successful teams are those in which costs are shared by management, the social club and employees, based on an agreed formula.  
Suggestions for sharing of costs:
  - The organisation pays 50% of the Entry Fee, or a set amount per person
  - The organisation supplies the team's uniform (a very effective form of corporate promotion) while the participant covers the Sport Entry Fee
  - The organisation pays the Sport Entry Fee, the participant pays travel or accommodation costs
2. Show what you are doing to generate the balance of funds
  - Participant contributions
  - Social or Sports Club support
  - Fundraising
3. Emphasize the benefits of entering a team (see Gaining Managerial Support)



### Corporate Accounts

A Corporate Account is an advance payment of Games Fees. This enables prompt processing at the Games Office. No entries are accepted without payment.

The advantages of this are:

- No entries need to be held up while an internal cheque is being processed
- The saving of time may avoid disappointment if a sport becomes full

It works as follows:

- Contact the Games to setup your customised 'Online Entry Portal'
- Deposit an agreed amount with the Games Office
- Submit entries as soon as they are ready
- Fees will be deducted from your account balance as entries are received
- Any unused balance in your Corporate Account is returned, or held to be applied to further Games.





## Insurance Coverage

### Personal Accident Insurance

Injuries do occur and are an inherent part of Sport and can occur during training as well as in competition.

**Entry Fees do not include Personal Accident Insurance.** To purchase Personal Accident Insurance go to <http://www.corporategames.net.au/qld/Organising-your-Team> or call us on 02 8354 0216.

The Games suggests you contact your insurer to discuss your insurance needs and requirements.

### Games Insurance Coverage

The Games has Third Party Public Liability insurance coverage only. **This does not cover injuries sustained by participants** during the Games or travelling to or from Games events.

If an entrant is responsible for breakage or damage at any of the Games Venues they will be required to pay for the repair or replacement.

The Games requires all participants to sign a waiver stating that they understand this policy. See Waiver at the back of this book.

### Questions to be asked

Participants should be made aware of the Games policy and your organisation's policy. Team members should be made aware if they are covered, or not.

- Does your company's Workers Comp or other insurance cover an employee taking part in, and travelling to or from, company social or sports activities?
- What does it cover? (eg physio, lost income, remedial care) What are its limits? What excess is payable?

Ask the person who coordinates insurance and Workers Comp matters for a copy of your organisation's policy in this regard, which can be relayed to anyone considering entering the Games.

## Weather

### Games Weather Policy

In the event of wet weather the Games will make its best effort to provide as close to full and fair competition as possible. This may mean adjustment of schedules and length of matches. Funds are spent in advance on the cost of organising the Games, therefore there are no refunds even if the event is cancelled.

The Games will note any postponements and cancellations on its Facebook page however...

- The decision regarding play can only be made at the venue at the time, so everyone must be prepared to arrive on time regardless of the apparent weather.
- If an event is cancelled, play will not be re-scheduled.



## Entry Process

Entry to the Games is via the **Games Online Entry System (GOES)** see page 9

Before entering each entrant should carefully read the important information specific to each Sport and the 'Games Information' page. These may be found on the Games website on the 'Schedule & Entry' page at [corporategames.net.au/qld/Sport/schedule-and-entry](http://corporategames.net.au/qld/Sport/schedule-and-entry)

### Entering Online via the Games Online Entry System (GOES)

When entering Online please read the introduction information carefully. Payment can be via credit card (transaction fee applies we don't accept Diners Club) or via Polipay at the end of the submission.

As the 'submitter' you will be issued with a Entry Submission Summary and a Tax Receipt for the payment. You can enter as many sports as you like in a single submission and you will be asked for only one payment which will be totalled on completion. GOES is available at [www.corporategames.net.au/qld/Entry](http://www.corporategames.net.au/qld/Entry) and go to Online Entry.

**Entering via hard copy (paper) is not available.** Contact the Games if Online Entry is not possible.

**NOTE:** Some sports may fill quickly

Entry is on a 'first come' basis with only completed Entries with full payment considered

Keep a copy of your submissions, noting date and payment type

Incomplete Entries will not be processed. A request will be made for missing details. Submission will not be processed until the appropriate data has been received at the Games Office.

### Entry Confirmation

Once an Entry with payment has been received and processed by the Games (this can take up to 7 days) entrant details are posted to the **Team Lists** on our website under **Organising Your Team**. This confirms the entrant is in the Games. If your name is not listed contact the Games on 02 8354 0216.

### Accreditation

Before competing all entrants must go through the Accreditation Process (see page 10).

### Entry Amendments and Refunds also see page 10

Amendments are replacements, changes to, or withdrawal from, a previously submitted Entry.

Amendments **can't** be done through the GOES system.

You can find the Amendments Forms on the Games website under 'Entry'

If events are cancelled for reasons beyond the control of the Games (eg wet weather) there is no refund.

Refunds are only issued according to the details on the relevant forms

## Special Requests

### A preferred day/time/venue may be requested.

The Games will do its best to fulfil the request but can not guarantee it. This request can be made by completing the online 'Special Request' Form available from the Games website. The form must be submitted before the final Games Entry Deadline. When entering online only 'day/time' requests may be made, for some sports





## Games Online Entry System (GOES)

If your organisation is planning on entering a large team in the Games we can help!!

GOES has many features and advantages. The Games can customise GOES in many ways allowing you to communicate your specific company message and arrange so fees can be paid via Corporate Account instead of with each submission.

Entrant information needs only to be entered into the system once.

Please contact us at the Games to learn all the other great features of GOES on 02 8354 0216.

## Entry Responsibilities of the Corporate Team Leader

- All your Team should be made aware they are entering a 'multisport games' not a single sport event. This is so they can appreciate that procedures and policies are made for all sports not just one.
- Make sure all team members are aware they must **go through the Accreditation Process**. No exceptions!!! Anyone who feels they cannot fulfill this requirement should not enter the Games.
- Inform all potential entrants of the Sport Entry information and what is required of them (see 'Entry Responsibilities of the Individual').
- Ensure Entry is completed correctly. Entries with inaccurate information or without payment will not be processed. Critical information includes:
  - Unique email address
  - Date of Birth
  - Reliable mailing address and phone
  - Golf Link number for Handicap Golf
- Get entries in before deadline. Early complete entries get priority.
- Have entrants show-up on time for all scheduled matches. Don't lose 'Games Points' (see 'Games Scoring System' in Table of Contents).

