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Corporate Team Handbook 2012



Corporate Team Handbook

The **Queensland Corporate Games** is an effective and fun way to build team spirit, pride and fitness in the workplace.

This Corporate Team Handbook may be used to:

- Create interest or increase participants on your team
- Generate company support for the team
- Provide a reference for important details on the events and procedures of the Games
- Provide the basic information needed to build a successful, cohesive and happy team

Always remember the Games staff is ready to help.



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Features of the Games

The Games has been founded to encourage companies to support their employees' pursuit of fitness and a more active lifestyle and enjoy the accompanying health and team building benefits.

- Australia's largest annual multisport championship
- **You don't have to be an employee to be on a team**
- There is no limit (minimum or maximum) to the number of persons representing an organisation
- Open to all businesses and organisations – large and small
- Open to all ages and ability levels
- Participants are encouraged to wear the uniforms of their organisation

Games History

The first *World Corporate Games* held in San Francisco in 1986 was organised by Australian Dr Maureen Johnston. Sydney hosted the first *Australian Corporate Games* in 1993 where 1200 participants played. The Games expanded in 1997, first to Melbourne then in 2000 to Brisbane. Corporate Games are now held each year in Sydney, Melbourne, Brisbane and Thredbo.

Games in Australia

- Over 20,000 participants compete across all Games annually
- Over 170,000 overall representing 3000 organisations have entered
- 13th **Queensland Corporate Games**, Brisbane May 18-20 2012
- 20th **Australian Corporate Games**, Melbourne Nov 23-25 2012
- 17th **Winter Australian Corporate Games**, Thredbo July 28-29 2012
- 10th **NSW Corporate Games** Sydney March 18-21 2012
- Largest team to date is Queensland Government with 1730 athletes
- The Games has raised over \$765,000 for charity
- All the above Games are affiliated with the Worldwide Corporate Games Community



Corporate Team Leader

The Corporate Team Leader is the person who ultimately organises the various elements of getting a team into the Games. This handbook contains many ideas on achieving this goal.

Spread the Workload

Appoint Sport Team Leaders

Natural sport leaders will emerge when they learn their sport is on the Games programme. These leaders encourage others in their sport to become involved and help in the planning.

- Sport Leaders can be responsible for compiling entries and handling sport specific enquires.
- Determine who the keen sports enthusiasts are and consider appointing them Sport Leaders for each sport.
- Sport Leaders may be allocated in each department or division.
- Have your Sport Leaders contact the Games Office on specific sport questions.

Other Support

Social and/or Sport Clubs are a source of support (some companies have gym or fitness centres with coordinators).

Ask non-sporting employees to be part of the team to help:

- Organise uniforms
- Collate Entries
- Arrange social functions

Point of Contact

Regularly publicise your Sport Leaders names so interested participants can make contact easily . See "Spread the News"





Gaining Managerial Support

Managerial support is very important

Your strongest allies in the organisation should be those with the responsibility for the welfare of employees.

The most likely supporters come from the heads of Human Resources, OH&S, and Corporate Affairs, or from your Wellness Program director.

Your Managing Director may also be a great ally in creating team spirit.



Benefits of Participation

The organisation must see direct benefits. These include:

- Creation of employee confidence, loyalty and team spirit (“esprit de corps”)
- Improved staff relations
- Improved internal and intra-staff communication
- Integration of staff from every level in an organisation from senior management to trainees
- Increased staff fitness and enhancement of existing employee health and fitness programs
- Growth of pride and unity in participating divisions, departments and sections
- Increased productivity and enthusiasm for work
- Reduced absenteeism
- Increased public awareness of the organisation’s people, products and services
- Opportunities for new contacts and expanded business
- Opportunity to win one of the Games awards
- Opportunity to institute incentive programmes
- Opportunity for Public Relations and Marketing departments to capitalise on staff and client participation in the Games

The enthusiasm the Games creates is substantial and leads to an experience that is both memorable and rewarding for the organisation.

Who can be on Your Team

Participation

- From junior employee to CEO the *Corporate Games* is open to all.
- No minimum performance standard is required.
- A team may be of any size.
One person in a single sport may constitute a team or a team may have many participants in several sports.
- An organisation may enter more than one team in an event.
- It is open equally to both sexes.
- Age Competition Classes cater for people from under 30 to over 60 years



Who can be on Your Team (continued) Eligibility

- A participant is not required to be an employee but should be approved by the organisation. Colleagues, clients, retiree’s, spouses, friends, relatives, full or part-time staff, associates or partners are all eligible.
- A participant may represent only one organisation throughout the Games.
- In doubles, relay or team competition all members must represent the same organisation.
- In “Team Sports” a participant may only enter one Event and play on one team **(ie you can’t play on both the men’s and mixed team in a sport)**.
- There are no monetary prizes for winning and no distinction is made between professional and amateur participants.

Creating Interest in Your Organisation

Enthusiastic “everyday athletes” exist at every level in the workforce.

Spread the News

- The Communications or Human Resources department can help inform all areas of your organisation.
- Use bulletin boards in the cafeteria, the Fitness Centre or staff rooms. Ask the Games for Entry Forms or Brochures for distribution.
- E-mail is great for initial indications of interest and information updates.
- Sports Clubs will find the Games a great way to increase enthusiasm and offer challenges.
- Consider setting up your own Games web site
An Intranet is a fast and efficient way to distribute information. The Games Office can supply a CD containing this handbook, Brochures, Entry Forms, Posters and other helpful information.
- Newsletters or in-house publications can also encourage participation.
- Or simply refer interested workmates to the Games website where all these materials are available at www.corporategames.net.au



Your team contact name and number should be on all distributed information.



Funding the Team

Setting the Costs

Costs may include the following

- Sport Entry Fee
- Tickets to the Games Awards Party where the Corporate Awards are presented
- Uniforms, sport clothing and equipment
- Corporate Marquee at the Games
- Travel or transport
- Team activities and training
- Personal Insurance which can be purchased from the Games
- Donation to the Games Charity
- All fees quoted on Games materials include GST



Create a Funding Policy

- The Games suggest your funding policy stipulate that participants pay some portion of the Sport Entry Fees
Note: This is to assure a commitment from participants
- Funds should be equitably distributed
- Set your deadline for entry and payment of fees at a date before Games deadlines
- Everyone should be aware of the policy

Indirect support

An Organisation may choose to support the team in ways other than financial. This might include:

- Assistance in participant led fund raising activities to cover team costs.
- Management of shifts, vacation periods and work loads to enable employees to compete
- Use of existing corporate signage, t-shirts, jackets and flags to increase corporate recognition
- Development of an incentive program from which either financial or other support can be provided on the basis of increased sales or work performance



Approaching Management for funding

When approaching management for financial assistance you will have the best chance of success if you:

1. Consider asking for the sharing of costs
Successful teams are those in which costs are shared by management, the social club and employees, based on an agreed formula. Suggestions for sharing of costs:
 - The organisation pays 50% of the Entry Fee, or a set amount per person
 - The organisation supplies the team's uniform (a very effective form of corporate promotion) while the participant covers the Sport Entry Fee
 - The organisation pays the Sport Entry Fee, the participant pays travel or accommodation costs
2. Show what you are doing to generate the balance of funds
 - Participant contributions
 - Social or Sports Club support
 - Fundraising
3. Emphasize the benefits of entering a team (see Gaining Managerial Support)



Corporate Accounts

A Corporate Account is an advance payment of Games Fees. This enables prompt processing at the Games Office. No entries are accepted without payment.