### Suggestions

- Use the Guaranteed Entry Deadline to encourage the prompt submission of forms.
- Do not hold Entry information in house. Submit entries when they come to hand otherwise this may cause disappointment if a Sport becomes full.

## Entry Responsibilities of the Individual

Each entrant is asked to do the following:

- Read the Sport and Games information
- Follow the Accreditation Process
- Present their validated Games ID at their Sport Venue
- Show personal photo ID at their Sport if required



## Entry Notes...

- Don't enter in two Sports that are scheduled for the same times  
Don't enter a Sport unless you can be available for the entire time the Sport is scheduled or be sure to submit a 'Special Request' noting when you **can't** play  
Don't assume you will **not** make it past pool play  
Don't assume if you competed at a certain time and venue the previous year that it will be the same this year.
- Some Sports are limited to a set maximum number of entries due to venue restrictions  
Entry is on a 'first come' basis with only accurate entries with full payment considered
- In Sports where a handicap system is used no entry will be accepted without handicap verification
- No 'Team' Sport Entry will be accepted unless it contains the minimum number of members. Minimum and maximum numbers differ for each sport. They are indicated on each Entry.
- Team Sport Managers and Coaches must be included on the Entry if they wish to be eligible for Medals

## Dates and Deadlines

### Entry Deadlines & Games Dates

Guaranteed Entry Deadline	APRIL	1	2020
<b>Final Entry Deadline</b>	<b>APRIL</b>	<b>16</b>	<b>2020</b>
Amendment Date	APRIL	29	2019
The Games Period	MAY	15-17	2020
Games Awards Party	MAY	18	2020

## Entry Amendments and Refunds

Amendments are replacements, changes to, or withdrawal from, a previously submitted Entry.

### Replacements and Changes (this doesn't include Additions and Withdrawals)

- **Replacements and changes are FREE before April 29** and can be processed online at [corporategames.net.au/qld/forms/replacement-form](http://corporategames.net.au/qld/forms/replacement-form)
- **Replacements and changes after April 29 are subject to a \$25 fee per change** They may be processed only at a Games Accreditation Centre during the Games period before YOUR Event starts.

### Withdrawals

Can be processed online at [corporategames.net.au/qld/forms/withdrawal-form](http://corporategames.net.au/qld/forms/withdrawal-form). Please see below for refunded amounts.

### Refunds

Entry Fees paid are spent in advance on the cost of organising the Games and therefore are only refundable as follows

- Before the Final Entry Deadline the Games refunds all of the Entry Fee.
- After the Final Entry Deadline and before the Amendment Date the Games will refund the Entry Fee minus a \$25 fee per entry. There is no part refund if withdrawing from 1 of the 2 events in, Tennis and Tenpin.
- After the Amendment Date there is no refund.
- If events are cancelled for reasons beyond the control of the Games (eg wet weather) there is no refund. See 'Certification on Entry' when entering online.



## Accreditation Process and Centres

Accreditation is the process by which you get your Games ID. NO entrant may compete without a Games ID.

Before competing all Entrants must complete the Accreditation Process including signing a Waiver of Liability to receive their validated Games ID.

Accreditation CANNOT be done at a Sport Venue Desk. Anyone who feels they cannot fulfill this requirement should not enter.

## Accreditation Online

Accreditation is via online when entering the Games at no extra cost.

Entrants will be given 4 days from their Entry Submission date to complete this process. Status of this process is posted under 'Team Lists'

All **Amendments after the Final Entry Deadline** will be required to come to an Accreditation Centre to get their Games ID. **If not completed you must come to an Accreditation Centre in person** (see below for the locations and times)

## Accreditation Centre

The Accreditation Centres will be located at:

- The Pullman & Mercure Brisbane King George Square Thursday May 15
- University of Queensland St Lucia Campus on Saturday and Sunday May 16–17.
- Brisbane Wolves Football Club Morton Bay Sports Club 175 Boundary St Tingalpa May 17

The exact schedule and details of operation for the Accreditation Centres will be available from the Games website at [corporategames.net.au/qld/Entry/Accreditation-Locations](http://corporategames.net.au/qld/Entry/Accreditation-Locations)

Bring a photo (face shot similar to drivers license - to go on the Games ID) and photo ID. This may be done on your day of competition but allow extra time before your start time. It CANNOT be done at a Sport Venue Desk and NOT by a 3rd party.

### I haven't received or have lost my Games ID.

The Games has a duplicate at the Games ID Pick Up desk at an Accreditation Centre. Bring a photo (face shot - to go on the Games ID) and photo ID to prove who you are. You will not be allowed to compete without your validated Games ID.







## Developing Games Related Activities

### Opportunities

Develop in-house group activities as part of the Games participation:

- Training nights
- Official team photographs
- Uniform distribution
- Fundraisers and social events

### Publicise your Team

Features, photos and profiles of the team distributed internally adds greatly to the excitement. Your PR department may even wish to create a Special Games Feature.

Some organisations hire photographers and AV operators to cover the action of their Teams. Publish all photos and results on 'Social Media' so all your entrants and the entire organisation can share in the Games.

Send your photos to the Games Office they may be used in future Games publicity.

### Team Supporters

Involve non competing members of the company in social and supporting activities. These people can be a great help in organising your team.

### Uniforms

Team uniforms are recommended but not necessary. They help maximize the company's visibility and are an integral tool for the promotion of team unity, pride and spirit. However some Sports have uniform requirements as noted on the Sport Entry Information and on the website at Events, Venues & Fees under 'Sport'.

Team leaders should analyse their uniform needs very carefully. Company image as well as available budget are very important. A T-Shirt or Polo Shirt is the simplest uniform but you should consider the needs of each sport.

Consider both pre and post Games usage, costs, delivery, versatility, company image, quality and printing before committing the order.

Distribution of the uniform at a party or fundraiser is a great idea.