The advantages of this are:

- No entries need to be held up while an internal cheque is being processed
- The saving of time may avoid disappointment if a sport becomes full
- The Games can quickly confirm entry and get information back to the participant

It works as follows:

- Deposit an agreed amount with the Games Office
- Send entries as soon as they are completed
- Entry fees will be deducted from your account balance as entries are received
- Any unused balance in your Corporate Account is returned, or held to be applied to further Games.



Insurance Coverage

Personal Accident Insurance

Injuries do occur and are an inherent part of Sport and can occur during training as well as in competition. Entry Fees do not include Personal Accident Insurance. To purchase Personal Accident Insurance go to www.corporategames.net.au/qld/organisingateam/shtml or call us on 1300 301 418. The Games suggests you contact your insurer to discuss your insurance needs and requirements.

Games Insurance

The Games has Third Party Public Liability insurance coverage only. This does not cover injuries sustained by participants during the Games or travelling to or from Games events. If an entrant is responsible for breakage or damage at any of the Games Venues they will be required to pay for the repair or replacement. The Games requires all participants to sign a waiver stating that they understand this policy. See Waiver at the back of this book.

Questions to be asked

- Participants should be made aware of the Games policy and your organisation's policy. Team members should be made aware if they are covered, or not.
- Does your company's Workers Comp or other insurance cover an employee taking part in, and travelling to or from, company social or sports activities?
 - What does it cover? (eg physio, lost income, remedial care) What are its limits? What excess is payable?

Ask the person who coordinates insurance and Workers Comp matters for a copy of your organisation's policy in this regard, which can be relayed to anyone considering entering the Games.

Weather

Games Weather Policy

In the advent of wet weather the Games will make its best effort to provide as close to full and fair competition as possible. This may mean adjustment of schedules and length of matches. Funds are spent in advance on the cost of organising the Games, therefore there are no refunds even if the event is cancelled. The Games operates a '1900 954 010' weather line to provide updates of postponements and cancellations however...

- The decision regarding play can only be made at the venue at the time, so everyone must be prepared to arrive on time regardless of the apparent weather.
- If an event is cancelled, play will not be re-scheduled.

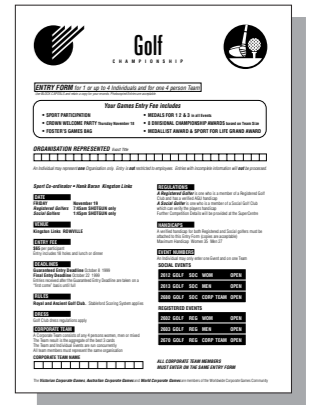
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010



Entry Process

Each sport has its own Entry Form which contains important information about the Sport and the Games. Each person entering the Games should read the Sport Entry Form carefully.

- Correctly complete an Entry Form for each Sport you wish to enter. Critical information on the Entry Form includes:
 - Date of Birth
 - Reliable mailing address, email and phone
 - Handicap verification eg Golf Link # for Golf
- If payment is by Credit Card, available online via the Games website, or direct debit a copy of the transaction must accompany the entry.
- Send your entries to the Games Office with the Entry Fee. Faxed and emailed Entry Forms are NOT accepted.
- **Keep a copy of Entry Forms**, noting the date, payment and method of submission.
- Only **complete** Entry Forms with payment, received at the Games Office, are processed.
- After data entry is complete each person is sent an 'Entry Confirmation and Games ID'.
- Each entrant must bring this Entry Confirmation, with a photo attached, to a Registration SuperCentre, for validation. **Registering in person is compulsory** and can not be done at the Sport check-in desk. Times and locations of the Registration SuperCentres are on the Entry Confirmation.
- Incomplete Entry Forms will not be processed. A request will be made for missing details and until the appropriate data and payment has been received at the Games Office, the application will not be processed.



WARNING: Sports will fill quickly
Entry is on a "first come" basis with only completed Entry Forms with full payment considered



Special Requests

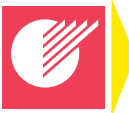
A preferred start time or day/venue/etc may be requested. The Games will do its best to fulfil the request but can not guarantee it.

This request can ONLY be made by completing a Games 'Special Request' Form available from this book or from the Games website. The form must be submitted with the Entry Form and before the final Games Entry Deadline.



Entry Do's and Don'ts

- Don't enter in two sports that are scheduled for the same day
- Don't enter a sport unless you can be available for the entire time the sport is scheduled
- Don't assume you will not make it past pool play
- Don't assume if you competed at a certain time and venue the previous year that it will be the same this year .
- Most Sports are limited to a set maximum number of entries due to venue restrictions
- Entry is on a "first come" basis with only completed Entry Forms with full payment considered
- In Sports where a handicap system is used no entry will be accepted without the handicap and some form of verification
- No "Team" Sport Entry will be accepted unless it contains the minimum number of members. Minimum and maximum numbers differ for each sport. They are indicated on each Entry Form.
- Team Sport Managers and Coaches must be included on the Entry Form if they wish to be eligible for Medals



Dates and Details to Remember

Entry Deadlines & Games Dates

Guaranteed Entry Deadline	MARCH	29	2012
Final Entry Deadline	APRIL	12	2012
Replacement Date	APRIL	26	2012
The Games Period	MAY	18-20	2012
Games Awards Party	MAY	21	2012

Entry Amendments

Amendments are replacements or changes to, or withdrawal from, a previously submitted Entry Form. Replacements and changes may only be in the identical Event and Age Class.

Replacements/Changes

- **Replacements and changes are FREE before April 26** and must be lodged at the Games Office on a Games 'Replacement or Withdrawal' Form (see the back of the handbook) by the Sport Team Leader/Captain, Corporate Team Leader or Individual (in the case of an Individual Entry).
- **Replacements and changes after April 26 are subject to a \$25 fee per change.** Replacements or changes after April 26 will be at the discretion of the Games and can only be made at the Registration SuperCentre "Computer Changes" Desk and before the person's sport starts.

Withdrawals

Withdrawals must be in writing and submitted on a Games 'Replacement or Withdrawal' Form (see the back of the handbook) to receive any applicable refund.

Refunds

Entry Fees paid are spent in advance on the cost of organising the Games and therefore are only refundable as follows

- Before the Final Entry Deadline the Games refunds all of the Entry Fee.
- After the Final Entry Deadline and before the Replacement Date the Games will refund the Entry Fee minus a \$25 fee per person. There is no part refund if withdrawing from 1 of the 2 events in Badminton, Tennis and Tenpin.
- After the Replacement Date there is no refund.
- No refunds are made as a result of wet weather or circumstances beyond control of the Games

All Games Forms are available from www.corporategames.net.au/qld/organisingateam.shtml



Entry Responsibilities of the Corporate Team Leader

- All your Team should be made aware they are entering a "multisport games" not a single sport event. This is so they can understand that procedures and policies are made for all sports not just one.
- Make all team members aware they must **Register in person at the Registration Supercentre.** No exceptions!!! Anyone who feels they cannot fulfill this requirement should not enter the Games.
- Inform all potential entrants of the information on the Entry Forms and what is required of them (see "Entry Responsibilities of the Individual").
- Ensure Entry Forms are correctly filled-in. Entry Forms with incomplete information or payment will not be processed until they are complete. Critical information includes:
 - Date of Birth
 - Reliable mailing address and phone/email
 - Copies of handicap verification or a GolfLink number for Registered Golf
- Get entries in before deadline, with the correct Entry Fee. Early complete entries get priority.
- Ensure all team members bring their Entry Confirmation with a Photo attached, to the Registration Supercentre for validation before going to their sport.
- Have entrants show up on time for all scheduled matches. Don't lose Games points (see "Games Scoring System" in Table of Contents).

Suggestions

- Use the Guaranteed Entry Deadline to encourage the prompt submission of forms.
- Do not hold completed Entry Forms in house. This may cause disappointment if a sport becomes full.
- Set up a Corporate Account with the Games Office.