Corporate Games Logo's and Sports Symbols are provided upon request, and may be used with permission from the Games Office call 02 8354 0216

Please see our **Official Uniform Apparel Partner Active Teamwear** on page 20



### Team Marquee

A Hospitality Marquee would be an ideal central gathering place for your team and a great place for entertaining and relaxing while waiting for matches to start. The Games Corporate Marquee site is the grass area near the Beach Volleyball courts at St Lucia UQ. This is central to most sports at the University. There is a refundable bond payable to secure a site. For further information go to [corporategames.net.au/qld/Games-Activities](http://corporategames.net.au/qld/Games-Activities)



## **Check List for the Corporate Team Leader**

The Games staff are here to assist. If you need help, contact us if you have any questions...

### **First...**

- Assess corporate or management support to set finance policy.
- Evaluate participant interest (overall numbers and sport specific numbers).
- Develop a plan for the sharing and distribution of company support.
- Appoint Sport Team Leaders.
- Spread the news for entry....through your Intranet, newsletter, electronic bulletin board, social media or email etc.

### **Pre Games to Deadlines...**

- Set deadlines to take advantage of the Guaranteed Entry Deadline and assure entry.
- Check that your Sport Team Leaders have all the necessary Entry information.
- Review needs for uniforms. Confirm delivery and distribution arrangements.
- Advise your Communications Department and keep all management informed of developments.
- Establish a Corporate Account if needed
- Complete the Entry Process Online using the Games Online Entry System (GOES)
- Visit the Games website at [corporategames.net.au/qld/Entry/Team-Lists](http://corporategames.net.au/qld/Entry/Team-Lists) to confirm your final team list
- Notify your mailroom of the arrival of Games correspondence assuring all mail gets delivered.
- Check on the availability of banners, flags, pennants, etc.

### **Games Period...**

- Hold a pre Games get-together or training to distribute uniforms and information.
- Nominate a representative or a group to attend the Games Awards Party.
- Ensure all entrants go through the Accreditation Process

### **Post Games...**

- Ensure the Results are distributed to the team.
- Advise management of Team accomplishments both from a sport and business perspective.
- Write an article or produce an insert on the company's achievements for in-house distribution.  
Send a copy to the Games Office for publicity purposes.
- Hold a post Games get-together to congratulate the team and winners and thank the appropriate people for their assistance.



## Games Rules and Regulations

### Sport Rules

Most of the Sports are governed by the rules of the relevant International Sport Federation with some modifications to accommodate new events, duration of matches, distances or age classes. If you require rules to a sport contact the state or national sport association.

The Games supplies rules for those sports with significant or venue specific modifications. Any other adaptations to a Sport's Rules are with the relevant Sport Entry Information.



In the case of organisations fielding more than one team in a sport **no exchanging** of entrants from one team to another is permitted.

Entrants will not be allowed to compete if;

- They have not been accredited
- They do not have a validated Games ID
- They cannot show personal photo ID when asked

### Sport Competition Details

Competition Details which include sport specific formats and regulations are provided with Entry and available from the Games website.



### Draws and Scheduling

Most competition is pool play followed by an elimination tournament (see Games Scoring System)

Before Final Deadline a **preferred start time may be requested** but is not guaranteed. The 'Special Request' Form is available online at [corporategames.net.au/qld/Entry](http://corporategames.net.au/qld/Entry). When entering online 'day/time' requests may be made for some sports. Draws and Start Times are determined well after the entry deadline.

Draws with start times are available from the Games website ONE week before the Games. Changes to the Draws & Start Times will **ONLY** be made in the event of a Team withdrawal. The affected Team Captains will be contacted if a Draw is altered.

Competition is not graded. Each pool may contain teams from all 'Levels of Play' from 'Below Average' to 'High'.

**Note:** Special scheduling for teams/individuals may not be possible when dealing with thousands of participants. Consequently

- Everyone must be prepared and available for all days their Sport is scheduled.
- **Don't assume schedules or draws will be similar to previous years**

### Competition Age Classes

Sports may be divided into one or more Age Classes.

- These are: Open • -30 • 30-39 • 40-49 • 50-59 • 60+
- Games Age is determined by age as at December 31 in the year of the Games
- Only one Age Class may be entered in the same Event
- The youngest team member determines the Age Class of a Team entry

Please read the Sport Forms for full details specific to each Sport.

In the case of limited entries the Games reserves the right to place entrants in a lower Age Class to ensure play. The appropriate medals and points are awarded for their original Age Class entered and not for their new Class.



### Results

Results will only be available after the Games Awards Party from the Games website at [www.corporategames.net.au](http://www.corporategames.net.au)



## Games Scoring System

### Pool Play & Elimination Tournament

Does not apply to Golf, Dragon Boat Racing, Running and Tenpin Bowling

In most Sports competition is pool play followed by an elimination tournament.  
Each pool may contain teams from all 'Levels of Play' as indicated at Entry

Pools consist of four teams/individuals where possible. Last teams entered may end up in pools of 3 or 5.

Pools are formulated based on the following:

- 1 Teams/individuals from the same organisation are in different pools
- 2 To include teams/individuals from all 'Levels of Play'

To provide the maximum amount of competition, pools may be reformulated by the Sport Coordinator at the venue due to 'No Shows'.

### Determining Pool Results

Pool Points are awarded as follows:

Win	4 points
Tie	2 points
Loss	1 point
Forfeit	0 points

Winner of a pool is determined by:

- 1 Greatest total # of Pool Points. If tied then,
- 2\* Points for, minus points against. If still tied then,
- 3\* Points for

In most events **first place only** in each pool advances to the elimination tournament, if this differs it will be noted on the Games Draws at the sport venue score board..

### Seeding for Elimination Tournament

All Pool winners are seeded into the 1st elimination round based on:

- 1 Greatest total of Pool Points divided by # of matches. If tied then,
- 2\* Points for, minus points against, divided by # of matches. If tied then
- 3\* Points for, divided by # of matches
- 4 If there is still a tie – for '**Seeding**', the Sport Coordinator will draw lots for '**Determining Event Results**' the tie will stand

**\*Note:** in Tennis read 'games' instead of 'points'.

Team/individual with the most Pool Points is the top seed.