Entry Responsibilities of the Individual

Each participant, not the Team Leader, is responsible for the following:

- Reading and completing the Entry Form
- Notifying the Games Office if data on their Entry Confirmation is incorrect
- Bringing their Entry Confirmation with a Photo attached, to the Registration SuperCentre
- Taking their validated Games ID plus a personal photo ID to the Sport Venue
- The Games also requires participants to have personal photo ID at their Sport

Confirmation of Entry is always made directly to the individual participant who should use their best mailing address to ensure no time is lost in communication



Registration SuperCentres

The Registration SuperCentre will be located at:

- The Brisbane Marriott on Thursday and Friday May 17–18
- University of Queensland St Lucia on Saturday and Sunday May 19–20 at scheduled times.
- TBC Tingalpa on Sunday May 20 only, at scheduled times.



The exact schedules and details of operation of the Registration SuperCentres will be provided on the Entry Confirmation which will be mailed to every participant. It is also available from the Games website.

Every participant must Register in person at a SuperCentre before competing. No exceptions!!!

Anyone who feels they cannot fulfill this requirement should not enter the Games.

Each entrant must bring their Entry Confirmation & Games ID with a Photo attached, to the Registration SuperCentre.

What to expect at the SuperCentre

- 1 You will pick up the Games Programme containing Sport Competition Details.
- 2 Sign a Waiver of Liability. This is a strict requirement.
- 3 Receive your Sports Draws and Start Times
- 4 Have your Games Photo ID Card validated and laminated.



Note:

The Games is aware that for some people the Registration SuperCentre procedure is an inconvenience. However it is important that Corporate Team Leaders understand that this method for disseminating information is the only effective means to assure that each and every individual across all organisations and sports receives everything needed to participate in the Games.

The Games cannot rely on Team Captains or other representatives to pass on vital information and valuable merchandise.

Our system is set up to deal with each person individually face to face. Making exceptions to this policy adds time and cost to dealing with the many thousands of anticipated participants.

This system also reduces the amount of work each team organiser must do.

We hope you are understanding.



Developing Games Related Activities

Opportunities

Develop in-house group activities as part of the Games participation:

- Training nights
- Official team photographs
- Uniform distribution
- Fundraisers and social events

Publicise your Team

Features, photos and profiles of the team distributed internally adds greatly to the excitement. Your editor may even wish to create a Special Games Report.

Some organisations have hired photographers and video operators to cover the activities of their Teams. Send your photos to the Games Office. They may be used in future Games brochures and publicity.

Team Supporters

Involve non competing members of the company in social and supporting activities. These people can be a great help in organising your team.

Uniforms

Team uniforms are recommended. They help maximize the company's visibility and are an integral tool for the promotion of team unity, pride and spirit.

Team leaders should analyse their uniform needs very carefully. Company image as well as available budget are very important. A T-Shirt or Polo Shirt is the simplest uniform but you should consider the needs of each sport.

Consider both pre and post Games usage, costs, delivery, versatility, company image, quality and printing before committing the order.

Distribution of the uniform at a party or fundraiser is a great idea.

Corporate Games Logo's and Sports Symbols are provided upon request, but may not be used without permission.

Please contact the Games Office for information in this regard on 1300 301 418

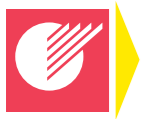
Team Marquee

A Hospitality Marquee would be an ideal central gathering place for your team and a great place for entertaining and relaxing while waiting for matches to start.

The Games Corporate Marquee site is the grass area around the Beach Volleyball courts at UQ. This is central to most sports. There is a refundable bond payable to secure a site.

For further information go to www.corporategames.net.au/qld/celebrations.shtml.





Check List for the Corporate Team Leader

First...

- Spread the News!!! through your Intranet, Newsletter or Email etc.
- Assess corporate or management support to set finance policy.
- Evaluate participant interest (overall numbers and sport specific numbers).
- Develop a plan for the sharing and distribution of company support.
- Appoint Sport Team Leaders.

Pre Games to Deadlines...

- Set deadlines to take advantage of the Guaranteed Entry Deadline and assure entry.
- Check that your Sport Team Leaders have all the necessary Entry Forms and information.
- Review needs for uniforms. Confirm delivery and distribution arrangements.
- Advise your PR Department and keep all management informed of developments.
- Establish a Corporate Account to facilitate speedy entry processing.
- Send Entry Forms and payment or evidence of payment to the Games Office. Keep a copy for your records.
- Notify your mailroom of the arrival of Games Entry Confirmations assuring all mail is delivered.
- Check on the availability of banners, flags, pennants, etc.
- Nominate a representative or a group to attend the Games Awards Party.
- Visit the Games website at corporategames.net.au/qld/teams/ to confirm your final team list

Games Period...

- Hold a pre Games get-together or training to distribute uniforms and information.
- Ensure each member registers at the SuperCentre.
- Ensure the Results are distributed to the team.

Post Games...

- Advise management of Team accomplishments both from a sport and business perspective.
- Write an article or produce an insert on the company's achievements for in-house distribution. Send a copy to the Games Office for publicity purposes.
- Hold a post Games get-together to congratulate the team and winners and thank the appropriate people for their assistance.



Games Rules and Regulations

Sport Rules

Most of the Sports are governed by the rules of the International Sports Federations with some modifications to accommodate new events, duration of matches, distances or age classes. If you require rules to a sport contact the state sport association.

The Games supplies rules for those sports with significant or venue specific modifications. You can get these from the web site at corporategames.net.au/qld/sportsevents.shtml

In the case of organisations fielding more than one team in a sport no exchanging of players from one team to another is permitted.

An entrant who has not registered at a SuperCentre will not be allowed to compete. An entrant without their validated Games ID and personal photo ID will not be allowed to compete.

Sport Competition Details

Competition Details which include sport specific formats and regulations are provided with the Entry Forms (on the website) and in the Games Programme which is distributed at the Games SuperCentre. The Programme also contains general Sport information. Additional sport rules and maps are also distributed at the time.

Draws and Scheduling

Most sports competition is pool play followed by an elimination tournament (see Games Scoring System) Before Final Deadline a **preferred start time may be requested** but is not guaranteed. The 'Special Request' Form is at the end of this book or may be downloaded from corporategames.net.au/qld/organisingateam.shtml.

Competition is not graded. Each pool may contain teams from **all** "Levels of Play" from "Below Average" to "High".

Note: Special scheduling for teams/individuals may not be possible when dealing with thousands of participants. Consequently

- Everyone must be prepared and available for all days their Sport is scheduled.
- **Don't assume schedules or Draws will be similar to previous years**

Official Sport Draws & Start Times are only available from a SuperCentre. **Unofficial Draws & Start Times** will be posted on the Games website a week before the Games.

Competition Age Classes

Sports may be divided into one or more Age Classes.

- These are: Open • -30 • 30-39 • 40-49 • 50-59 • 60
- Games Age is determined by age as at December 31, 2012
- Only one Age Class may be entered in the same Event
- The youngest team member determines the Age Class of a Team Sport entry

Please read the Entry Forms for full details specific to each Sport.

In the case of limited entries the Games reserves the right to place entrants in a lower Age Class to ensure play. The appropriate medals and points are awarded for their original Age Class entered and not for their new Class.

Results

Results will only be available after the Games Awards Party from the Games website at www.corporategames.net.au





Games Scoring System

Pool Play & Elimination Tournament

Does not apply to Golf, Outrigger Canoeing, Running or Tenpin

In most Sports competition is pool play followed by an elimination tournament.

Competition is not graded except for Squash. Each pool may contain teams from all "Levels of Play" as indicated on the Entry Form

Pools consist of four teams/individuals where possible.

Pools are formulated based on the following:

- 1 Teams/individuals from the same organisation are in different pools
- 2 To include teams/individuals from all 'Levels of Play'

To provide the maximum amount of competition, pools may be reformulated by the Sport Organiser at the venue due to 'No Shows'.

Determining Pool Results

Pool Points are awarded as follows:

Win	4 points
Tie	2 points
Loss	1 point
Forfeit	0 points

Winner of a pool is determined by:

- 1 Greatest total # of Pool Points. If tied then,
- 2* Points for, minus points against. If still tied then,
- 3* Points for

First place only in each pool advances to the elimination tournament.

Seeding for Elimination Tournament

All Pool winners are seeded into the 1st elimination round based on:

- 1 Greatest total of Pool Points divided by # of matches. If tied then,
- 2* Points for, minus points against, divided by # of matches. If tied then
- 3* Points for, divided by # of matches
- 4 If there is still a tie – for "**Seeding**", the Sport Coordinator will draw lots for "**Determining Event Results**" the tie will stand

***Note:** In Tennis read "games" instead of "points".

Team/individual with the most Pool Points is the top seed.

If a team/individual has played NO pool matches (due to the others in the pool not playing) they are seeded last.

The higher seeded teams/individuals may be given a bye in the 1st elimination round in order to make an "even" draw for the 2nd elimination round.

Forfeits & Disqualifications

A match may be declared a forfeit if:

- 1 The Team Captain or Individual fails to report to Venue Control at the scheduled time
- 2 A Team plays a player not on the Games Team List
- 3 Player number requirements are not met
- 4 There is a 'No Show' ('0' players are present at the scheduled start time)

A Team or Individual will be disqualified if:

- 1 They are a 'No Show' in the Medal round
- 2 A team/individual has been found, by a Games Official, to breach the Sport or Games rules or Code of Conduct
- 3 A Team plays a player not on the Games Team List without notifying the Sport Coordinator
- 4 Anyone competes without their validated Games ID Card

A disqualified Team or Individual may not be allowed to participate in further competition. The match is forfeited. Results from play prior to disqualification will stand. However all Games and Medal Points and any overall placing will be lost.



Forfeits & Disqualifications (continued)

If there is a forfeit in any of the following Sports, the winner receives a pre-determined score (forfeit points) for the purpose of countbacks: If a team/individual play NO matches in pool play no forfeit points are awarded.

Badminton	21-7 (game score)
Basketball	20-0
Beach Volleyball	20-0
Cricket 8's	60-0
Netball	15-0
Soccer	2-0
Soccer 6's	3-0
Softball	5-0
Squash	15-5 (game score)
Tennis	8-0 (set score)
Touch	5-0
Volleyball	20-0

In Badminton, Squash & Tennis if all games of a set/match are not completed, the remaining games are counted as a 'walk-over' for the winner with the forfeit score awarded for seeding and countbacks.

Games Points & Medal Score

Games Points are tallied to determine the winners of the Championship Division A wards.

Games Points are awarded to the top 8 in all events. In "Individual" sports, 8 points go to 1st place, 7 to 2nd and so on to 8th place which earns 1 point.

In "Team" sports Games Points are multiplied by the number of players allowed on the field/court during play .
eg A Basketball team scores 40 points for 1st place (8 points x 5 players).

A Medal score is used to determine the winner of the Medallist A ward.

Medals are scored in a similar fashion to Games Points but equal points are awarded for 1st, 2nd and 3rd. In "Individual" sports one point is scored for the top three places. In "Team" sports this is multiplied by the number of players allowed on the field/court during play.

eg Basketball teams score 5 points for 1st place, 5 points for 2nd, and 5 points for 3rd.
Tennis players score 1 point for 1st place, 1 point for 2nd, and 1 point for 3rd.

Note: Doubles, Relays and Corporate Teams in Individual Sports are regarded as an individual unit for point scoring.

eg A mixed doubles pair score a total 8 points for 1st place.
In the case of a tie the Games "Countback System" is used.

Sport Classifications:

Individual Sports

Badminton
Golf
Running
Squash
Tennis
Tenpin Bowling

Team Sports

Basketball
Beach Volleyball
Cricket 8's
Netball
Outrigger
Soccer
Soccer 6's
Softball
Touch
Volleyball



Games Awards

Individual Awards

Medals

Medals are won by 1st, 2nd and 3rd place in each event. These are presented at the sports venue immediately following the event.

If a winner is not present to receive their medal it is their responsibility to contact the Games Office to arrange receipt of the medal. The Games does not send unclaimed medals unless special arrangements have been made.

Corporate Awards

Championship Division Awards

An Award is presented to the winner of each of the Championship Divisions

The Games unique scoring system allows the smallest of teams a chance to win one of the Championship Divisions but still play with and against the giants of commerce and industry who may have teams of 400+.

The Championship Divisions are based on an organisation's overall team size entered in the Games.

Games Points (refer to page 16) are tallied to determine the winner in each of the Championship Divisions.

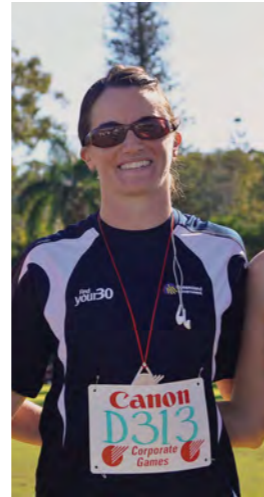
Medallist Award

The Medallist Award is presented to the organisation with the highest Medal Score (refer to page 16).

Grand Award

The Sport for Life Grand Award is presented to the organisation entering the most participants in the Games.

It is an honorary award that recognises the effort and commitment it takes to organise a large team and the organisation's contribution to fitness, health, company spirit and morale.



Championship Divisions	
Entrants	Division
1-5	1
6-10	2
11-20	3
21-50	4
51-100	5
101-150	6
151-200	7
201-400	8
400+	9



Socialising and Celebrations

Games Awards Party at the Brisbane Marriott

The Games Awards Party is part of our Games Celebrations. The Games Corporate Awards will be presented on Monday May 21 at 6:30pm at the Brisbane Marriott Hotel.

Use the Awards Party:

- As a thank you to the key persons involved in the organisation of your Team.
- To invite senior management to see first hand the spirit and morale building effect of the Games
- To accept an award on behalf of the organisation.
- As a chance to network with other Corporate Team Leaders and promote your organisation

Having a representative attend assures your organisation is present if your team is a winner. To miss out on accepting an award would be a missed opportunity. It will be a night to remember.

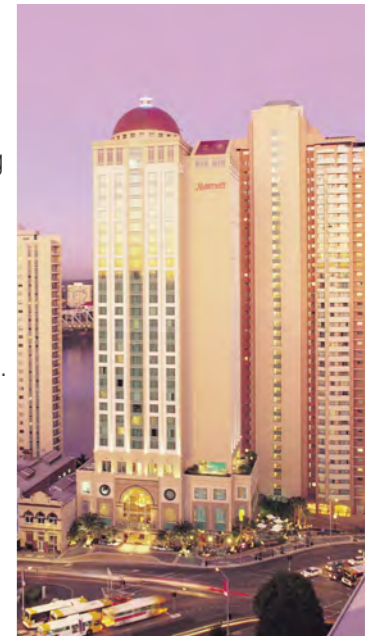
Official Hotel

Travelling to Brisbane for the Games

If you have colleagues travelling in for the Games give the staff at the Brisbane Marriott a call. As this is where all the socialising will take place it would be a perfect place to stay during the Games period.

Contact www.marriott.com.au or 07 3303 8000.

For information on all the Games Celebrations contact the Games Office on 1300 301 418.