If a team/individual has played NO pool matches (due to the others in the pool not playing) they are seeded last.

The higher seeded teams/individuals may be given a bye in the 1st elimination round in order to make an 'even' draw for the 2nd elimination round.

### Forfeits & Disqualifications

A match may be declared a forfeit if:

- 1 The team captain or individual fails to report to Venue Control at the scheduled time
- 2 A team plays a player not on the Games Team List
- 3 Player number requirements are not met
- 4 There is a 'No Show' ('0' players are present at the scheduled start time)

A Team or Individual will be disqualified if:

- 1 They are a 'No Show' in the Medal round
- 2 A team/individual has been found, by a Games Official, to breach the Sport or Games rules or Code of Conduct
- 3 A Team plays a player not on the Games Team List without notifying the Sport Coordinator
- 4 Anyone competes without their validated Games ID Card

A disqualified team or individual may not be allowed to participate in further competition. The match is forfeited. Results from play prior to disqualification will stand. However all Games and Medal Points and any overall placing will be lost.

In a Medal Round if a team or individual is a 'No Show' then the match is forfeited and the team or individual is disqualified.



## Forfeits & Disqualifications (continued)

If there is a forfeit in any of the following Sports, the winner receives a pre-determined score (forfeit points) for the purpose of countbacks: If a team/individual play NO matches in pool play no forfeit points are awarded.

<b>Basketball</b>	<b>20-0</b>
<b>Beach Volleyball 4s</b>	<b>20-0</b>
<b>Cricket 8s</b>	<b>60-0</b>
<b>Netball</b>	<b>15-0</b>
<b>Soccer 11s</b>	<b>2-0</b>
<b>Soccer 6s</b>	<b>3-0</b>
<b>Softball</b>	<b>5-0</b>
<b>Tennis</b>	<b>8-0 (set score)</b>
<b>Touch</b>	<b>5-0</b>
<b>Volleyball</b>	<b>20-0</b>

In Tennis if all games of a set are not completed, the remaining games are counted as a 'walk-over' for the winner with the forfeit score awarded for seeding and countbacks.

## Games Points & Medal Score

Games Points are tallied to determine the winners of the Group Championship Awards and Sport Awards.

Games Points are awarded to the top 8 in all events. In 'Individual' sports, 8 points go to 1st place, 7 to 2nd and so on to 8th place which earns 1 point.

In 'Team' sports Games Points are multiplied by the number of players allowed on the field/court during play.

eg A Basketball team scores 40 points for 1st place (8 points x 5 players).

A Medal score is used to determine the winner of the Medallist Award.

Medals are scored in a similar fashion to Games Points but equal points are awarded for 1st, 2nd and 3rd. In 'Individual' sports one point is scored for the top three places. In 'Team' sports this is multiplied by the number of players allowed on the field/court during play.

eg Basketball teams score 5 points for 1st place, 5 points for 2nd, and 5 points for 3rd.

Tennis players score 1 point for 1st place, 1 point for 2nd, and 1 point for 3rd.

**Note:** Doubles, Relays and Corporate Teams in Individual Sports are regarded as an individual unit for point scoring.

eg A mixed doubles pair score a total 8 points for 1st place.

In the case of a tie the Games 'Countback System' is used.

### Sport Classifications:

#### Individual Sports

Golf  
Running  
Tennis  
Tenpin Bowling

#### Team Sports

Basketball  
Beach Volleyball 4s  
Cricket 8s  
Dragon Boat Racing  
Netball  
Soccer 11s  
Soccer 6s  
Softball  
Touch  
Volleyball



## Games Awards

### Individual Awards

**Medals** are specially designed and cast. Medals are won by 1st, 2nd and 3rd place in each event. These are presented at the sports venue immediately following the event.

If a winner is not present to receive their medal it is their responsibility to contact the Games Office to arrange receipt of the medal. The Games does not send unclaimed medals unless special arrangements have been made.



### Corporate Awards

#### Sport Awards

The winner of each Sport is the organisation accumulating the most Games Points in that Sport.

#### Group Champion Awards

An Award is presented to the winner of each of the ten Groups

The Games unique scoring system allows the smallest of teams a chance to win one of the Groups but still play with and against the giants of commerce and industry who may have teams of 1000+.

The Groups are based on an organisation's overall team size entered in the Games.

Games Points (refer to page 16) are tallied to determine the winner in each of the Groups. Organisations must be entered in more than one event to qualify. Golf is considered to be one event as the Individual and Team events are run concurrently.



#### Medallist Award

The Medallist Award is presented to the organisation with the highest Medal Score (refer to page 16).

#### Grand Award

The Sport for Life Grand Award is presented to the organisation entering the most participants in the Games.

It is an honorary award that recognises the effort and commitment it takes to organise a large team and the organisation's contribution to fitness, health, company spirit and morale.

Group Championship	
Entrants	Group
1-5	1
6-10	2
11-20	3
21-50	4
51-100	5
101-150	6
151-200	7
201-400	8
401-1000	9
1000+	10





## Games Award Party

### Games Awards Party at the Pullman and Mercure King George Square Brisbane

The Games Corporate Awards will be presented at the *Games Awards Party* on Monday May 18 at 6:30pm

Use the *Games Awards Party*:

- As a thank you to the key persons involved in the organisation of your Team.
- To invite senior management to see first hand the spirit and morale building effect of the Games
- To accept an award on behalf of the organisation.
- As a chance to network with other Corporate Team Leaders and promote your organisation

Having a representative attend assures your organisation is present if your team is a winner.

To miss out on accepting an award would be a missed opportunity.

Join us in celebrating a great weekend of fun and sport.

For information contact the Games Office on 02 8354 0216.

## Official Hotel

### Travelling to Melbourne for the Games

If you have colleagues travelling in for the Games give the staff at the Pullman and Mercure King George Square Brisbane a call. As this is where all the socialising will take place it would be a perfect place to stay during the Games period.

#### **Pullman & Mercure Brisbane King George Sq**

Corner Ann & Roma Sts

Brisbane 4000

T. +61 (7) 3222 1171

PULLMANBRISBANEKGS.COM.AU – ACCORHOTELS.COM





## Games Charity

### Legacy

In 1923, Legacy made a promise to help veterans' families carry on with their lives after the loss or injury of their loved one.