Games Charity for 2012

Games Charity Australian Cancer Research Foundation in 2012

The Australian Cancer Research Foundation (ACRF) is the leading private funder of world-class cancer research projects in the country.

Cancer affects all Australian families in some way, and it doesn't discriminate. Research and more research is the key to defeating this terrible disease.

At the ACRF, 100% of the donations received fund cutting-edge research in the prevention, diagnosis and treatment of cancer - a ll types of cancer, right around the country. Not one donation dollar is used to fund administrative or operational costs.

ACRF has funded research grants totalling \$79 million, with almost 70% provided in just the last six years. These funds provide cutting-edge technology and facilities which dramatically speed up the discover y process in our fight against cancer. Since 1984 the ACRF has granted \$14.2 million to cancer research centres in Queensland.

Your participation in the Corporate Games will help ACRF in the fight against cancer

Please contact Gilbert Lorquet, Community Engagement Manager on 02 9210 7404 or glorquet@acrif.com.au or go to Twitter:[@cancer_research](https://twitter.com/cancer_research) • Facebook:[CancerResearch](https://www.facebook.com/CancerResearch) • www.acrif.com.au

Every dollar of every donation received goes to cancer research



Proudly supporting

**Australian
Cancer Research
Foundation**



Scody – Official Team Clothing Suppliers



Make your Team look good, feel good and perform at this best!

The Games is pleased to have SCODY as the Official Team Clothing Supplier.

You can rely on SCODY, the products they make, the designs they create and the service they provide.

SCODY has many years of experience in producing high performance garments for recreational and champion athletes and create designs that bring your ideas to life. SCODY produces clothes that you and your team will love to wear .

Go to the following page or the "Organising A Team " page on our website at corporategames.net.au/qld/organisingateam.shtml for more information or contact SCODY directly on 1300 SCODY1 (1300 726 391) or email sales@scody.com.au or go online at SCODY.com.au.





Corporate Team Handbook 2012



Registered Trade Mark of Ipro International Australia

Appendices

Queensland Corporate Games

Games Schedule 2012

General Sport Start Times

Each athlete must confirm their exact start time on the Draws available only from a SuperCentre from Monday 17

Brisbane	May	T 17	F 18	S 19	S 20	M 21
SUPERCENTRE	THE BRISBANE MARRIOTT Brisbane	11:30am to 6:00pm	8:00am to 1:00pm			
SUPERCENTRE	UNIVERSITY OF QUEENSLAND St Lucia			7:00am to 1:00pm	7:00am to 10:00am	
BADMINTON	UNIVERSITY OF QUEENSLAND Indoor Sports Pavilion Union Rd St Lucia Campus			8:30am +Evening play		
BASKETBALL	UNIVERSITY OF QUEENSLAND Connellally Gym Blair Dr St Lucia Campus			9:00am +Evening play	9:00am	
BEACH VOLLEYBALL	UNIVERSITY OF QUEENSLAND Blair Dr St Lucia Campus		6:00pm if needed	8:30am +Evening play	9:00am	
CRICKET 8's	KIANAWAH PARK Wynnum Rd Tingalpa				7:45am	
GOLF	NUDGEE GOLF CLUB Nudgee Rd Nudgee		8:00am			
NETBALL	UNIVERSITY OF QUEENSLAND Sir William MacGregor Dr St Lucia Campus		6:00pm	9:00am +Evening play	9:00am	
OUTRIGGER CANOEING	COLMSLIE RESERVE Col Gardner Dr Colmslie				9:00am	
RUNNING	UNIVERSITY OF QUEENSLAND Sir William MacGregor Dr St Lucia Campus			8:00am		
SOCCER 6's SOCCER	BRISBANE WOLVES FOOTBALL CLUB Boundary St Tingalpa			3:00pm	8:30am 8:30am	
SOFTBALL	UNIVERSITY OF QUEENSLAND Near UQ Centre Union Rd St Lucia Campus			8:30am	9:00am if needed	
SQUASH	UNIVERSITY OF QUEENSLAND Indoor Sports Pavilion Union Rd St Lucia Campus			8:30am evening if needed	8:30am if needed	
TENNIS	UNI OF QUEENSLAND St Lucia Campus QUEENSLAND TENNIS CENTRE Tennyson		7:00pm	TBC +Evening	TBC	
TENPIN BOWLING	AMF CANNON HILL BOWLING CENTRE Proprietary Rd Tingalpa			9:00am +Evening play	9:00am	
TOUCH	UNIVERSITY OF QUEENSLAND Sir William MacGregor Dr St Lucia Campus			9:00am	9:00am	
VOLLEYBALL	UNIVERSITY OF QUEENSLAND Indoor Sports Pavilion Union Rd St Lucia Campus				9:00am	
GAMES AWARDS PARTY	THE BRISBANE MARRIOTT 555 Queen St Brisbane					6:30pm

Times and venues subject to change

Queensland Corporate Games

Sports Programme Brisbane May 18 - 20

BADMINTON

EVENTS	Singles Doubles	Women & Men Open
DATE	SATURDAY May 19 day & evening if needed	
VENUE	University of Queensland ST LUCIA	
FORMAT	Minimum 3 games scheduled in pool play followed by elimination tournament	
FEE	\$55 per person + \$20 for 2nd Event	

BASKETBALL

EVENTS	Men Mixed	Open Open
DATES	SATURDAY SUNDAY	May 19 day & evening May 20 day
VENUE	University of Queensland ST LUCIA	
FORMAT	Minimum 3 games scheduled in pool play followed by elimination tournament	
SQUAD SIZE	Minimum 7 Maximum 10	
REGULATIONS	Mixed Team requires max 3 per sex on court	
FEE	\$55 per person	

BEACH VOLLEYBALL 4's

EVENTS	Men Mixed	Open Open
DATES	FRIDAY SATURDAY SUNDAY	May 18 evening if needed May 19 day & evening May 20 day
VENUE	University of Queensland ST LUCIA	
FORMAT	Minimum 3 games scheduled in pool play followed by elimination tournament	
SQUAD SIZE	Minimum 6 Maximum 8	
REGULATIONS	Competition is 4 a side Team requires max 2 per sex on court	
FEE	\$55 per person	

CRICKET 8's

EVENTS	Women Men	Open Open
DATE	SUNDAY May 20	
VENUE	Kianawah Park TINGALPA	
FORMAT	Limited overs • Timed matches 1 hour Minimum 3 games scheduled in pool play followed by elimination tournament	
SQUAD SIZE	Minimum 10 Maximum 12	
EQUIPMENT	Teams must supply protectors, pads & bats	
FEE	\$55 per person	

GOLF

EVENTS	Registered & Non Handicap Women Men Corporate Team	Open Open Open
DATE	FRIDAY May 18	
VENUE	Nudgee Golf Club NUDGE	
FORMAT	Registered event Stableford Scoring System Social event Scratch • no handicap Shotgun start 8:00am	
REGULATIONS	Registered golfers must have an AGU handicap Verification must accompany Entry Form Corporate Team consists of any 4 persons Non cart events	
FEE	\$85 per person includes lunch	

NETBALL

EVENTS	Women Mixed	Open Open
DATES	FRIDAY SATURDAY SUNDAY	May 18 evening May 19 day & evening May 20 day
VENUE	University of Queensland ST LUCIA	
FORMAT	Minimum 3 games scheduled in pool play followed by elimination tournament	
SQUAD SIZE	Minimum 9 Maximum 11	
REGULATIONS	Mixed Team requires 4 women 3 men	
EQUIPMENT	Teams must supply their own bibs	
FEE	\$55 per person	