It was a simple promise that Legacy keeps today; providing the same stability, guidance and assistance that a partner would normally provide to his or her family.



Today, Legacy supports 52,000 partners and children of veterans who gave their lives or health serving our country.

Our work can mean that a child gets an education and a fair go, a widow is not disadvantaged and alone, and a family is not torn apart by the effects of Post-Traumatic Stress or other physiological injuries.

For information please contact [admin@legacybrisbane.org.au](mailto:admin@legacybrisbane.org.au), phone 07 3029 5678 or visit [www.legacy.com.au](http://www.legacy.com.au)



## ***Games Official Uniform Apparel Partner***

### **Active Teamwear**

Active Teamwear is a range of sportswear created for the Corporate Games and for those who actively participate in sports activities and events.

The online site allows you to fully customise your apparel of choice. Utilising a 3D kit builder, you can create countless unique designs and colours, including logo's, sponsors, player names and numbers, all at no extra cost.

Active Teamwear offers apparel for many sports as well as Gym & Fitness. There is also a leisure range, so you can change from on-field to off.

For all enquiries please email [design@activeteamwear.com](mailto:design@activeteamwear.com)

Official Uniform Apparel Partner





*Queensland*  
**Corporate  
Games®**

# Corporate Team Handbook 2020

*Appendices*



[corporategames.net.au](http://corporategames.net.au)

# Queensland **Corporate Games** Sports Programme Join 3,000 competitors over

## BASKETBALL

**EVENTS** Men & Mixed Open  
**DATE** SATURDAY May 17 day & evening  
**VENUE** UQ Centre Union Rd  
UNIVERSITY OF QUEENSLAND  
**SQUAD SIZE** Minimum 7 Maximum 10  
**REGULATIONS** Mixed max 3 per gender on court  
Minimum age 16 as at Dec 31  
**FEE** \$65 per person including Online Accreditation

## BEACH VOLLEYBALL 4s

**EVENT** Mixed Open  
**DATES** SATURDAY May 16 day & evening  
SUNDAY May 17 day if needed  
**VENUE** Beach Courts Blair Dr St Lucia Campus  
UNIVERSITY OF QUEENSLAND  
**SQUAD SIZE** Minimum 6 Maximum 8  
**REGULATIONS** Mixed max 2 per gender on court  
**FEE** \$65 per person including Online Accreditation

## CRICKET 8s

**EVENTS** Women & Men Open  
**DATE** SUNDAY May 17 start 8:00am  
**VENUE** Kianawah Park Wynnum Rd  
TINGALPA  
**SQUAD SIZE** Minimum 10 Maximum 12  
**EQUIPMENT** Team must supply protector, pads and bat  
**FORMAT** One hour limited overs  
**FEE** \$65 per person including Online Accreditation

## DRAGON BOAT RACING

**EVENT** Mixed Open  
**DATE** SUNDAY May 17  
**VENUE** Northshore Riverside Park  
297-305 MacArthur Ave HAMILTON  
**SQUAD SIZE** Minimum 17 Maximum 23  
**EQUIPMENT** Buoyancy vests are compulsory  
Squad should be able to swim 50m lightly clothed  
**REGULATIONS** Minimum age 12 as at Dec 31  
**FORMAT** Heat consists of 3 x 200m sprint races  
**FEE** \$60 per person including Online Accreditation

## GOLF

**EVENTS** Handicap & Non Handicap  
Women, Men & Corporate Team Open  
**DATE** FRIDAY May 15  
Shotgun 8:00am  
**VENUE** Virginia Golf Club Elliott Rd BANYO  
**FORMATS** Handicap Stableford  
Non Handicap Scratch  
**REGULATIONS** Handicap must have GA handicap. Cart Events. Team  
consists of any 4 persons  
**FEE** \$95 per person  
including Online Accreditation and lunch

## NETBALL

**EVENTS** Women & Mixed Open  
**DATES** SATURDAY May 16 day & evening  
SUNDAY May 17  
**VENUE** Netball Courts Sir William MacGregor Dr  
UNIVERSITY OF QUEENSLAND  
**SQUAD SIZE** Minimum 9 Maximum 11  
**REGULATIONS** Mixed 4 women 3 men on court  
**EQUIPMENT** Team must supply their own bibs  
**FEE** \$65 per person including Online Accreditation

## RUNNING

**EVENTS** Women & Men  
5K -30 • 30-39 • 40-49 • 50-59 • 60+  
10K -30 • 30-39 • 40-49 • 50+  
**DATE** SATURDAY May 16 Start 8:00am  
**VENUE** Athletics Track Sir William MacGregor Dr  
UNIVERSITY OF QUEENSLAND  
**FORMAT** Flat course mostly along pathway  
10K 2 laps of course  
**FEE** \$65 per person including Online Accreditation

## SOCCER 11s

**EVENT** Men Open  
**DATES** SATURDAY May 16 from noon  
SUNDAY May 17  
**VENUE** Brisbane Wolves Football Club  
175 Boundary St TINGALPA  
**SQUAD SIZE** Minimum 13 Maximum 17  
**REGULATIONS** Minimum age 18 as at Dec 31  
Shin pads must be worn  
**FEE** \$65 per person including Online Accreditation

## SOCCER 6s

**EVENTS** Men & Mixed Open + Men 30+  
**DATES** SATURDAY May 16 from noon Open Only  
SUNDAY May 17  
**VENUE** Brisbane Wolves Football Club  
175 Boundary St TINGALPA  
**SQUAD SIZE** Minimum 8 Maximum 12  
**TEAM SIZE** Mixed max 4 per gender on the field  
**REGULATIONS** Must be over 30years to enter Mens 30+  
Minimum age 18 as at Dec 31  
Shin pads must be worn  
**FEE** \$65 per person including Online Accreditation