OUTRIGGER CANOEING

EVENT	Mixed SUNDAY	Open May 20
VENUE	Colmslie Reserve COLMSLIE	
FORMAT	Short Course 250m Minimum 3 races scheduled followed by elimination tournament	
SQUAD SIZE	Minimum 7 Maximum 9	
REGULATIONS	Team requires min 2 paddlers of each sex in the boat	
EQUIPMENT	Boats, paddles & sweep provided	
FEE	\$55 per person	

RUNNING

EVENTS	Women & Men 5K 10K	-30 • 30-39 • 40-49 • 50-59 • 60+ -30 • 30-39 • 40-49 • 50+
DATE	SATURDAY May 19 Start 8:00am	
VENUE	University of Queensland ST LUCIA	
FORMAT	Looped course	
FEE	\$50 per person	

SOCCER

EVENTS	Women Men Men	Open 30+ Open	Soccer 6's Soccer 6's
DATES	SATURDAY SUNDAY	May 19 from 3:00pm May 20	
VENUE	Brisbane Wolves Football Club TINGALPA		
FORMAT	Minimum 3 games scheduled in pool play followed by elimination tournament		
SQUAD SIZE	Men Open Minimum 13 Maximum 15 Soccer 6's Minimum 8 Maximum 10		
UNIFORM	Numbered shirt & shin pads		
FEE	\$55 per person		

SOFTBALL

EVENT	Mixed SUNDAY	Open May 19
DATES	SATURDAY SUNDAY	
VENUE	University of Queensland ST LUCIA	
FORMAT	Minimum 3 games scheduled in pool play followed by elimination tournament	
SQUAD SIZE	Minimum 12 Maximum 15	
REGULATIONS	Slow Pitch. Team requires 5 of each sex on field	
EQUIPMENT	Team to provide gloves/mitts	
FEE	\$55 per person	

SQUASH

EVENTS	Singles Mixed	Women & Men State/A • B • C • D
DATES	SATURDAY SUNDAY	May 19 day & evening May 20 if needed
VENUE	University of Queensland ST LUCIA	
FORMAT	Minimum 3 matches scheduled in pool play followed by elimination tournament	
UNIFORM	Non marking shoes & protective eyewear	
FEE	\$55 per person	

TENNIS

EVENTS	Singles Doubles	Women & Men Open • -30 • 30-39 • 40+ Women Men Mixed
DATES	FRIDAY SATURDAY SUNDAY	May 18 evening May 19 day May 20 day
VENUES	University of Queensland ST LUCIA Queensland Tennis Centre TENNYSON	
FORMAT	Minimum 3 proset matches scheduled in pool play followed by elimination tournament	
FEE	\$55 per person + \$20 for 2nd Event	

TENPIN BOWLING

EVENTS	Singles Corporate Team	Women & Men Open Open
DATES	SATURDAY SUNDAY	May 19 May 20
VENUE	AMF Bowling Centre CANNON HILL	
FORMAT	Handicap competition Each event is a 3 game series	
REGULATIONS	Corporate Team consists of any 4 persons	
EQUIPMENT	Balls and shoes free to competitors	
FEE	\$50 per person + \$20 for 2nd Event	

TOUCH

EVENTS	Men Mixed	Open Open
DATES	SATURDAY SUNDAY	May 19 May 20
VENUE	University of Queensland ST LUCIA	
FORMAT	Minimum 3 games scheduled in pool play followed by elimination tournament	
SQUAD SIZE	Minimum 8 Maximum 12	
REGULATIONS	Competition is 6 a side Mixed Team requires max 3 per sex on field	
FEE	\$55 per person	

VOLLEYBALL

EVENT	Mixed SUNDAY	Open May 20
DATES	SATURDAY SUNDAY	
VENUE	University of Queensland ST LUCIA	
FORMAT	Minimum 3 games scheduled in pool play followed by elimination tournament	
SQUAD SIZE	Minimum 8 Maximum 10	
REGULATIONS	Team requires 3 of each sex on court	
FEE	\$55 per person	

Join the Games

Queensland Corporate Games 13th year...

The Corporate Games in Australia was established in 1993 to encourage companies to support employees' pursuit of a more active and healthier lifestyle and since the first Games over 200,000 people have entered.

Since that first Games, the Corporate Games has expanded, with Games now held in Brisbane, Melbourne, Sydney and Thredbo.

The Queensland Corporate Games is part of a world-wide community of Corporate Games including the World Corporate Games.

Creating Team Spirit

Capitalize on the Benefits of the Games

- Build Team Spirit, employee unity and pride
- Bring together every level in the workplace
- Encourage fitness and a healthy lifestyle
- Meet new people and cement relationships
- Raise brand visibility with team uniforms
- Improve communication across departments and between employees and management

Competing as part of a team makes everyone a Winner. The camaraderie and fitness that comes from playing sport, regardless of expertise or competitiveness, contributes to a better work environment and a healthier lifestyle.



Games Awards

Awards Party at the Brisbane Marriott

The Corporate Awards will be presented during a new 'format' Games party at the the Brisbane Marriott Hotel on Monday May 21. The Awards are; the Medallist Award, presented to the organisation winning the most medals, the 9 Championship Division Awards based on organisations' overall team size, and the Sport for Life Award presented to the organisation entering the most participants recognising the effort and commitment it takes to organise such a team.



How to Enter

Getting Your Team Together

A team in the Games may be of any size. One person in a sport may constitute a team, even though many organisations enter all sports.

Circulate Games material around your workplace and to your sports and social clubs with your contact numbers or ask for the Games CD Kit with all the Games information in pdf files so you can electronically distribute information across all your work places. Or simply refer interested workmates to the Games website corporategames.net.au where all these materials are available.

If your organisation is planning a large team in the Games ask us about our Corporate Team Handbook. It's a practical and informative book on "How to Organise Your Team".

How do I get an Entry Form?

Each Sport has its own Entry Form which must be completed and returned to the Games with payment. Contact the Games on 1300 301 418, email us at info@corporategames.net.au or download one from www.corporategames.net.au/qld/sportschedule

Entry Tips

When returning Entries remember the following:

- Incomplete Entries will not be processed. This includes entries without payment or proof of payment, date of birth, and verified handicap (where applicable).
- Faxed or emailed Entry Forms are NOT acceptable.
- Entry is on a "first come" basis.
- Entries received after the Guaranteed Deadline may miss out.

Guaranteed Entry Deadline 29 March 2012
Final Entry Deadline 12 April 2012

Entry Confirmation

To confirm the receipt of your entry the Games will send an Entry Confirmation Letter to each individual on the Entry Form.

Before Competing

Entrants are required to personally bring their Entry Confirmation Card to a Games Registration SuperCentre to be validated. Registration SuperCentres are located at;

- Brisbane Marriott on Thursday May 17 & Friday May 18
- University of Queensland St Lucia Campus Saturday May 19 & Sunday May 20
- Brisbane Wolves Soccer Club Tingalpa Sunday May 20

Exact registration hours will be on the Entry Confirmation. Registering in person is compulsory.

Registration SuperCentre

At registration your Games ID will be validated. You will receive your Games Souvenir, Sport Draws containing start times and your Official Games Programme containing Sport Competition Details.

EnterNow!

Phone 1300 301 418
Email info@corporategames.net.au
Web corporategames.net.au





Games History

Australian Corporate Games

Year	City	Sports	Organisations	Participants
1993	SYDNEY	10 Sports	61	1200
1994	SYDNEY	13 Sports	122	2600
1995	SYDNEY	13 Sports	167	4250
1996	SYDNEY	16 Sports	199	5800
1997	SYDNEY	16 Sports	240	7360
1998	SYDNEY	17 Sports	245	9200
1999	SYDNEY	17 Sports	270	9800
2000	SYDNEY	18 Sports	277	11034
2001	SYDNEY	18 Sports	294	11789
2002	SYDNEY	18 Sports	299	11078
2003	MELBOURNE	17 Sports	277	8467
2004	MELBOURNE	19 Sports	277	8147
2005	MELBOURNE	19 Sports	311	9109
2006	MELBOURNE	20 Sports	311	10409
2007	MELBOURNE	20 Sports	324	10676
2008	MELBOURNE	20 Sports	353	11227
2009	MELBOURNE	20 Sports	297	8170
2010	MELBOURNE	20 Sports	320	9120
2011	MELBOURNE	20 Sports	344	10081

Victorian Corporate Games

Year	City	Sports	Organisations	Participants
1997	MELBOURNE	9 Sports	73	2119
1998	MELBOURNE	13 Sports	118	3410
1999	MELBOURNE	13 Sports	130	4385
2000	MELBOURNE	17 Sports	174	6680
2001	MELBOURNE	17 Sports	191	7585
2002	MELBOURNE	17 Sports	260	8814

NSW Corporate Games

Year	City	Sports	Organisations	Participants
2003	SYDNEY	19 Sports	315	10457
2004	SYDNEY	18 Sports	301	9062
2005	SYDNEY	18 Sports	261	8153
2006	SYDNEY	20 Sports	304	8217
2007	SYDNEY	20 Sports	297	8028
2008	SYDNEY	20 Sports	292	8326
2009	SYDNEY	22 Sports	319	7872
2010	SYDNEY	22 Sports	298	6698
2011	SYDNEY	17 Sports	299	6693

Queensland Corporate Games

Year	City	Sports	Organisations	Participants
2000	BRISBANE	12 Sports	82	1805
2001	BRISBANE	14 Sports	88	2360
2002	BRISBANE	14 Sports	72	2040
2003	BRISBANE	14 Sports	78	2362
2004	BRISBANE	14 Sports	107	3170
2005	BRISBANE	14 Sports	107	3041
2006	BRISBANE	14 Sports	107	3510
2007	BRISBANE	14 Sports	102	3629
2008	BRISBANE	14 Sports	121	4683
2009	BRISBANE	14 Sports	121	4510
2010	BRISBANE	15 Sports	107	4148
2011	BRISBANE	15 Sports	123	4920



Sample of Participant Organisations

ABIGROUP Contractors	Costin Roe Consulting	Malaysia Airlines	Reserve Bank of Australia
ABN AMRO Australia	Credit Union Services Corporation	Mallesons Stephen Jaques	Resmed Ltd
AC Nielsen	Crown Ltd	Marsdens Law Group	Reuters Australia
Accenture Australia Ltd	CSC	Mathews Timber Pty Ltd	Ricoh Australia
Adecco Pty Ltd	Deacons Lawyers	Mayne Group Ltd	Rio Tinto Ltd
adidas	Defence Topographic Agency	Mazda Australia	Royal Australian Navy
ADP Employer Services	Deloitte Consulting	McDonald's Australia	Royal Auto Club of Victoria
Albert Park Indoor Sports Centre	Deloitte Touche Tohmatsu	McInnes Wilson Lawyers	Salmat Letterbox Delivery
Alcatel	Dept of Community Services	Melbourne Cricket Club	Sealy of Australia
Allens Arthur Robinson	Dept of Corrections	Melbourne Fire & Emergency Services	Shell
Allianz	Dept of Education & Training	Melbourne Fitness Club	Siemens Ltd
Alphapharm	Dept of Natural Resources & Environment	Members Equity	Sinclair Knight Merz
Amcor Fibre Packaging	Dept of State Development	Mercantile & General Reinsurance	SMS Management & Technology
American Express Intl Inc	Dept of Treasury & Finance	Mercedes-Benz	Snap Printing
AMF Bowling Centres	Dept of Veterans Affairs	Merck Sharp & Dohme	Sony
AMP Limited	Deutsche Bank	Michael Page International	South East Water
Amputee Assoc of Victoria	DHL Worldwide Express	Michelin Australia	Southcorp Wines
ANZ	Dick Smith Electronics	Microsoft	Specialised Business Solutions
AON Group	Domino's Pizza	Milperra Newsagency	Sport & Recreation Victoria
Arnotts Biscuits Ltd	EDS	Minter Ellison Lawyers	St George Bank
ASX Perpetual	Energex	Mirvac Group	Standards Australia
Aussie Home Loans	Energizer Australia	Mitchell Sutton & Gallagher	Star City
Australia Post	Ergon Energy	MLC Ltd	State Street
Australian Consolidated Press	Ericsson Australia	Moore Stephens HF	Stuart Alexander & Co
Australian Defence Forces	Ernst & Young	Multiplex Constructions	Subway
Australian Federal Police	Fairfax Printers	Murray Goulburn Co-Operative	Sugar Australia
Australian Lebanese Sports Club	Ford Credit	Museum Victoria	Sun Microsystems Australia
Australian Prudential Regulation Authority	Ford Motor Company Australia	Myer Sport	Suncorp Metway
Australian Stock Exchange Ltd	Foster's Group	National Australia Bank	Sydney Aquatic Centre
Australian Taxation Office	Franklins Ltd	National Dairies	Sydney Futures Exchange
Australian Unity	Freehills	Nestle Australia Limited	TAB Ltd
AXA Australia	Fuji Xerox	New Childrens Hospital	Tabcorp
Bankstown Council	Fujitsu Australia Ltd	News Limited	TeleTech International
BAT	GE Commercial	NIB Health Funds	Telstra
Baulderstone Hornbrook P/L	GHD Pty Ltd	Nissan Motor Company Australia Pty Ltd	Tenix
BBQ Galore	Gillette Australia	Nobby Kitchen Connection	Tennis NSW
BHP Billiton	GIO Australia	Nokia	The Age Company Ltd
Blackmores Ltd	GlaxoSmithKline	Norman Disney & Young	The Flight Centre
Blacktown City Council	Golder Associates	Nortel Networks Australia	Thiess Pty Ltd
Blake Dawson Waldron	Goodman Fielder Ltd	North Sydney Leagues Club	Tiffany & Co
Blue Circle Southern Cement	Grocon Pty Ltd	Norwich Union Australia	TMP Worldwide eResourcing
BNP Equities Ltd	Hagemeyer Electrical Group	Novartis Pharmaceuticals	TNT Australia
Boeing Australia Ltd	Harvey Norman	NSW Ambulance Service	Toll Logistics
Boise Office Solutions	Henry Davis York Lawyers	NSW Premiers Department	Toner Warehouse
Booz Allen Hamilton	Herald & Weekly Times	Officeworks	Tower Australia
Boral	Holden Ltd	Onga Pty Ltd	Toyota Australia
Bridges Financial Services	Honeywell Aust	Onyx Software	Toyota Financial Services
Brisbane City Council	HP	Optus	Travellex
Brisbane Institute of Tafe	HSBC Bank Australia Limited	Oracle	Treasury Corporation of Victoria
Brisbane Water	Hutchison Ericsson 3G	Orange	Trev's Trivia
BT Financial Group	Hyder Consulting	ORIX Australia Corp	Tyco Healthcare
Budget Rent A Car Australia	Hyundai Automotive Distributors	OzEmail Ltd	UBS
Bundaberg Rum	IBM	P&O Cold Logistics	Ultimo Document Store
Caltex	Independent Commission Against Corruption	P&O Nedlloyd	Uncle Bens of Australia
Cambridge Consulting	ING	Pace Farm	Unifoods Australia
Campbelltown City Council	Institute of Chartered Accountants in Australia	Parks Victoria	Unilever Australia
Canon Australia Pty Ltd	JB Were	Peak Health Management	Unisys Australia
Castlemaine Perkins	Jeans West Corp	Peddle Thorp & Walker	United Energy
Centrelink	Johnson & Johnson Pacific Pty Ltd	Penrith City Council	Universal Music Australia
Chaos Baseball Club	JP Morgan	PeopleSoft Australia	Universal-PolyGram
CHEP Australia	Just Jeans Group	Pepsi Cola Bottlers Australia	University of Sydney
Chubb Security	Kellogg Australia Ltd	Perpetual	Victoria Police
Ciba Australia Limited	Kembla Joggers	Peter MacCallum Cancer Institute	Victorian WorkCover Authority
CIC Insurance Limited	Kemp Strang Lawyers	Pfizer Pty Ltd	Vinidex
Cisco Systems	Kenwalt Fine Stores	Pharmacia	Virgin Mobile
Citigroup	Kilkenny Cleaning Service	Pizza Hut	Vision Publishing
City of Boroondara	KPMG	Planning NSW	Vodafone
Civic Services Group	LaTrobe City Council	Port of Brisbane Corporation	Volvo
Clayton Utz	LeasePlan Australia	Powerlink Queensland	Walter & Eliza Hall Institute
Clipper Tours	Legal Aid Queensland	PricewaterhouseCoopers	Walter Construction Group
Coca-Cola Amatil Limited	Lend Lease	PricewaterhouseCoopers Legal	Well Connected Travel
Coles Myer Ltd	LexisNexis	Printing Industries Association	Westfield
Colgate Palmolive	Lilyfield Printing Pty Ltd	Progress Software	Westpac
Collex Waste Management Pty Ltd	Linfox	Qantas Airways Limited	Whitehorse Veterinary Hospital
COMindico	Link Chauffeured Cars	QBE Insurance Ltd	William Angliss TAFE
Commonwealth Bank of Australia	Lion Nathan	QLD Cricket Umpires Assn	Williams Hatchman & Kean
Computer Associates	LJ Hooker	Quintiles	Woolworths Ltd
Connell Wagner Pty Ltd	Lonely Planet	Rabobank Australia Group	Wynnum North State High School
Conrad Jupiters	Mack Trucks Australia	Raytheon Australia	Yellow Pages Australia
Corrs Chambers Westgarth	Macquarie Bank Limited	Reece Plumbing Centres	Zurich Australian Insurance