## SOFTBALL

**EVENT** Mixed Open • Slowpitch  
**DATE** SATURDAY May 16  
**VENUE** Softball Diamonds Union Rd  
UNIVERSITY OF QUEENSLAND  
**SQUAD SIZE** Minimum 7 Maximum 10  
**REGULATIONS** Max 5 per gender on field  
**EQUIPMENT** Team to provide softball kit  
**FEE** \$65 per person including Online Accreditation

## TENNIS

**EVENTS** Singles Women & Men  
Open • -30 • 30-39 • 40+  
Doubles Women & Mixed Open  
Men Open  
**DATES** SATURDAY May 16 evening  
SUNDAY May 17 day  
**VENUE** Tennis Courts Blair Dr  
UNIVERSITY OF QUEENSLAND  
**FEE** \$65 per person + \$30 for 2nd event  
including Online Accreditation

## TENPIN BOWLING

**EVENTS** Singles Women & Men Open  
Corporate Team Open  
**DATES** SATURDAY May 16 day  
SUNDAY May 17 day  
**VENUE** AMF Richlands 407 Archerfield Rd  
RICHLANDS  
**FORMAT** Handicap competition  
Final for Team squad winners  
**REGULATIONS** Corporate Team consists of any 4 persons  
**FEE** \$65 per person + \$30 for 2nd event  
including Online Accreditation



# 3 days in **Brisbane** on **May 15-17 2020**

## TOUCH

**EVENTS** Men & Mixed Open  
**DATES** **SATURDAY** May 16 day  
**SUNDAY** May 17 day  
**VENUE** Field 1, 6 & 8 Sir William MacGregor Dr  
**UNIVERSITY OF QUEENSLAND**  
**SQUAD SIZE** Minimum 8 Maximum 12  
**REGULATIONS** Competition is 6-a-side  
Mixed Team maximum 3 per gender on field  
**FEE** \$65 per person including Online Accreditation

## VOLLEYBALL

**EVENT** Mixed Open  
**DATE** **SUNDAY** May 17  
**VENUE** Indoor Sport Pavillion Union Rd  
**UNIVERSITY OF QUEENSLAND**  
**SQUAD SIZE** Minimum 8 Maximum 10  
**REGULATIONS** Max 3 per gender on court  
**FEE** \$65 per person including Online Accreditation

## New to the Games?....how to get Your Team Together!

The Games Office is here to help, so give us a call **02 8354 0216** or drop us an email at **info@corporategames.net.au** and we can guide you in setting up your Team!!

We have **Games Brochures/Posters** and a helpful **Team Handbook** if you are planning a large team but remember you can have a team of any size from 1 to over 1000. Games deadlines are April 1 and April 16 this information is available from our website at **corporategames.net.au**.

Entry is via the Games Online Entry System (GOES)...go **corporategames.net.au/qld/Entry/How-to-Enter.htm** for more information. If you are looking at using GOES call us to discuss how we can customise the system to help better organise your team internally and submit entries to us.

So come on and join the **thousands of companies** and entrants that are now **The Games !!**







## Games History

### Australian Corporate Games

			Organisations	Participants
1993	SYDNEY	10 Sports	61	1242
1994	SYDNEY	13 Sports	122	2547
1995	SYDNEY	13 Sports	167	4189
1996	SYDNEY	16 Sports	199	5746
1997	SYDNEY	16 Sports	240	7330
1998	SYDNEY	17 Sports	245	9180
1999	SYDNEY	17 Sports	270	9779
2000	SYDNEY	18 Sports	277	11034
2001	SYDNEY	18 Sports	294	11789
2002	SYDNEY	18 Sports	299	11080
2003	MELBOURNE	17 Sports	277	8467
2004	MELBOURNE	19 Sports	277	8188
2005	MELBOURNE	19 Sports	311	9111
2006	MELBOURNE	20 Sports	311	10406
2007	MELBOURNE	20 Sports	324	10677
2008	MELBOURNE	20 Sports	353	11226
2009	MELBOURNE	20 Sports	297	8170
2010	MELBOURNE	20 Sports	320	9150
2011	MELBOURNE	20 Sports	344	10078
2012	MELBOURNE	20 Sports	334	9410
2013	MELBOURNE	20 Sports	313	8287
2014	MELBOURNE	20 Sports	315	7888
2015	MELBOURNE	19 Sports	300	7333
2016	MELBOURNE	19 Sports	293	7525
2017	MELBOURNE	19 Sports	302	7510
2018	MELBOURNE	19 Sports	324	8117
2019	MELBOURNE	19 Sports	340	8137

### Queensland Corporate Games

2000	BRISBANE	12 Sports	82	1805
2001	BRISBANE	14 Sports	88	2360
2002	BRISBANE	14 Sports	72	2040
2003	BRISBANE	14 Sports	78	2362
2004	BRISBANE	14 Sports	107	3170
2005	BRISBANE	14 Sports	107	3041
2006	BRISBANE	14 Sports	107	3510
2007	BRISBANE	14 Sports	102	3629
2008	BRISBANE	14 Sports	121	4683
2009	BRISBANE	14 Sports	121	4510
2010	BRISBANE	15 Sports	107	4148
2011	BRISBANE	15 Sports	123	4920
2012	BRISBANE	15 Sports	145	4953
2013	BRISBANE	15 Sports	135	4608
2014	BRISBANE	15 Sports	134	3473
2015	BRISBANE	15 Sports	130	2578
2016	BRISBANE	15 Sports	113	2553
2017	BRISBANE	15 Sports	104	2944
2018	BRISBANE	15 Sports	120	3028
2019	BRISBANE	15 Sports	130	3295