Supporters Contact List



WALT HILTNER
Director

ELLEN GOFF
Director

Postal Address
GPO Box 5152
Sydney NSW 2001

Phone 1300 301 418
Fax 1300 301 419

Email info@corporategames.net.au
Web www.corporategames.net.au



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www.marriott.com.au or 07 3303 8000



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Scody
Team Clothing...www.scody.com



Double Drummer
Looking for a team... www.doubledrummer.com

www.corporategames.net.au



Corporate Team Handbook 2012



Games Forms

Registered Trade Mark of Ipro International Australia

Special Request Form



To • Corporate Games

FAX • 1 300 301 419

Date • _____

ALL details on this form must be complete

ORGANISATION Represented	_____
SPORT	_____
EVENT & AGE CLASS	_____
TEAM NAME if applicable	_____

IMPORTANT NOTE – REQUEST IS NOT GUARANTEED

The Games will do its best to fulfil this request but can not guarantee it.
This form must be submitted before the Games Entry Deadline preferably with the Entry Form

REQUEST eg START TIME OR VENUE

Authorised by (to be one of the following) Corporate Team Leader Team Captain Individual

Name _____

Contact Details _____
Address + Phone and Fax or Email _____

Signature _____ Date _____

Please return to the Games Office immediately via fax on 1300 301 419 or attach to your completed Entry Form

Return to Games Office via the following:
Tel 1300 301 418
Fax 1300 301 419

Email info@corporategames.net.au
Web corporategames.net.au
Mail GPO BOX 5152 Sydney NSW 2001
ABN 64 056 480 543

Registered Trade Mark of Ipro International Australia

Office use only

Date Received _____

Information entered in database _____ by _____ date _____

Sheet transferred to Sport Book _____ by _____ date _____

Replacement or Withdrawal

Entrants must read and understand the information on the Games Entry Form

▶ **ORGANISATION**

SPORT

EVENT & AGE CLASS

TEAM NAME if applicable

▶ **ENTRANT OUT** **FIRST NAME**

LAST NAME

ENTRANT IN ▼ To be completed if replacing Entrant above

NAME First Name Last Name

BIRTHDAY (Required) Day Month Year **SEX**

MAILING ADDRESS Post Box or Street **Mobile Number**

Suburb or City State/Territory Postcode

GOLF HANDICAP if Registered Golfer Golf Club + Golf Link # (required for Registered Golfers)

Above Change Authorised by Corporate Team Leader Team Captain Withdrawn Entrant

Name _____ Date _____

Signature _____ Phone/Mobile# _____

DEADLINES & FEES		
	WITHDRAWAL Refunds	REPLACEMENT/CHANGES Fee
BEFORE April 12	FULL REFUND	NO CHARGE
April 12 – April 26	INDIVIDUAL ENTRY FEE MINUS \$25*	NO CHARGE
AFTER April 26	NO REFUND	\$25 per change

NOTE • Credit Card payments can be made online at corporategames.net.au or at a SuperCentre; a transaction fee applies • All Fees include GST
 All changes after April 26 are at the discretion of the Games • No changes allowed after a sport has started • No swapping entrants between teams
 *No part refund if withdrawing from 1 of 2 events in Badminton, Tennis or Tenpin Bowling

SUBMITTING THIS FORM

- | | |
|--|---|
| <p>AFTER April 26</p> <ul style="list-style-type: none"> Take this completed Form to a Games SuperCentre Go to the 'Computer Changes' Desk Bring payment or proof of payment | <p>BEFORE April 26</p> <p>Send to the Games via the following options ONLY</p> <p>F 1300 301 419</p> <p>E info@corporategames.net.au</p> |
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Additional Entrant

Entrants must read and understand the information on the Games Entry Form

▶ **ORGANISATION**

SPORT

EVENT & AGE CLASS

TEAM NAME if applicable

ENTRANT BEING ADDED ▼

NAME First Name Last Name

BIRTHDAY (Required) Day Month Year **SEX**

MAILING ADDRESS Post Box or Street **Mobile Number**

Suburb or City State/Territory Postcode

GOLF HANDICAP if Registered Golfer Golf Club + Golf Link # (required for Registered Golfers)

Above Change Authorised by Corporate Team Leader Team Captain

Name _____ Date _____

Signature _____ Phone/Mobile# _____

DEADLINES & FEES

	FEES	
After Entry Form submitted and BEFORE April 26	SPORT ENTRY FEE	\$
AFTER April 26	SPORT ENTRY FEE	\$
	LATE FEE	+\$25
	TOTAL =	

NOTE • EFT payments to be paid to 012141 852793733 • Cheques to be made to Corporate Games P/L • No EFT payment for additions after April 26
 • Credit Card payments can be made online at corporategames.net.au or at a SuperCentre; a transaction fee applies • All changes after April 26 are at the discretion of the Games • No changes allowed after a sport has started • No swapping entrants allowed between teams • All Fees include GST

SUBMITTING THIS FORM

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| <p>AFTER April 26</p> <ul style="list-style-type: none"> Take this completed Form to a Games SuperCentre Go to the 'Computer Changes' Desk Bring payment or proof of payment | <p>BEFORE April 26</p> <p>Send to the Games, with evidence of payment via fax</p> <p>1300 301 419 or info@corporategames.net.au</p> <p>If paying by cheque post both to</p> <p>GPO BOX 5152 Sydney NSW 2001</p> |
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