## Sample of Participating Organisations

AAM Group	GIO Australia	Queensland Aboriginal & Islander Health Council
Acor Consultants	GlobalX	Queensland Audit Office
Accenture Australia	Gold Coast Health	Queensland Cricket Assn
ADG Engineers	Golder Associates	Queensland Dept of Aboriginal and Torres Strait
AECOM	Grinners Trophies	Islander Partnerships
Airservices Australia	Hatch	Queensland Dept of CDSS & CSYW
Allens	HLB Mann Judd	Queensland Dept of Energy & Water Supply
ALS Group	Honeywell	Queensland Dept of Environment and Science
ANZ	HP	Queensland Dept of Housing and Public Works
AON	Hutchinson Builders	Queensland Dept of Justice & Attorney-General
ARUP	IBM	Queensland Dept of Natural Resources and Mines
Arcadis	icubed consulting	Queensland Dept of Premier and Cabinet
Aurecon	ING	Queensland Dept of State Development
Aurizon	Insitu Pacific	Queensland Dept of Transport & Main Roads
Ausenco	Institute of Chartered Accountants in Australia	Queensland Health
Australia Post	Integria Healthcare	Queensland Rail
Australian Taxation Office	JB Were	Queensland Treasury
Australian Unity	Jeans West Corp	Queensland Treasury Corporation
AXA Australia	Johnson & Johnson Pacific Pty Ltd	Queensland Reconstruction Authority
Bank of Queensland	JP Morgan	Queensland Urban Utilities
BHP Billiton	Jumbo Interactive	RACQ
BMT-WBM	Just Jeans Group	RACV
Boeing Defence Australia	Kellogg Australia Ltd	Reece Plumbing Centres
Boral	KPMG	Registry of Births Deaths and Marriages
Brisbane City Council	King & Wood Mallesons	RemServ
Brisbane Institute of Tafe	Ladbrokes Digital	Rio Tinto
Brisbane Womens Correctional Centre	LeasePlan Australia	Risk and Security Management
Brisbane Youth Detention Centre	Legal Aid Queensland	Robert Bird Group
Budget Rent A Car	Lend Lease	Sanofi
Built QLD	Lion Nathan	SAP Australia
Bundaberg Rum	LJ Hooker	Scentre Group
Calibre Consulting	Lonely Planet	Schneider Electric
Caltex	Mack Trucks Australia	Sedgman
Canon Australia	Macquarie Group	Seqwater
Cardno	Mainfreight	SMEC Australia
CGU Insurance	Matt Dye Animation	St George
Citigroup	McDonald's Australia	Stealth Welding
Clayton Utz	McGrathNicol	Stonehouse Group
Cleanaway	Mercedes-Benz	SunSuper
Coca-Cola Amatil	Merck Sharp & Dohme	Suncorp Group
Colgate Palmolive	Michael Page International	Syntura
Colin Biggers & Paisley	Michelin Australia	TechnologyOne
Colliers International	Minter Ellison	Toyota Australia
Commonwealth Bank of Australia	MODE Design	Trade and Investment Queensland
Cook Medical	Morgans Financial Limited	Transmax
Corrs Chambers Westgarth	Motor Accident Insurance Commission	Travellex
Cox Architecture	Multiplex Constructions	TTM Consulting
Credit Union Australia	National Australia Bank	TUH
CPB Contractors	National Dairies	Turner & Townsend Thinc
Chubb Security	National Storage	Uncle Bens of Australia
Deloitte	Nestle Australia	Unifoods Australia
DHL Express	News Limited	Unilever Australia
Dimension Data	Nexia Australia	Unisys Australia
Ericsson Australia	NIB Health Funds	United Energy
Engeny Water Management	Nissan Motor Company Australia Pty Ltd	Universal Music Australia
EY	Nobby Kitchen Connection	Ventia Utility Services
Femme Fox Fitness	Nokia	Vision Publishing
Flight Centre Travel Group	Norman Disney & Young	Vodafone
Ford Motor Company Australia	NTT Data Business Solutions	Volvo
Foster's Group	Officeworks	Westfield
FTI Consulting	Optus	Westpac
Fuji Xerox	Pace Farm	Wipro Technologies
Georgiou Group	Pointcorp	WSP
Get Real Conscious Impact	PricewaterhouseCoopers	Xenith Consulting
GHD	Qantas Airways Limited	Yellow Pages Australia
Gillette Australia	QBE Insurance	Zurich Australian Insurance

# Letter of Consent and Waiver



**ORGANISATION** Represented

**SPORT/EVENT**

I hereby give permission for \_\_\_\_\_  
to compete in the *Corporate Games*

Full Name of entrant (Print)

By signing below I understand and warrant that the above person will abide by these terms and conditions.

I/we are aware that participating in the *Corporate Games* either as a contestant or as an official or volunteer may be a dangerous undertaking and in doing so I/we undertake such activity at my/our own risk. I/we are also aware that it is a condition of participation in the *Corporate Games* that Corporate Games P/L, its servants, agents, officers, officials, volunteers and other contestants, connected with the *Corporate Games* are absolved from all liability howsoever arising from injury or damage howsoever caused arising out of participating in the *Corporate Games* or in any way whatsoever due to any negligent act or breach of duty, default and/or omission on the part of Corporate Games P/L, its servants, agents, officers, officials, volunteers and other contestants.

In consideration of the acceptance of my/our application to enter the *Corporate Games*, or as a condition of my/our appointment as an Official or Volunteer therein, I/we do hereby remise, release and forever discharge the Corporate Games P/L, its servants, agents, officers, officials, volunteers and other contestants connected with the *Corporate Games* of all actions, causes of actions, claims or demands, which I/we have ever had, now have, or shall may hereafter have against any or all of them in relation to any of the activities associated with the *Corporate Games*.

I/we warrant that I/we are in a state of good health and fitness to the levels required to compete in the sports I/we have entered and have no reason to expect any medical complications arising from my/our participation in the *Corporate Games*. Before playing, I/we will inspect the sport facilities and equipment provided. If I/we then participate I warrant the condition of the facilities and equipment is acceptable.

I/we understand Personal Accident Insurance is not included in the Games Entry Fee and the *Corporate Games* does not cover the cost of any injury I/we may sustain. In the event of injury, accident and/or illness whilst participating in the *Corporate Games* I/we authorise any officer, servant or agent of the Corporate Games P/L to obtain or authorise for me/us or on my/our behalf any medical assistance or treatment which may include ambulance or executing permission forms and other necessary medical documents which it or they may in their unfettered discretion consider expedient and I/we agree to pay all costs, fees, expenses or otherwise whatsoever which may be occasioned as a result. All of the above may be delegated to any medical practitioner nominated by an officer, servant or agent of the Corporate Games P/L. If advice from a Games medical practitioner, officer, servant or agent is not followed I/we will hold them and Corporate Games P/L harmless from any consequence thereby arising.

I/we warrant that I/we will play the sports which I/we have entered in a sportsmanlike manner and abide by the rules of play and any reasonable direction as determined by the Corporate Games P/L. I/we also agree to pay for any damage to venue or event fixtures or equipment caused by me.

I/we understand that fees paid are a commission to engage Corporate Games P/L to organise the event(s) on my behalf and are spent in advance on the cost of organising the events and activities and refunds will be made only according to the published information. If the *Corporate Games*, or any Sport or associated Event, is cancelled or postponed due to weather, or as a result of circumstances beyond the control of the Organisers no refunds will be made.

I/we hereby grant the right to use my/our picture or likeness to promote the interests of Corporate Games P/L. I/we also agree that Corporate Games P/L may store my/our personal information and results in a database and use that information to conduct *Corporate Games*, and for Games marketing and research purposes. Aside from the pre-mentioned purposes, personal information will not be distributed to a third party without permission. If you wish to access your personal information, or read our privacy policy, contact Corporate Games P/L at [info@corporategames.net.au](mailto:info@corporategames.net.au)

I/we accept and understand that Corporate Games P/L is not responsible for non-receipt of, or lost or misdirected mail (electronic or otherwise). I/we understand I/we will not be allowed to play if I/we am unable to present a validated Games ID.

I/we as parent/s or guardian/s after full consultation agree to be bound by the terms and conditions contained herein. I/we also on behalf of myself/ourselves and my/our heirs executors and administrators indemnify and will keep indemnified Corporate Games P/L its servants, agents, officers, officials, volunteers and other contestants against all claims costs and expenses whatsoever which may arise from injuries and damages sustained by participating in the *Corporate Games* and I/we agree not to make any such claims. This indemnity may be pleaded as a bar to any action arising from participating in the *Corporate Games* by me/us.

I/we do hereby acknowledge that of my/our own free will and desire I/we have contracted with Corporate Games P/L to organise, so I/we can participate in, or officiate at the *Corporate Games* and that I/we have read and understood the terms and conditions above.

▶ **Parent/Guardian Name** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Please return to the Games Office immediately via [info@corporategames.net.au](mailto:info@corporategames.net.au) • call 02 8354 0216 if you have any questions

# Games Waiver



I am aware that participating in the *Corporate Games* either as a contestant or as an official or volunteer may be a dangerous undertaking and in doing so I undertake such activity at my own risk. I am also aware that it is a condition of participation in the *Corporate Games* that Corporate Games P/L, its servants, agents, officers, officials, volunteers and other contestants, connected with the *Corporate Games* are absolved from all liability howsoever arising from injury or damage howsoever caused arising out of participating in the *Corporate Games* or in any way whatsoever due to any negligent act or breach of duty, default and/or omission on the part of Corporate Games P/L, its servants, agents, officers, officials, volunteers and other contestants.

In consideration of the acceptance of my application to enter the *Corporate Games*, or as a condition of my appointment as an Official or Volunteer therein, I do hereby remise, release and forever discharge the Corporate Games P/L, its servants, agents, officers, officials, volunteers and other contestants connected with the *Corporate Games* of all actions, causes of actions, claims or demands, which I have ever had, now have, or shall may hereafter have against any or all of them in relation to any of the activities associated with the *Corporate Games*.

I warrant that I am in a state of good health and fitness to the levels required to compete in the sports I have entered and have no reason to expect any medical complications arising from my participation in the *Corporate Games*. Before playing, I will inspect the sport facilities and equipment provided. If I then participate I warrant the condition of the facilities and equipment is acceptable.

I understand Personal Accident Insurance is not included in the Games Entry Fee and the *Corporate Games* does not cover the cost of any injury I may sustain. In the event of injury, accident and/or illness whilst participating in the *Corporate Games* I authorise any officer, servant or agent of the Corporate Games P/L to obtain or authorise for me or on my behalf any medical assistance or treatment which may include ambulance or executing permission forms and other necessary medical documents which it or they may in their unfettered discretion consider expedient and I agree to pay all costs, fees, expenses or otherwise whatsoever which may be occasioned as a result. All of the above may be delegated to any medical practitioner nominated by an officer, servant or agent of the Corporate Games P/L. If advice from a Games medical practitioner, officer, servant or agent is not followed I will hold them and Corporate Games P/L harmless from any consequence thereby arising.

I warrant that I will play the sports which I have entered in a sportsmanlike manner and abide by the rules of play and any reasonable direction as determined by the Corporate Games P/L. I also agree to pay for any damage to venue or event fixtures or equipment caused by me.

I understand that fees paid are a commission to engage Corporate Games P/L to organise the event(s) on my behalf and are spent in advance on the cost of organising the events and activities and refunds will be made only according to the published information. If the *Corporate Games*, or any Sport or associated Event, is cancelled or postponed due to weather, or as a result of circumstances beyond the control of the Organisers no refunds will be made.

I hereby grant the right to use my picture or likeness to promote the interests of Corporate Games P/L. I also agree that Corporate Games P/L may store my personal information and results in a database and use that information to conduct *Corporate Games*, and for Games marketing and research purposes. Aside from the pre-mentioned purposes, personal information will not be distributed to a third party without permission. If you wish to access your personal information, or read our privacy policy, contact Corporate Games P/L at [info@corporategames.net.au](mailto:info@corporategames.net.au)

I accept and understand that Corporate Games P/L is not responsible for non-receipt of, or lost or misdirected mail (electronic or otherwise). I understand I will not be allowed to play if I am unable to present a validated Games ID.

I agree to be bound by the terms and conditions contained herein. Also on behalf of myself and my heirs executors and administrators indemnify and will keep indemnified Corporate Games P/L its servants, agents, officers, officials, volunteers and other contestants against all claims costs and expenses whatsoever which may arise from injuries and damages sustained by participating in the *Corporate Games* and I agree not to make any such claims. This indemnity may be pleaded as a bar to any action arising from participating in the *Corporate Games* by me.

I do hereby acknowledge that of my own free will and desire I have contracted with Corporate Games P/L to organise, so I can participate in, or officiate at the *Corporate Games* and that I have read and understood the terms and conditions above.